

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, February 10, 2009
10:00 a.m.**

**Council Chambers
Fort Vermilion, Alberta**

AGENDA

			Page
CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the January 28, 2009 Regular Council Meeting	13
BUSINESS ARISING OUT OF THE MINUTES:	4.	a) b)	
DELEGATIONS:	5.	a) b)	
GENERAL REPORTS:	6.	a) Mackenzie Housing Management Board Meeting Minutes – October 27 & November 24, 2008	25
		b) Mackenzie County Library Board Meeting Minutes – November 10, 2008	43
		c) Municipal Planning Commission Meeting Minutes – January 14, 2009	49
		d)	
PUBLIC HEARINGS:	7.	a) None	
TENDERS:	8.	a) None	

**COUNCIL
COMMITTEE, CAO
AND DIRECTORS
REPORTS:**

9. a) Council Committee Reports
b) CAO and Director Reports 63

**CORPORATE
SERVICES:**

10. a) Bylaw 681/08 Authorizing Imposition of a Local Improvement Tax for Curb, Gutter and Sidewalk on 98th Avenue (La Crete) 117
b) Bylaw 696/09 Local Improvement of the 47th Street and 48th and 49th Avenue Curb, Gutter and Sidewalk Construction in the Hamlet of Fort Vermilion 125
c) Bylaw 703/09 Appointment of Chief Administrative Officer 133
d) Bylaw 704/09 Establish the Position of Designated Officer (Director of Corporate Services / Assistant CAO) 137
e) Hutch Lake Lot – Offer to Purchase 143
f) Investments Report 145
g) 2009 Seniors Lodge Requisition 151
h) Local Improvements Bylaw - Summary 157
i) Town of High Level – Request for Letter of Support 163
j) Meetings During AAMD&C Spring Convention 168
k) Community Planning Association of Alberta Conference 172
l) Public-Private Partnerships Conference 178
m) Farmer Appreciation Breakfast & Mini Tradeshow 186
n) Benefits Program
o) 1st Annual County Hosted Charity Golf Classic 188
p)
q)

**OPERATIONAL
SERVICES:**

11. a) Fort Vermilion School Division Road Project 190
Requests
b) *Economy Enhancement Projects*
c)

**PLANNING,
EMERGENCY, AND
ENFORCEMENT
SERVICES:**

12. a) Bylaw 701/09 Land Use Bylaw Amendment to 194
Vary Minimum Hamlet Country Residential Lot
Sizes of SE 10-106-15-W5M (La Crete)
b) Bylaw 702/09 Land Use Bylaw Amendment to 200
Rezone Part of NE 17-106-15-W5M, Plan 012
1021, Block 1, Lot 1 and Plan 042 0507, Block 1,
Lots 3 through 9 from Rural Country Residential
District 2 "RC2" to Rural Country Residential
District 1 "RC1" (La Crete Rural)
c) Municipal Development Plan – Open House 208
Dates
d) Zama Multi-Purpose Fire Truck 210
e) *Draft Land Use Bylaw*
f)

**INFORMATION /
CORRESPONDENCE:**

13. a) Information/Correspondence Items 212

**IN CAMERA
SESSION:**

14. a) Personnel
b) Special Projects
c) Legal
d) Inter-municipal Relations
e) CO₂ EOR Negotiations
f) Community Development Fund
g) **Airports (ADDITION)**

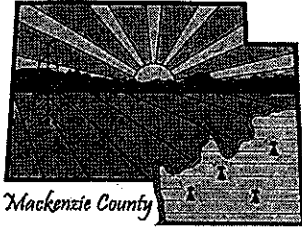
h)

**NEXT MEETING
DATE:**

15. a) Regular Council Meeting
Wednesday, February 25, 2009
4:00 p.m.
Council Chambers, Fort Vermilion, AB

ADJOURNMENT:

- b) *Calendar*
16. a) Adjournment



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 10, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Minutes of the January 28, 2009 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the January 28, 2009 Regular Council meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the minutes of the January 28, 2009 Regular Council meeting be adopted as presented.

Author: C. Gabriel

Review by: _____

CAO

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, January 28, 2009
4:00 p.m.**

**Council Chambers
Fort Vermilion, Alberta**

PRESENT: Greg Newman Reeve
Peter Braun Deputy Reeve
John W. Driedger Councillor (arrived at 4:44 p.m.)
Ed Froese Councillor
Walter Sarapuk Councillor
Ray Toews Councillor
Lisa Wardley Councillor
Stuart Watson Councillor

ABSENT: Dicky Driedger Councillor
Bill Neufeld Councillor

ADMINISTRATION: William (Bill) Kostiw Chief Administrative Officer
Joulia Whittleton Director of Corporate Services
Ryan Becker Director of Planning & Emergency Services
John Klassen Director of Operations (South)
Dave Crichton Director of Operations (North)
Carol Gabriel Executive Assistant

ALSO PRESENT: Susan McNeil, The Echo
Members of the public.

Minutes of the Regular Council Meeting for Mackenzie County held on January 28, 2009 at the Council Chambers in Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) Call to Order

Reeve Newman called the meeting to order at 4:04 p.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 09-01-043 MOVED by Councillor Watson

That the agenda be adopted with the addition of:
10. b) Rural Co-operative Development Project
11. b) Snowplowing

CARRIED

TENDERS:

8. b) BF 86211 – Tributary to Adair Creek (SW 31-116-23-W5M)

MOTION 09-01-044

MOVED by Deputy Reeve Braun

That the tender for BF 86211 – Tributary to Adair Creek (SW 31-116-23-W5M) be awarded to the lowest qualified tender.

CARRIED

8. a) BF 75877 – Boyer River

MOTION 09-01-045

MOVED by Councillor Sarapuk

That the tender for BF 75877 Boyer River Bridge be awarded to the lowest qualified tender subject to budget.

CARRIED

MOTION 09-01-046

MOVED by Councillor Sarapuk

That the additional funding be transferred from the BF 86211 project to the BF 75877 project.

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. a) Minutes of the January 13, 2009 Regular Council Meeting

MOTION 09-01-047

MOVED by Councillor Wardley

That the minutes of the January 13, 2009 Regular Council meeting be adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF THE MINUTES:**

4. a) None

GENERAL REPORTS:

6. a) Municipal Planning Commission Meeting Minutes - December 15, 2008

MOTION 09-01-048

MOVED by Councillor Toews

That the Municipal Planning Commission meeting minutes of December 15, 2008 be received for information.

CARRIED

6. b) Agricultural Service Board Meeting Minutes – January 18 – November 26, 2008

MOTION 09-01-049

MOVED by Councillor Sarapuk

That the Agricultural Service Board meeting minutes for 2008 be received for information.

CARRIED

PUBLIC HEARINGS:

7. a) None

**COUNCIL COMMITTEE,
CAO AND DIRECTORS
REPORTS:**

9. a) None

**CORPORATE
SERVICES:**

10. a) La Crete Agricultural Society – Letter of Support

MOTION 09-01-050

MOVED by Deputy Reeve Braun

That letters of support be provided to the La Crete Agricultural Society for the Heritage Center painting and for the outdoor stage construction projects.

CARRIED

10. b) Rural Co-operative Development Project (ADDITION)

MOTION 09-01-051

MOVED by Deputy Reeve Braun

That Mackenzie County request a presentation on the Rural Co-operative Development project.

CARRIED

**OPERATIONAL
SERVICES:**

11. a) Winter Access to Lakes

MOTION 09-01-052

MOVED by Councillor Watson

That the winter access to lakes be received for information.

CARRIED

11. b) Snowplowing

MOTION 09-01-053

MOVED by Councillor Toews

That the snowplowing discussion be received for information.

CARRIED

**PLANNING,
EMERGENCY, AND
ENFORCEMENT
SERVICES:**

**12. a) Bylaw 692/08 Land Use Bylaw Amendment to Rezone
Plan 922 0928; Block 6; Lot 39 from Hamlet
Commercial District 1 (HC1) to Direct Control District 2
(DC2) (Fort Vermilion)**

Councillor Toews declared himself in conflict and left the meeting at 4:44 p.m.

Councillor J. Driedger arrived at 4:44 p.m.

MOTION 09-01-054

MOVED by Councillor Watson

That first reading be given to Bylaw 692/08 being a Land Use Bylaw amendment to rezone Plan 992 0928, Block 6, Lot 39 from Hamlet Commercial District 1 "HC1" to Direct Control District 2 "DC2" in Fort Vermilion to accommodate liquor sales in an established restaurant.

CARRIED

Councillor Toews rejoined the meeting at 4:47 p.m.

**12. b) Bylaw 695/08 Land Use Bylaw Amendment for the
Cancellation of Plan 4978KS, Lot LH and Plan 4974KS,
Lot LG for the Purpose of Consolidation (Fort
Vermilion)**

MOTION 09-01-055

MOVED by Councillor Wardley

That first reading be given to Bylaw 695/08 being a Land Use Bylaw Amendment for the cancellation of Plan 4978KS, Lot LH and Plan 4974KS, Lot LG for the purpose of consolidation (Fort Vermilion).

CARRIED

- 12. c) Bylaw 698/09 Land Use Bylaw Amendment to Rezone Plan 042 0507, Block 1, Lot 2, from Rural Country Residential District 2 (RC) to Public/Institutional District (HP) (La Crete Rural)**

MOTION 09-01-056

MOVED by Councillor Sarapuk

That first reading be given to Bylaw 698/09 being a Land Use Bylaw Amendment to rezone Plan 042 0507, Block 1, Lot 2 from Rural Country Residential District 2 "RC2" to Public/Institution District "HP" (La Crete Rural).

CARRIED

- 12. d) Aspen Lake Estates Zoning NE 17-106-15-W5M, Including Plan 012 1021, Block 1, Lot 1 and Plan 042 0507, Block 1, Lots 2 through 9 (La Crete Rural)**

MOTION 09-01-057

MOVED by Councillor J. Driedger

That the Aspen Lake Estates rezoning be received for information and that administration bring back a bylaw.

CARRIED

- 12. e) Bylaw 699/03 La Crete Community Plan Boundary Expansion Part of SW 15-106-15-W5M (C of T 062 018 224) (La Crete)**

MOTION 09-01-058

MOVED by Councillor Toews

That first reading be given to Bylaw 699/09 Land Use Bylaw amendment to rezone part of SW 15-106-15-W5M (C. of T. 062 018 224) Hamlet Commercial District "HC2" to Hamlet Residential-Commercial Transitional District "HRCT" in La Crete.

CARRIED

- 12. f) Hutch Lake Lot Re-Assessment (Hutch Lake Recreational Subdivision)**

MOTION 09-01-059

MOVED by Councillor Watson

That the Hutch Lake lots remain at their current sale price.

CARRIED

MOTION 09-01-060

MOVED by Councillor Wardley

That administration undertake an advertising campaign for the sale of the Hutch Lake lots.

CARRIED

12. g) Zama Fire – Pumper Truck

MOTION 09-01-061

MOVED by Reeve Newman

That the Zama Fire Pumper truck be tabled to the in-camera discussion.

CARRIED

Reeve Newman recessed the meeting at 5:30 p.m. and reconvened the meeting at 5:39 p.m.

DELEGATIONS:

5. a) Videoconference Presentation

MOTION 09-01-062

MOVED by Councillor Wardley

That administration be authorized to fix the audio for videoconferencing.

CARRIED

12. h) Interpretation of Safety Codes Act

MOTION 09-01-063

MOVED by Councillor Toews

That a grant of \$425.00 be provided to individuals who successfully pass the Interpretation of Safety Codes Act course.

DEFEATED

MOTION 09-01-064

MOVED by Reeve Newman

That the County's bursary information be provided to all applicants of the Interpretation of Safety Codes Act course and that the bursary program be amended to allow access.

CARRIED

**INFORMATION/
CORRESPONDENCE:**

13. a) Information/Correspondence Items

MOTION 09-01-065

MOVED by Deputy Reeve Braun

That a letter be sent to Alberta Transportation in regards to the 24 hour number for the ferry crossing.

CARRIED

MOTION 09-01-066

MOVED by Councillor Wardley

That administration bring back options regarding rural water.

CARRIED

MOTION 09-01-067

MOVED by Councillor J. Driedger

That the information/correspondence items be accepted for information purposes.

CARRIED

IN-CAMERA SESSION:

MOTION 09-01-068

MOVED by Councillor Wardley

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 6:27 p.m.

- 14. a) Personnel
- 14. b) Special Projects
- 14. c) Legal
- 14. d) Inter-municipal Relations
- 14. e) AUPE Negotiations
- 12. g) Zama Fire Pumper Truck

CARRIED

MOTION 09-01-069

MOVED by Councillor J. Driedger

That Council move out of camera at 8:37 p.m.

CARRIED

14. a) Personnel

MOTION 09-01-070

MOVED by Councillor Toews

That the personnel update be received for information.

CARRIED

14. b) Special Projects

MOTION 09-01-071

MOVED by Councillor Watson

That administration look into the viability of hosting a golf tournament.

CARRIED

14. c) Legal

MOTION 09-01-072

MOVED by Deputy Reeve Braun

That the legal update be received for information.

CARRIED

14. d) Inter-municipal Relations

MOTION 09-01-073

MOVED by Councillor Froese

That the inter-municipal negotiations committee move forward as discussed.

CARRIED

14. e) AUPE Negotiations

MOTION 09-01-074

MOVED by Deputy Reeve Braun

That the AUPE negotiations update be received for information.

CARRIED

12. g) Zama Fire – Pumper Truck

MOTION 09-01-075

MOVED by Councillor Wardley

That the Zama Fire-Pumper truck be tabled for further options.

CARRIED

NEXT MEETING DATE: 15. a) Regular Council Meeting

Regular Council Meeting
Tuesday, February 10, 2009
10:00 a.m.
Council Chambers, Fort Vermilion, AB

ADJOURNMENT: 16. a) Adjournment

MOTION 09-01-076 **MOVED** by Councillor Froese

That the meeting be adjourned at 8:40 p.m.

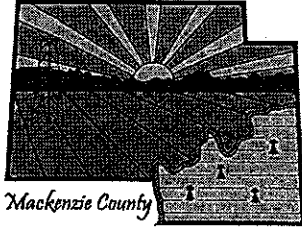
CARRIED

These minutes will be presented to Council for approval on February 10, 2009.

Greg Newman
Reeve

William Kostiw
Chief Administrative Officer

DRAFT



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 10, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Mackenzie Housing Management Board Meeting Minutes October 27 & November 24, 2008

BACKGROUND / PROPOSAL:

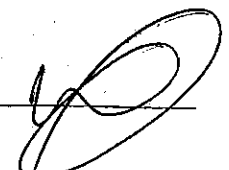
Information item. The adopted minutes of the October 27 and November 24, 2008 meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Mackenzie Housing Management Board meeting minutes of October 27 & November 24, 2008 be received for information.

Author: C. Gabriel Review By: _____ CAO 

**MACKENZIE HOUSING MANAGEMENT BOARD
REGULAR BOARD MEETING
October 27, 2008 – 10:00 A.M.
Family Dining Room – Heimstaed Lodge**

In Attendance:

Wally Schroeder, Chair
George Friesen, Vice-Chair
Ellis Forest
Bill Neufeld
Jim Thompson
Dave Neufeld

Regrets:

Sharon McLean
Brenda Chorney
Abe Peters

Administration:

Barb Spurgeon, CAO
Lisa Unruh, Executive Assistant
Dorothy Klassen, Lodge Manager
Joyce Grant, A/Health Care Manager
Henry Wiebe, Accountant

Call to Order:

Chair Wally Schroeder called the Board meeting to order at 10:00 a.m.

Agenda:

Approval of Agenda

08-156

Moved by Ellis Forest

That the agenda be approved as presented.

Carried

Minutes: **September 25, 2008 Board Meeting**

08-157 Moved by Dave Neufeld

That the minutes of the September 25, 2008 Board meeting be approved as amended.

Carried

September 29, 2008 Special Board Meeting

08-158 Moved by George Friesen

That the minutes of the September 29, 2008 Special Board meeting be approved as presented.

Carried

Delegations: **Ray Toews – Support for St. Theresa General Hospital**

Chairman Schroeder welcomed Mr. Toews to the table at 10:02 a.m.

Mr. Toews advised that the community of Fort Vermilion were concerned with the possibility of St. Theresa Hospital closing down as an acute care center. He requested the Board consider writing a letter to the Health Board in support of St. Theresa General Hospital.

Chairman Schroeder thanked Mr. Toews for his presentation and he left the table at 10:10 a.m.

08-159 Moved by Bill Neufeld

That consideration of Mr. Toews request be put on the agenda as 7.6.

Carried

Eric Jorgenson – Fort Vermilion Community Health Council

Chairman Schroeder welcomed Eric Jorgenson to the table at 10:10 a.m.

Mr. Jorgenson asked the Board to consider building a supportive living facility in Fort Vermilion.

Chairman Schroeder thanked Mr. Jorgenson for his presentation, who left the table at 10:26 a.m.

08-160 Moved by Jim Thompson

That consideration to place Mr. Jorgenson's request be put on the agenda as 7.7.

Carried

Client Eviction Appeal – In Camera

08-161 Moved by Jim Thompson

That consideration be given to move in camera at 10:27 a.m.

Carried

08-162 Moved by Ellis Forest

That consideration be given to move out of in camera at 10:41 a.m.

Carried

08-163 Moved by Jim Thompson

That the request to appeal the client eviction be denied.

Carried

Chairman Schroeder recessed the regular board meeting at 10:44 a.m.

Chairman Schroeder reconvened the regular board meeting at 10:51 a.m.

Henry Wiebe entered the meeting at 10:51 a.m.

Reports:

CAO Report

08-164

Moved by Bill Neufeld

That the CAO report be accepted for information.

Carried

08-165

Moved by Jim Thompson

That a policy be drafted to require a 90 day resident period prior to applying for community housing.

Carried

Financial Reports

Housing Budget September 30, 2008

08-166

Moved by Jim Thompson

That the September 30, 2008 Housing budget financial report be accepted as presented.

Carried

Lodge Budget September 30, 2008

08-167

Moved by Dave Neufeld

That the September 30, 2008 Lodge budget financial report be accepted as presented.

Carried

Assisted Care Budget September 30, 2008

08-168 Moved by Dave Neufeld

That the September 30, 2008 Assisted Care budget financial report be accepted as presented.

Carried

New Business: Signing Authorities

08-169 Moved by Jim Thompson

That policy ADM-001 "Signing Authorities" be approved effective immediately.

Carried

Nursing Policies

08-170 Moved by Ellis Forest

That the following policies be approved:

- Medication Administration
- Narcotic and Controlled Drugs
- Returning Narcotic Drugs to Pharmacy
- Wasting of Narcotic Drugs
- Auto Stop Medication Orders
- Narcotic Keys
- Vancomycin-Resistant Enterococcus
- Needle Stick Injuries/Biohazard Contamination
- Methicillin-Resistant Staphylococcus Aureus (MRSA)

Carried

Outbreak Management Plan

08-171

Moved by Dave Neufeld

That the Outbreak Management Plan be approved as presented.

Carried

Electric Plug-ins for leased lot

08-172

Moved by Dave Neufeld

That Administration proceed with Hiring Redline Electric in the amount of \$3750.00 to install plug-ins and a light on the leased parking lot.

Carried

Hiring Incentives for Professional Staff

08-173

Moved by Jim Thompson

That hiring incentives for LPNs and RNs be approved in an amount not to exceed \$10,000.00 for any one recruitment.

Carried

Chairman Schroeder recessed the regular board meeting at 11:27 a.m.

Chairman Schroeder reconvened the regular board meeting at 11:30 a.m.

Support For St. Theresa General Hospital

08-174

Moved by Bill Neufeld

That a letter be written to Alberta Health Services expressing concerns as to the medical shortages in Fort Vermilion, La Crete and Indian Nations.

Carried

Fort Vermilion's request for Seniors Lodge

08-175

Moved by Bill Neufeld

That a letter be written to Fort Vermilion Community Health Council that a Seniors Needs Assessment is in the process of being completed for the entire region and the Municipalities will determine further action based on the results of that survey.

Carried

Information Items:

08-176

Moved by Jim Thompson

That the following items be accepted for information:

Bank Reconciliation for September, 2008
Alberta Health Services Letter re: 6% increase
Ministerial Order 013/2008
Alberta Health Services Letter re: Reply to letter from W. Schroeder

Carried

In Camera

**Lodge Rental Rates – Individual Clients
Personnel**

08-177

Moved by Jim Thompson

That consideration be given to move in camera at 11:45 a.m.

Carried

- 08-178 Moved by Ellis Forest
- That consideration be given to move out of in camera at
 11:54 a.m.
- Carried
- 08-179 Moved by Dave Neufeld
- That correspondence from the Heimstaed Nursing staff
 regarding nursing policies be received for information
- Carried
- 08-180 Moved by Jim Thompson
- That both John H. Peters and Elizabeth Peter's rent be
 reduced to \$840.00 per month until such time as their
 income changes.
- Carried
- 08-181 Moved by Jim Thompson
- That both Abraham and Helen Schmidt's rent be reduced to
 \$868.00 per month until such time as their income changes.
- Carried
- 08-182 Moved by Jim Thompson
- That a policy be written to address applicant's who cannot
 pay the Lodge rent as set out by the Board.
- Carried
- Next Meeting Date:** Regular Board Meeting
 November 24, 2008 – 10:00 a.m.
 Living Room – Phase I
 Heimstaed Lodge

Board Minutes
October 27, 2008

Adjournment:
08-183

Moved by Jim Thompson

That the board meeting of October 27, 2008 be adjourned at
11:57 a.m.

Carried

Wally Schroeder, Chair

Lisa Unruh, Executive Assistant

**MACKENZIE HOUSING MANAGEMENT BOARD
REGULAR BOARD MEETING
November 24, 2008 – 10:00 A.M.
Fireside Room – Heimstaed Lodge**

In Attendance: Wally Schroeder, Chair
George Friesen, Vice-Chair
Abe Peters
Dave Neufeld
Ellis Forest
Jim Thompson
John W. Driedger
Daryl Zielsdorf
Brenda Chorney
Norm Van Vliet – tele-conference

Administration: Barb Spurgeon, Chief Administrative Officer
Dorothy Klassen, Lodge Manager
Lisa Unruh, Executive Assistant

Call to Order: CAO, Barb Spurgeon called the Board meeting to order at 10:00 a.m.

Agenda: Approval of Agenda

08-184 Moved by Wally Schroeder

That the agenda be amended to include:
7.8 Spending motion for the 2009 budget.

Carried

Election:

Election of Chairperson

George Friesen nominated Wally Schroeder, Wally Schroeder accepted

Wally Schroeder elected by acclamation

Wally Schroeder in the Chair at 10:07 a.m.

Election of Vice-Chair

Daryl Zielsdorf nominated Jim Thompson, Jim Thompson accepted

Ellis nominated George Friesen, George Friesen accepted

George Friesen elected as Vice-Chair.

08-185

Moved by Ellis Forest

That the ballots be destroyed.

Carried

Minutes:

October 27, 2008 Board Meeting

08-186

Moved by Dave Neufeld

That the minutes of the October 27, 2008 Board meeting be approved as presented.

Carried

Reports:

CAO Report

08-187

Moved by Daryl Zielsdorf

That mail boxes be purchased in the amount of \$3200.00.

08-188

Moved by Ellis Forest

That the CAO report be accepted for information.

Carried

Financial Reports

Housing Budget October 31, 2008

08-189

Moved by Jim Thompson

That consideration be given to move in camera at 10:38 a.m.

Carried

08-190

Moved by Ellis Forest

That consideration be given to move out of in camera at 10:42 a.m.

Carried

08-191

Moved by Dave Neufeld

That the October 31, 2008 Housing budget financial report be accepted for information.

Carried

Lodge Budget October 31, 2008

08-192

Moved by John W. Driedger

That the October 31, 2008 Lodge budget financial report be accepted for information.

Carried

Assisted Care Budget September 30, 2008

08-193

Moved by Brenda Chorney

That the October 31, 2008 Assisted Care budget financial report be accepted for information.

Carried

New Business:

Application for Licensing

08-194

Moved by John W. Driedger

That a Designated Assisted Living license be applied for 70 beds in the Heimstaed Senior's Lodge.

Carried

Agency LPN

08-195

Moved by Ellis Forest

That a contract be signed with Select Medical to provide a Licensed Practical Nurse from January to the end of March, 2009.

Carried

Governance Policies

08-196

Moved by Dave Neufeld

That the following policies be approved:

- GOV-001 Roles and Responsibilities
- GOV-002 Code of Ethics
- GOV-003 Executive Structure
- GOV-004 Committee Structure
- GOV-005 Term of Office
- GOV-006 Meetings
- GOV-007 Pecuniary Interests

- GOV-008 Disqualification of Board Members
- GOV-009 Board Member Honoraria
- GOV-010 Financial Management
- GOV-011 Lodge Budget Reserve
- GOV-012 Policy Development Process
- GOV-013 Governance Style
- GOV-014 Media Relations

Carried

Lodge Policies

08-197

Moved by Jim Thompson

That the policy 'Appeal Process for Rent in the Heimstaed Lodge' be approved.

Carried

Housing Policies

08-198

Moved by Brenda Chorney

That the following Housing policies be approved:

Residency in Community
Client Caused Damages
Direct to Tenant Rent Supplement

Carried

Zama City Housing

08-199

Moved by Jim Thompson

That Administration pursue the option of providing housing assistance to the residents of Zama City through the Direct to Tenant Rent Supplement Program.

Carried

Lot options for Community Housing

08-200

Moved by Dave Neufeld

That Lot # 7, Block 5, Plan TR188 (5003-44st Pritchard Place) and Lot #18, Block 5, Plan TR188 (5001 44 St. Pritchard Place) be subdivided to allow for trailer to be purchased for the SRHI program.

Carried

Spending Motion for Interim 2009 Budget

08-201

Moved by George Friesen

That the interim 2009 operating budget be adopted at fifty (50%) percent of the 2008 operating budget.

Carried

Information Items:

08-202

Moved by George Friesen

That the following items be accepted for information:

Bank Reconciliation for October, 2008
Correspondence – Assisted Living in Fort Vermillion
Health Board Members
Letter from Alberta Health
ASCHA Update
Board Member Information

Carried

08-203

Moved by Ellis Forest

That Dave Neufeld be granted a three month leave of absence from January 1, 2009 to March 31, 2009.

Carried

In Camera

No Items

Next Meeting Date: Regular Board Meeting
January 26, 2009 – 10:00 a.m.
Living Room – Phase I
Heimstaed Lodge

Adjournment:

08-204

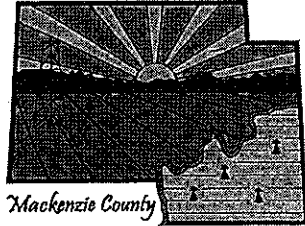
Moved by John W. Driedger

That the board meeting of November 24, 2008 be adjourned
at 11:35 a.m.

Carried

Wally Schroeder, Chair

Lisa Unruh, Executive Assistant



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 10, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Mackenzie County Library Board Meeting Minutes November 10, 2008

BACKGROUND / PROPOSAL:

Information item. The adopted minutes of the November 10, 2008 meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Mackenzie County Library Board meeting minutes of November 10, 2008 be received for information.

Author: C. Gabriel Review By: _____ CAO 

**Mackenzie County Library Board
Regular Meeting
November 10, 2008 7:00 pm
La Crete Community Library**

Present: Judy Ostrowski, Jim Thompson, Wally Schroeder, Lorraine Peters, Beth Kappelar
Regrets: Daryl Zielsdorf, Lisa Wardley & John W. Driedger.

1.0 Call to Order: The meeting was called to order by Chair Ostrowski at 7:00 pm.

2.0 Adoption of Agenda:

M#2008-11-01 Jim moved to adopt the agenda. **Carried**

3.0 Approval of Minutes:

M#2008-11-02 Wally moved to adopt the minutes of the Sept 8, 2008 Regular Meeting with grammatical corrections. **Carried**

M#2008-11-03 Jim moved to adopt the minutes of the Oct 25, 2008 Working Meeting. **Carried**

ACTION: Letter to Societies re: Request for funding from Mackenzie County - drafted, Judy will email it to the respective Societies.
Judy contacted Bonnie at Community Development - awaiting response.
Judy will email the revised copy of Missions & Goals

4.0 Financial Report: As of Oct 31, 2008 \$201,264.26 Revenues
198,431.00 Expenditures
27,704.27 Balance

M#2008-11-04 Wally moved to accept the financial report. Jim second. **Carried**

5.0 Library Reports

La Crete - (Wally) - Financial to Nov 3/08 - Income \$75,500; Expenses \$68,000; Chequing Account balance \$46,000; Fund Raising \$19,500 Salmon Fundraiser \$7,000.
- 3rd Reading of the Bylaws occurred.
- Business Plan - Maureen is looking into one.
- Architect - no quote yet
- Christmas Wreath orders are down, tree orders are down
- Book buying trip - bought 16 boxes of books
- 4 members of the Society travelled to Edmonton
- Applied for a grant of \$2,000 for large print books

- Patron Appreciation Night planned for Feb/09
- Outreach position is vacant - advertising for replacement.
- Staff supper planned for Dec 8/08.

Wally reported from the MCLB - re: Missons/Goals, Board Evaluation, 5% increase from Mackenzie County, County Librarian, 5 yr service plan, Quote from Architect, Laptop computer must be available to patrons, PLS contract signed.

Fort Vermilion - (Jim) - Working on fundraising ideas. Mackenzie County is discussing paying some of the utilities for FVCL - they may pay up to \$10,000.00.

Zama - no report.

High Level - (Beth) - They are currently having furnace problems. Renovations are ongoing at the Town of High Level Civic Bldg - tentative move date is December /08. Minutes of their last meeting on file.

6.0 Correspondence - none

7.0 Old Business -

- a) Review of Service Plan - tabled - waiting for information from Bonnie at Community Services.
- b) LCCLS Building Proposal & Library Expansion Study information from O'Neill O'Neill Procinsky Architects - cost quote \$11,000.

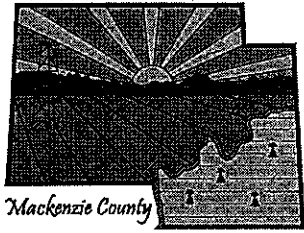
ACTION: Judy will email Reeve Newman at Mackenzie County to get on a meeting agenda.

8.0 New Business -

- a) 2009 meeting dates/times:
 - Jan 12/09 7:00 pm Fort Vermilion
 - March 9/09 7:00 pm La Crete
 - May 11/09 7:00 pm Zama
 - July 6/08 7:00 pm High Level
 - Sept 7/08 7:00 pm Fort Vermilion
 - Nov 9/08 7:00 pm La Crete
- (Proposed) - Regional Retreat - April 4/08 Fort Vermilion
 - Annual Organizational Meeting - Oct 17/08 High Level
- b) Board Member Recruitment - MCLB is the only Board nobody applied for. The position has been re-posted until Dec 1/08. Board members are encouraged to recruit.

9.0 Next Meeting - Jan 12/09 7:00 pm Fort Vermilion

10.0 Adjournment - M#2008-11-05 - Lorraine moved to adjourn at 7:55 pm. Carried.



MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 10, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Municipal Planning Commission Meeting Minutes January 14, 2009

BACKGROUND / PROPOSAL:

Information item. The adopted minutes of the January 14, 2009 meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Municipal Planning Commission meeting minutes of January 14, 2009 be received for information.

Author: C. Gabriel **Review By:** _____ **CAO** 

**Mackenzie County
Municipal Planning Commission Meeting**

**Heritage Centre
La Crete, Alberta**

Wednesday, January 14, 2009 @ 1:00 p.m.

PRESENT

Peter Braun	Chair, Councillor
Beth Kappelar	Vice Chair, MPC Member
Ed Froese	Councillor
Jack Eccles	MPC Member
Manfred Gross	MPC Member
Ryan Becker	Director of Planning and Emergency Services
Marion Krahn	Development Officer
Liane Lambert	Development Officer
Sarah Martens	Planning Administrative Support

1. CALL TO ORDER

Peter Braun called the meeting to order at 1:02 p.m.

2. ADOPTION OF AGENDA

MOTION 09-01 **MOVED** by Ed Froese

That the agenda be adopted with the following additions:

- 6j) Plan 982 1128, Block 17, Lot 39 - 10101-105 Avenue
- 7a) Legal
- 7b) Subdivision Discussion

CARRIED

3. ADOPTION OF MINUTES

MOTION 09-02 **MOVED** by Beth Kappelar

That the minutes of the December 15, 2008 Municipal Planning Commission meeting be adopted with the following amendments:

- a) **Development Permit Application 275-DP-08
Redneckz Wireline Services; Contractor's Business
NW 19-109-19-W5M; High Level Rural**

Received as information and furthermore, that the Development Permit 275-DP-08 in the name of Redneckz Wireline Services on NW 19-109-19-W5M be presented at the **January 14, 2009** Municipal Planning Commission meeting.

Municipal Planning Commission meeting dates are scheduled as follows:

- ❖ January 14, **2009** at 10:00 a.m. in La Crete
- ❖ January 28, **2009** at 1:00 p.m. in Fort Vermilion
- ❖ February 9, **2009** at 10:00 a.m. in La Crete

CARRIED

BUSINESS ARISING FROM THE MINUTES

The Municipal Planning Commission discussed the training for Emerging Trends in Municipal Law which is taking place in Edmonton on February 12, 2009.

4. DEVELOPMENT

- a) **Development Permit Application 252-DP-08**
Raymond Scoular (Radar hotshots)
Oil and Gas (Industrial Camp 18 man)
Plan 882 1687, Block 8, Lot 19 (941-Pine Ave); Zama

MOTION 09-03 **MOVED** by Beth Kappelar

That the Municipal Planning Commission waive the \$1000.00 penalty fee (condition 2) as per the Mackenzie County Fee Schedule Bylaw 686/08 on Development Permit 252-DP-07 in the name of Raymond Scoular.

CARRIED

**b) Development Permit Application 266-DP-08
Innovative Chemical Technologies
Oil and Gas Service (Tank Farm)
Plan 882 1687, Block 10, Lot 10; Zama**

MOTION 09-04 **MOVED** by Jack Eccles

That Development Permit 266-DP-08 on Plan 882 1687, Block 10, Lot 10 in the name of Innovative Chemical Technologies be approved with the following conditions:

**FAILURE TO COMPLY WITH ONE OR MORE OF THE
ATTACHED CONDITIONS SHALL RENDER THIS PERMIT NULL
AND VOID.**

1. Tank Farm setbacks shall be a minimum of: 9.14 meters (30 feet) from Wildcat Avenue; 9.14 meters (30 feet) side yards; 9.14 meters (30 feet) rear yard.
2. Must meet all conditions and regulations set out by Petroleum Tank Management of Alberta Association (PTMAA).
3. Must meet all requirements of the current Alberta Fire Safety Codes.
4. Clear signage identifying contents in tanks must be posted at all times.
5. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developer's expense.
6. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

**c) Development Permit Application 275-DP-08
Redneckz Wireline Services; Contractors Business
NW 19-109-19-W5M; High Level Rural
(Inter-Municipal Development Plan Corridor)**

MOTION 09-05 **MOVED** by Beth Kappelar

That Development Permit 275-DP-08 on NW 19-109-19-W5M (Plan 052 0892, Block 1, Lot 1) in the name of Redneckz Wireline Services be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void.

- 1. Approval must be obtained from Alberta Transportation. All conditions and requirements by Alberta Transportation are to be met to their specifications and standards.**
2. PRIOR to installation of a new access or changing location of existing access contact Alberta Transportation at 780-624-6280. Access to be constructed to Alberta Transportation standards at the expense of the developer.
3. The shop shall meet all Alberta Safety Code requirements for Commercial Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.
4. An unlit sign to identify the Contractors Business may be placed in a window or exterior of the shop and the sign shall not exceed 1.1 meters (12 square feet).
- 5. Any sign placed within the Highway Right of Way shall be approved by Alberta Transportation prior to placement.**
6. If a sign is placed on the **property** adjacent to a local road, shall be located a minimum of:
 - i. 200 meters from regulatory signs
 - ii. 3 meters (9 feet) from the outer edge of the road or not less than 1.5 meters from the property line if on private property.
7. The sign shall be a minimum of 1.5 meters to a maximum of 2.5 meters in height above the shoulder of the road.

8. The sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
9. The sign shall:
 - i. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic.
 - ii. Not unduly interfere with the amenities of the district.
 - iii. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties.
 - iv. Not create visual or aesthetic blight.
10. The total site area (lot) shall have a positive surface drainage without adversely affecting neighboring property.

CARRIED

- d) **Development Permit Application 01-DP-09
Clarence Lee; Contractors Business (Oilfield Support)
NW 19-109-19-W5M; High Level Rural
(Inter-Municipal Development Plan Corridor)**

MOTION 09-06

MOVED by Manfred Gross

That Development Permit 01-DP-09 on NW 19-109-19-W5M in the name of Clarence Lee be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void.

1. **Approval must be obtained from Alberta Transportation. All conditions and requirements by Alberta Transportation are to be met to their specifications and standards.**
2. PRIOR to installation of a new access or changing location of existing access contact Alberta Transportation at 780-624-6280. Access to be constructed to Alberta Transportation standards at the expense of the developer.
3. The Existing shop shall meet all Alberta Safety Code requirements for Commercial Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.
4. An unlit sign to identify the Contractors Business may be placed in a window or exterior of the shop and the sign shall not exceed 1.1 meters (12 square feet).

5. **Any sign placed within the Highway Right of Way shall be approved by Alberta Transportation prior to placement.**
6. If a sign is placed on the **property** adjacent to a local road, shall be located a minimum of:
 - i. 200 meters from regulatory signs
 - ii. 3 meters (9 feet) from the outer edge of the road or not less than 1.5 meters from the property line if on private property.
7. The sign shall be a minimum of 1.5 meters to a maximum of 2.5 meters in height above the shoulder of the road.
8. The sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
9. The sign shall:
 - i. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic.
 - ii. Not unduly interfere with the amenities of the district.
 - iii. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties.
 - iv. Not create visual or aesthetic blight.
10. The total site area (lot) shall have a positive surface drainage without adversely affecting neighboring property.

CARRIED

- e) **Development Permit Application 02-DP-08
Neil and Nellie Klassen; Ancillary Building
(Attached Garage and Deck Replacement)
SE 5-110-17-W5M; High Level Rural**

MOTION 09-07 **MOVED** by Beth Kappelar

That Development Permit 02-DP-09 on SE 5-110-17-W5M in the name of Neil and Nellie Klassen be approved with the following conditions:

**FAILURE TO COMPLY WITH ONE OR MORE OF THE
ATTACHED CONDITIONS SHALL RENDER THIS PERMIT
NULL AND VOID.**

1. **Construction commenced prior to the approval of the Development permit, therefore the developer shall pay the penalty fee of \$500.00.**

2. This ancillary building (attached garage) is for residential purposes only; **no commercial or industrial activity is permitted in this building.** If the developer/landowner/occupant or other person or persons intend to use the ancillary building (attached garage) for commercial or industrial uses, a new development permit is required prior to the commencement of the commercial or industrial use.
3. **All conditions and requirements by Alberta Infrastructure and Transportation are to be met to their specifications and standards.**
4. Minimum building setbacks:
 - i. 41.15 meters (135 feet) from any road allowances,
 - ii. 15.24 meters (50 feet) from any other property lines, **or setback requirements from Alberta Infrastructure and Transportation, which ever is greater.**
5. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
6. All sewage disposal systems to be in conformance with the Alberta Private Sewage Treatment and Disposal Regulations.
7. **PRIOR** to installation of a new access or changing location of existing access contact Alberta Transportation at (780) 624-6280. Access to be constructed to Alberta Transportation standards and at the Developer's expense.
8. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

5. **SUBDIVISION**

- a) **Subdivision Proposal**
SE 26-103-18-W5M; Blue Hills Area
Peter W. Driedger

MOTION 09-08 **MOVED** by Manfred Gross

That the Municipal Planning Commission supports the 18.6 acre farmstead subdivision on SE 26-103-18-W5M as proposed by Peter W. Driedger and that a subdivision application be allowed for these lands with the understanding that a decision cannot be made prior to the review of all pertinent subdivision information.

CARRIED

6. **MISCELLANEOUS ITEMS**

- a) **Bylaw 390/03 Land Use Bylaw Amendment**
La Crete Community Development Plan Boundary Expansion

MOTION 09-09 **MOVED** by Jack Eccles

That the Municipal Planning Commission recommendation to Council be to rezone part of section SW 15-106-15-W5M (C. of T. 062 018 224) from Hamlet Commercial District 2 "HC2" to Hamlet Residential – Commercial Transitional District "HRCT".

CARRIED

- b) **Bylaw 692/08 Land Use Bylaw Amendment**
Plan 922 0928, Block 6, Lot 39; Fort Vermilion
Ray Toews

MOTION 09-10 **MOVED** by Beth Kappelar

That the Municipal Planning Commission recommendation to Council be to rezone Plan 922 0928, Block 6, Lot 39 from Hamlet Commercial District 1 "HC1" to Direct Control District 2 "DC2".

CARRIED

**c) Bylaw 695/08 Land Use Bylaw Amendment
Plan 4974 KS, Lot LG and LH; Fort Vermilion
Faith Gospel Fellowship**

Manfred Gross declared himself in conflict and left the meeting at 1:58 p.m.

MOTION 09-11 MOVED by Ed Froese

That the Municipal Planning Commission recommendation to Council be for the approval of the cancellation of Plan 4978 KS, Lot LH and Plan 4974 KS, Lot LG for the purpose of consolidation, subject to the public hearing input.

CARRIED

Manfred Gross rejoined the meeting at 2:00 p.m.

**d) Hamlet Country Residential District Lot Size Change
SE 10-106-15-W5M**

MOTION 09-12 MOVED by Manfred Gross

Tabled for further information.

CARRIED

- e) **John Fehr/Aspen Lake Estates Zoning**
NE 17-106-15-W5M, including Plan 012 1021, Block 1, Lot 1 and Plan 042 0507, Block 1, Lots 2 through 9; La Crete Rural

MOTION 09-13 **MOVED** by Ed Froese

That the Municipal Planning Commission recommendation to Council be that the Planning and Development Department be directed to contact all the landowners within NE 17-106-15-W5M, including Plan 012 1021, Block 1, Lot 1 and Plan 042 0507, Block 1, Lots 2 through 9, to review the current Rural Country Residential District 2 "RC2" zoning and the proposed new Rural Country Residential District 1 "RC1" zoning and thereafter, that the proposed bylaw be presented to the Municipal Planning Commission for review prior to presentation to Council.

CARRIED

- f) **Advertising of Bylaws**

MOTION 09-14 **MOVED** by Beth Kappelar

Received for information.

CARRIED

- g) **Hamlet Residential-Commercial Transitional Zoned Lands**
La Crete

MOTION 09-15 **MOVED** by Ed Froese

That the Planning and Development Department contact the landowners of those properties rezoned to Hamlet Residential-Commercial District "HRCT" by Bylaw 462/04 and review the proposed reversion to the zoning immediately prior to the adoption of Bylaw 462/04 and thereafter, present the results to the Municipal Planning Commission for further review and consideration prior to presentation to Council.

CARRIED

h) Rezoning Bylaw Application
Part of NE 17-106-15-W5M (Plan 042 0507, Block 1, Lot 2)
Grace Community Church; La Crete

MOTION 09-16 **MOVED** by Beth Kappelar

That the Municipal Planning Commission recommendation to Council be for the approval of the rezoning of Part of NE 17-106-15-W5M (Plan 042 0507, Block 1, Lot 2) from Rural Country Residential District 2 "RC2" to Public/Institutional District "HP" subject to the public hearing input.

CARRIED

i) Action List

The Action List of December 15, 2008 was reviewed.

j) Plan 982 1128, Block 17, Lot 39

MOTION 09-17 **MOVED** by Ed Froese

Received for information.

CARRIED

7. IN CAMERA

MOTION 09-18 **MOVED** by Manfred Gross

That the Municipal Planning Commission go in camera at 2:46 p.m.

CARRIED

MOTION 09-19 **MOVED** by Beth Kappelar

That the Municipal Planning Commission come out of in camera at 3:02 p.m.

CARRIED

a) Legal

MOTION 09-20 **MOVED** by Jack Eccles

Received for information.

CARRIED

b) Subdivision Discussion

MOTION 09-21 **MOVED** by Manfred Gross

Received for information.

CARRIED

8. NEXT MEETING DATES

Municipal Planning Commission meeting dates are scheduled as follows:

- ❖ January 28, 2009 at 1:00 p.m. in Fort Vermilion (small meeting room beside Council Chambers with lunch at 12:15 p.m.)
- ❖ February 9, 2009 at 10:00 a.m. in La Crete (Heritage Centre)
- ❖ February 25, 2009 at 1:00 p.m. in Fort Vermilion (Lunch at 12:15 p.m.)
- ❖ March 16, 2009 at 10:00 a.m. in La Crete (Heritage Centre)

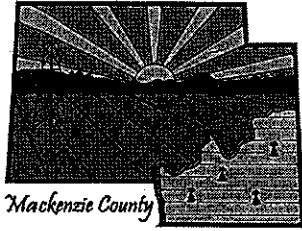
9. ADJOURNMENT

MOTION 09-22 **MOVED** by Ed Froese

That the Municipal Planning Commission meeting be adjourned at 3:09 p.m.

CARRIED

These minutes were adopted this 28 day of January, 2009.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 10, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	CAO & Director Reports

BACKGROUND / PROPOSAL:

See attached Director reports.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Chief Administrative Officer and Director reports be received for information.

Author: C. Gabriel Reviewed By: _____ CAO

Director of Operations (South) Report For February 10, 2009 Regular Council Meeting

Utilities (South):

- La Crete Water Plant Project; The general contractor and all sub's were in La Crete the last week of January and have completed all deficiencies but one which is the pump for well #1 that received some damage during installation and was sent out for repairs.
- We are also reviewing utility servicing for a few potential subdivision applications.

Parks/Playgrounds and Facilities:

- Attended A parks committee meeting on the 28th of January 2009.
- Administration is currently working on ordering items that were budgeted for so improvements can be started early in spring.
- The Parks department is requesting direction from Council pertaining to pursuing the recreational lease from SRD for Hutch Lake. (The town of High Level expressed no interest in obtaining the lease and limited interest in a monetary partnership, possibly an in camera discussion.)
- The Tompkins Ferry Campground will be a registered society in the near future and the sub lease is being reviewed for final draft.

Public Works (South):

- The La Crete grader arrived on January 29th.
- The ice bridge was officially opened to 65,000 kgs on February 3rd.
- We are currently doing some brushing so we can rectify a few drainage problems this summer.
- The Building Committee and administration are working on the design for the public works shop.
- An RFP for grader blades and culverts is in the process of being developed for the 2009 season.
- The steamer unit has been purchased and set up and is ready for spring thaw.

**John Klassen
Director of Operations (South)
Mackenzie County**

To: William (Bill) Kostiw, Chief Administrative Officer
From: Joulia Whittleton, Director of Corporate Services

Page 1

Attended the following meetings:

January 7 – Managers meeting
January 8 – Town of High Level negotiations meeting
January 9 – Fort Vermilion Recreation Board – Building Committee meeting
January 11 – Zama meetings
January 13 – Regular Council meeting
January 14 – ATB Investment Management meeting
January 16 – Lanequinn Benefit Consultants meeting
January 21 - Finance Committee meeting
January 22 – Mackenzie Housing meeting with CAO
January 22 - La Crete Recreation Board AGM
January 28 – Regular Council meeting
January 29 – Managers meeting
January 29 – Parks & Recreation Committee meeting

Personnel update:

No changes

Administration, projects and activities:

⇒ AUPE negotiations

The Finance Committee has been working on the County's position. The County's lawyer is attending this meeting to discuss our position.

⇒ Investments – outsourcing for external Investment Management (permitted under Policy FIN027)

A meeting took place on January 14, 2009 with ATB Investment Management representative to prepare a working plan within the scope of our policy and move forward with its implementation. An investment report will be presented to Council at their February 10, 2009 meeting.

⇒ Benefits Program

A firm was engaged, at no cost to the County, in reviewing the County's current employee benefits program and costs associated with providing these benefits. A meeting took place on January 16, 2009 with the Lanequinn Benefit Consultants representative. We reviewed their findings and recommendations. RFD will be presented to Council.

⇒ 2008 Grant Reporting

The department has been continually working on completing the 2008 grant reports.

To: William (Bill) Kostiw, Chief Administrative Officer
From: Joulia Whittleton, Director of Corporate Services

Page 2

⇒ 2008 Year End

The department started on the year-end working papers file preparation. The Ernst & Young auditors were here in December to do some interim audit work and they will be back in March to complete the audit work on site. The audit is scheduled during the March 23 – April 1, 2009 period.

⇒ Tax forfeiture properties.

These properties are being advertised. We received one offer – RFD is being presented to Council at their February 10, 2009 meeting

⇒ Grants to Other Organizations

Letters were sent out and cheques were issued to the most groups. FCSS groups, Recreation Boards and Library will receive their annual grants in two installments: one in February and one in July. Copies of the letters are attached to this report.

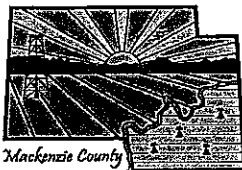
The following are some of the upcoming projects/activities (as per the Financial Management Plan presented to Council during the 2008 budget deliberations):

- Offsite levy review (working together with other departments and an engineering firm) – this project requires clearer direction from Council and deserves an in-depth discussion at one of our managers meeting.
- Tangible Capital Assets project – ongoing.
- Attending a workshop on February 5 in Grande Prairie that is being organized by the GFOA and Municipal Affairs with respect to the new financial reporting requirements.
- The department's priority project is to review the 2008 Finance Management Plan, and in conjunction with the approved 2009 budget, prepare the new 2009 Finance Management Plan.

Respectfully submitted,



Joulia Whittleton



Mackenzie County
PO Box 640, Fort Vermilion, AB T0H 1N0
Phone: (780) 927-3718 Fax: (780) 927-4266
Toll Free: 1-877-927-0677 Email: office@mackenziecounty.com

January 22, 2009

Roxane Tar, Chair
Zama City Recreation Society
P.O. Box 73
Zama City, Alberta
T0H 4E0

Dear Roxane,

Re: 2009 Operating Grant and the County Facility Agreement

This letter is to inform you that Mackenzie County Council reviewed the Society's 2009 funding request. The Society has been approved for \$76,082 operating grant plus cost of utilities and insurance.

Please be advised that the County Council directed Administration to implement the Community Facility Agreements. The 2009 funding will be released subject to the Recreation Board signing this agreement. Two copies of the agreement are attached. Please sign and return both copies. The operating funding will be distributed in two installments: one in February and one in July.

In addition, Council approved the following capital projects:

Project name	Approved Funding
Beautification at the front of the Community Hall (subject to CFEP* approval – 50/50 matching basis)	\$16,000
Upstairs renovation at the Hall to allow programming activities (subject to CFEP* approval – 50/50 matching basis)	\$11,000
Washrooms renovation at the Hall (subject to CFEP* approval – 50/50 matching basis)	\$20,000
Kitchen renovation at the Hall (subject to CFEP* approval – 50/50 matching basis)	\$9,200
Washing of the outside of the Hall	\$4,500

*Community Facility Enhancement Program – as indicated on your application to the County, the Society is applying for these grants

The capital funding will be released upon submission of invoices.

The Society is expected to follow the current arrangements with respect to the utilities and insurance invoices.

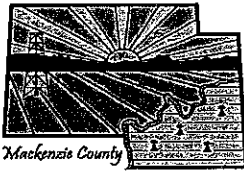
Mackenzie County Council wishes you all the best in your endeavours during the 2009 operating year.

If you have any questions or require assistance, please contact me at (780) 927-3718.

Yours sincerely,

Joulia Whittleton
Director of Corporate Services

Cc: Mackenzie County Council
William Kostiw, CAO



Mackenzie County
PO Box 640, Fort Vermilion, AB T0H 1N0
Phone: (780) 927-3718 Fax: (780) 927-4266
Toll Free: 1-877-927-0677 Email: office@mackenziecounty.com

January 22, 2009

William (Bill) Auger, Chair
Fort Vermilion Recreation Society
P.O. Box 115
Fort Vermilion, Alberta
T0H 1N0

Dear William,

Re: 2009 Operating Grant and the County Facility Agreement

This letter is to inform you that Mackenzie County Council reviewed the Society's 2009 funding request. The Society has been approved for \$141,796 operating grant plus cost of utilities and insurance.

Please be advised that the County Council directed Administration to implement the Community Facility Agreements. The 2009 funding will be released subject to the Recreation Board signing this agreement. Two copies of the agreement are attached. Please sign and return both copies. The operating funding will be distributed in two installments: one in February and one in July.

In addition, Council approved the following capital projects:

Project name	Approved Funding
Dressing/Fitness rooms (50/50 matching basis)	Up to \$375,000
Zamboni	\$75,000
Recreation equipment	\$6,502
New tables for community hall	\$5,400
Ceiling tiles for community hall	\$3,000

The capital funding will be released upon submission of invoices, with the exception of the Dressing/Fitness rooms and the Zamboni projects – Council directed administration to work together with the Board on these projects. As you are aware, the County administration and the Society's building committee members have met in January to work out a plan to proceed.

The Society is expected to follow the current arrangements with respect to the utilities and insurance invoices.

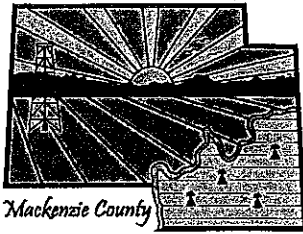
Mackenzie County Council wishes you all the best in your endeavours during the 2009 operating year.

If you have any questions or require assistance, please contact me at (780) 927-3718.

Yours sincerely,

Joulia Whittleton
Director of Corporate Services

Cc: Mackenzie County Council
William Kostiw, CAO



Mackenzie County
P.O. Box 640, Fort Vermilion Alberta T0H 1N0
Phone (780) 927-3718, Fax (780) 927-4266

January 22, 2009

Benjamin Friesen, Vice Chair
La Crete Recreation Society
P.O. Box 29
La Crete, Alberta
T0H 2H0

Dear Benjamin,

Re: 2009 Operating Grant and the County Facility Agreement

This letter is to inform you that the Mackenzie County Council reviewed the Society 2009 grant requests. The Society has been approved for \$164,983 operating grant plus cost of utilities and insurance.

In addition, Council approved proceeding with the following projects:

Project name	Approved Funding
New Arena boards	\$70,000
Five new double doors for Arena	\$25,000
New overhead doors for Arena including installation	\$3,000

Please be advised that the County Council directed Administration to implement the Community Facility Agreements. The 2009 funding will be released subject to the Recreation Board signing this agreement. The operating funding will be distributed in two installments: one in February and one in July. The capital funding will be released upon submission of invoices. The Society is expected to follow the current arrangements with respect to the utilities and insurance invoices.

Mackenzie County Council wishes you all the best in your endeavors during the 2009 operating year.

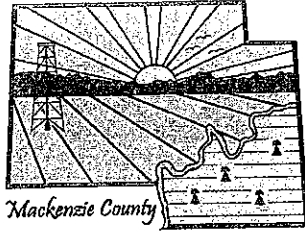
If you have any questions or require assistance, please contact Joulia Whittleton, Director of Corporate Services at (780) 927-3718.

Yours sincerely,

Peter Braun
Deputy Reeve

Cc: Mackenzie County Council
William Kostiw, CAO

*Was presented to the Board
after their AGM in La Crete
JH*



Mackenzie County

PO Box 640, Fort Vermilion, AB T0H 1N0

Phone: (780) 927-3718 Fax: (780) 927-4266

Toll Free: 1-877-927-0677 Email: office@mackenziecounty.com

January 26, 2009

Judy Ostrowsky, Chairperson
Mackenzie Library Board
P.O. Box 640
Fort Vermilion, Alberta
T0H 1N0

Dear Judy,

Re: 2009 Operating Grant

This letter is to inform you that the Mackenzie County Council reviewed the Board's grant request and approved \$163,477 as the 2009 operating grant for the Board. This amount includes \$15,500 estimated towards your cost sharing agreement with the Town of High Level Library Board.

The operating funding will be distributed in two installments: one in February and one in July.

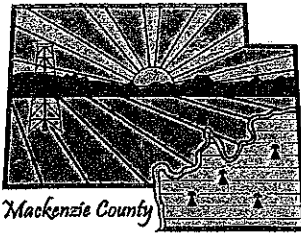
We wish you all the best in your endeavors during the 2009 operating year.

If you have any questions, please contact me at (780) 927-3718.

Sincerely,

Joulia Whittleton
Director of Corporate Services

Cc: Mackenzie County Council
William Kostiw, CAO



Mackenzie County

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January 26, 2009

Mary Driedger, Director
La Crete Family and Community Support Services (FCSS)
P.O. Box 586
La Crete, Alberta
T0H 2H0

Dear Mary,

Re: 2009 Operating Grant

This letter is to inform you that Mackenzie County Council reviewed the La Crete FCSS 2009 grant request. The La Crete FCSS has been approved for \$165,775 operating grant.

The operating grant funding will be distributed in two installments: one in February and one in July.

Please be advised that the 2008 completion reports, including your annual financial statements, must be submitted to the County by March 31, 2009. In addition, we require that your financial statements be prepared by a certified accountant and, as a minimum, must be a review engagement report.

We wish you all the best in your endeavors during the 2009 operating year.

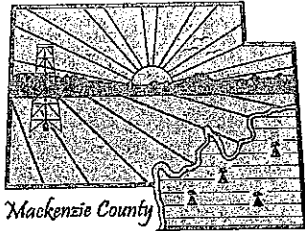
If you have any questions or require assistance, please contact me at (780) 927-3718.

Sincerely,

Joulia Whittleton
Director of Corporate Services

Cc: Mackenzie County Council
William Kostiw, CAO

Attachments



Mackenzie County
PO Box 640, Fort Vermilion, AB T0H 1N0
Phone: (780) 927-3718 Fax: (780) 927-4266
Toll Free: 1-877-927-0677 Email: office@mackenziecounty.com

January 26, 2009

Lance Goudie, Chair
Fort Vermilion Family and Community Support Services (FCSS)
P.O. Box 637
Fort Vermilion, Alberta
T0H 1N0

Dear Lance,

Re: 2009 Operating Grant

This letter is to inform you that Mackenzie County Council reviewed the Fort Vermilion FCSS 2009 grant request. The Fort Vermilion FCSS has been approved for \$114,929 operating grant.

The operating grant funding will be distributed in two installments: one in February and one in July.

Please be advised that the 2008 completion reports, including your annual financial statements, must be submitted to the County by March 31, 2009. In addition, we require that your financial statements be prepared by a certified accountant and, as a minimum, must be a review engagement report.

We wish you all the best in your endeavors during the 2009 operating year.

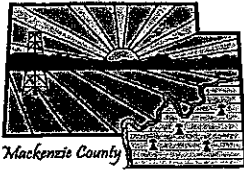
If you have any questions or require assistance, please contact me at (780) 927-3718.

Sincerely,

Joulia Whittleton
Director of Corporate Services

Cc: Mackenzie County Council
William Kostiw, CAO

Attachments



Mackenzie County

PO Box 640, Fort Vermilion, AB T0H 1N0

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January 22, 2009

Roxane Tar, Chair
Zama City Chamber of Commerce
P.O. Box 73
Zama City, Alberta
T0H 4E0

Dear Roxane,

Re: 2009 Operating Grant

Mackenzie County Council reviewed your grant request. Please find the \$10,000 cheque enclosed as approved by Council towards your 2009 operating costs.

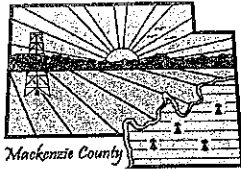
Mackenzie County Council wishes you all the best in your endeavours during the 2009 operating year.

If you have any questions or require assistance, please contact me at (780) 927-3718.

Yours sincerely,

Joulia Whittleton
Director of Corporate Services

Cc: Mackenzie County Council
William Kostiw, CAO



Mackenzie County
PO Box 640, Fort Vermilion, AB T0H 1N0
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Toll Free: 1-877-927-0677 Email: office@mackenziecounty.com

January 22, 2009

Westley Ducharme, President
Royal Canadian Legion, Hallett-Hansley Branch 243
P.O. Box 217
Fort Vermilion, Alberta
T0H 1N0

Dear Westley,

Re: 2009 Operating Grant

Mackenzie County Council reviewed your grant request. Please find the \$3,000 cheque enclosed as approved by Council towards your 2009 operating costs.

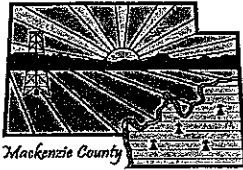
Mackenzie County Council wishes you all the best in your endeavours during the 2009 operating year.

If you have any questions or require assistance, please contact me at (780) 927-3718.

Yours sincerely,

Joulia Whittleton
Director of Corporate Services

Cc: Mackenzie County Council
William Kostiw, CAO



Mackenzie County

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Toll Free: 1-877-927-0677 Email: office@mackenziecounty.com

January 22, 2009

*Via fax:
(780)-928-2899*

Benjamin Friesen
La Crete Walking Trails Committee
P.O. Box 1690
La Crete, Alberta
T0H 2H0

Dear Benjamin,

Re: 2009 Grant Application

Please be advised that the Mackenzie County Council reviewed your grant request and approved \$20,000 towards the walking trails development. The County is not considering the three-year commitment at this time.

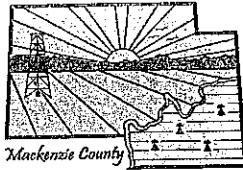
Mackenzie County Council wishes you all the best in your endeavours.

If you have any questions or require assistance, please contact me at (780) 927-3718.

Yours sincerely,

Joulia Whittleton
Director of Corporate Services

Cc: Mackenzie County Council
William Kostiw, CAO



Mackenzie County
PO Box 640, Fort Vermilion, AB T0H 1N0
Phone: (780) 927-3718 Fax: (780) 927-4266
Toll Free: 1-877-927-0677 Email: office@mackenziecounty.com

January 22, 2009

William Fehr, President
La Crete Meals for Seniors
P.O. Box 1775
La Crete, Alberta
T0H 2H0

Dear William,

Re: 2009 Operating Grant

Mackenzie County Council reviewed your grant request. Please find the \$4,000 cheque enclosed as approved by Council towards your 2009 operating costs.

Mackenzie County Council wishes you all the best in your endeavours during the 2009 operating year and we appreciate your annual progress report submission.

If you have any questions or require assistance, please contact me at (780) 927-3718.

Yours sincerely,

Joulia Whittleton
Director of Corporate Services

Cc: Mackenzie County Council
William Kostiw, CAO



Mackenzie County
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Toll Free: 1-877-927-0677 Email: office@mackenziecounty.com

January 22, 2009

Jacob H. Klassen, President
La Crete Senior Inn Society
P.O. Box 52
La Crete, Alberta
T0H 2H0

Dear Jacob,

Re: 2009 Operating Grant

Mackenzie County Council reviewed your grant request. Please find the \$3,000 cheque enclosed as approved by Council towards your 2009 operating costs.

Please complete and submit the attached form for our records with respect to your 2008 operations as required by Council's policy. The completed form can be faxed to (780) 927-4266 or mailed.

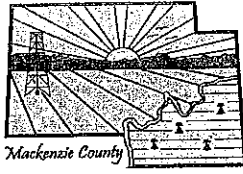
Mackenzie County Council wishes you all the best in your endeavours during the 2009 operating year.

If you have any questions or require assistance, please contact me at (780) 927-3718.

Yours sincerely,

Joulia Whittleton
Director of Corporate Services

Cc: Mackenzie County Council
William Kostiw, CAO



Mackenzie County
PO Box 640, Fort Vermilion, AB T0H 1N0
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January 22, 2009

Joyce Fehr, President
La Crete Agricultural Society
P.O. Box 791
La Crete, Alberta
T0H 1N0

Dear Joyce,

Re: 2009 Operating Grant

Mackenzie County Council reviewed the Society's grant request and approved \$10,000 in funding towards the Mennonite Heritage Village operating costs.

Since the Society was one of the 2008 grant recipients, the Society is required to submit a progress report. The 2009 grant funds will be released upon submission of the progress report to the County. A blank form of the report is attached for your use. You could fax the completed form to (780) 927-4266 to my attention.

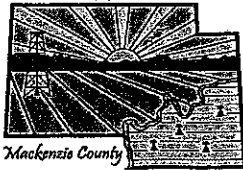
Mackenzie County Council wishes you all the best in your endeavours during the 2009 operating year.

If you have any questions or require assistance, please contact me at (780) 927-3718.

Yours sincerely,

Joulia Whittleton
Director of Corporate Services

Cc: Mackenzie County Council
William Kostiw, CAO



Mackenzie County
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January 22, 2009

Larry Buhler, Chairman
La Crete Chamber of Commerce
P.O. Box 1088
La Crete, Alberta
T0H 2H0

Dear Larry,

Re: 2009 Operating Grant

Mackenzie County Council reviewed the Chamber's grant request. Please find the \$20,000 cheque enclosed as approved by Council towards the Chamber's 2009 operating costs.

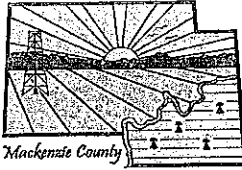
Mackenzie County Council wishes you all the best in your endeavours during the 2009 operating year and we appreciate your annual progress report submission.

If you have any questions or require assistance, please contact me at (780) 927-3718.

Yours sincerely,

Joulia Whittleton
Director of Corporate Services

Cc: Mackenzie County Council
William Kostiw, CAO



Mackenzie County

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January 22, 2009

Tania Olsen, President
High Level & District Chamber of Commerce
10803 – 96 Street
High Level, Alberta
T0H 1Z0

Dear Tania,

Re: 2009 Operating Grant

Mackenzie County Council reviewed the Chamber's grant request and approved \$4,000 in funding towards your operating costs.

Since the Chamber was one of the 2008 grant recipients, the Chamber is required to submit a progress report. The 2009 grant funds will be released upon submission of the progress report to the County. A blank form of the report is attached for your use. You could fax the completed form to (780) 927-4266 to my attention.

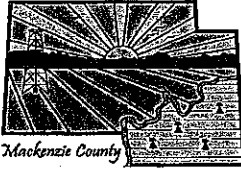
Mackenzie County Council wishes you all the best in your endeavours during the 2009 operating year.

If you have any questions or require assistance, please contact me at (780) 927-3718.

Yours sincerely,

Joulia Whittleton
Director of Corporate Services

Cc: Mackenzie County Council
William Kostiw, CAO



Mackenzie County

PO Box 640, Fort Vermilion, AB T0H 1N0

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Toll Free: 1-877-927-0677 Email: office@mackenziecounty.com

January 22, 2009

Jenny Pringnitz, President
Fort Vermilion Seniors' Club
P.O. Box 543
Fort Vermilion, Alberta
T0H 1N0

Dear Jenny,

Re: 2009 Operating Grant

Mackenzie County Council reviewed the Club's grant request. Please find the \$4,000 cheque enclosed as approved by Council towards the Club's 2009 operating costs.

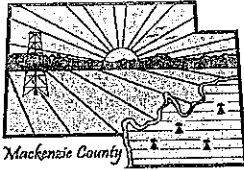
Mackenzie County Council wishes you all the best in your endeavours during the 2009 operating year and we appreciate your annual progress report submission.

If you have any questions or require assistance, please contact me at (780) 927-3718.

Yours sincerely,

Joulia Whittleton
Director of Corporate Services

Cc: Mackenzie County Council
William Kostiw, CAO



Mackenzie County
PO Box 640, Fort Vermilion, AB T0H 1N0
Phone: (780) 927-3718 Fax: (780) 927-4266
Toll Free: 1-877-927-0677 Email: office@mackenziecounty.com

January 22, 2009

Veronica Alward, President
Fort Vermilion Area Board of Trade
P.O. Box 456
Fort Vermilion, Alberta
T0H 1N0

Dear Veronica,

Re: 2009 Operating Grant

Mackenzie County Council reviewed the Board's grant request. Please find the \$10,000 cheque enclosed as approved by Council towards the Board's 2009 operating costs.

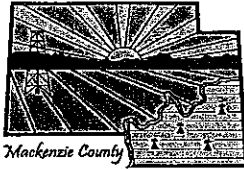
Mackenzie County Council wishes you all the best in your endeavours during the 2009 operating year and we appreciate your annual progress report submission.

If you have any questions or require assistance, please contact me at (780) 927-3718.

Yours sincerely,

Joulia Whittleton
Director of Corporate Services

Cc: Mackenzie County Council
William Kostiw, CAO



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January 22, 2009

Marilee Toews, Chair of the Heritage Committee
Fort Vermilion Agricultural Society
P.O. Box 1
Fort Vermilion, Alberta
T0H 1N0

Dear Marilee,

Re: 2009 Operating Grant

Please find the \$25,000 cheque enclosed towards operations of the Fort Vermilion Heritage Centre. This funding represents the last out of the three-year committed grant funding for the Fort Vermilion Heritage Committee.

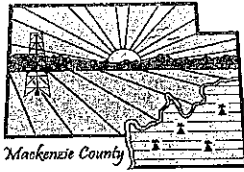
Mackenzie County Council wishes you all the best in your endeavours during the 2009 operating year and we appreciate your annual report submission.

If you have any questions or require assistance, please contact me at (780) 927-3718.

Yours sincerely,

Joulia Whittleton
Director of Corporate Services

Cc: Mackenzie County Council
William Kostiw, CAO



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January 22, 2009

Jed Randle, President
Métis Local #74
P.O. Box 72
Fort Vermilion, Alberta
T0H 1N0

Dear Jed,

Re: 2009 Grant to Rebuild Race Track at the Fort Vermilion Rodeo Grounds

Please be advised that the Mackenzie County Council reviewed your grant request and approved \$8,000 towards the Race Track project. The grant will be paid upon project completion and submission of invoices to the County.

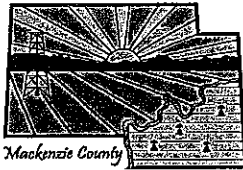
Mackenzie County Council wishes you all the best in your endeavours.

If you have any questions or require assistance, please contact me at (780) 927-3718.

Yours sincerely,

Joulia Whittleton
Director of Corporate Services

Cc: Mackenzie County Council
William Kostiw, CAO



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January 22, 2009

Mrs. Ivy Uttaro, President
La Crete Figure Skating Club
P.O. Box 1553
La Crete, Alberta
T0H 2H0

Dear Ivy,

Re: 2009 Grant Application

Please be advised the Mackenzie County Council did not approve the Club's funding request.

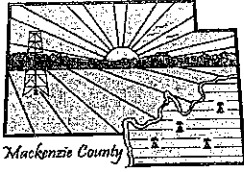
Mackenzie County Council wishes you all the best in your endeavours.

If you have any questions, please contact me at (780) 927-3718.

Yours sincerely,

Joulia Whittleton
Director of Corporate Services

Cc: Mackenzie County Council
William Kostiw, CAO



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January 22, 2009

Mrs. Suzi Friesen
Northern Region 4-H Club
P.O. Box 2028
La Crete, Alberta
T0H 2H0

Dear Suzi,

Re: 2009 Grant Application

Please be advised the Mackenzie County Council did not approve the Club's funding request.

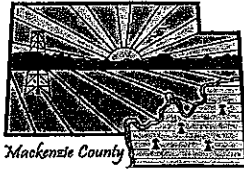
Mackenzie County Council wishes you all the best in your endeavours.

If you have any questions, please contact me at (780) 927-3718.

Yours sincerely,

Joulia Whittleton
Director of Corporate Services

Cc: Mackenzie County Council
William Kostiw, CAO



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January 22, 2009

Mary Ann Fehr
La Crete Minor Hockey Association
P.O. Box 929
La Crete, Alberta
T0H 2H0

Dear Mary Ann,

Re: 2009 Grant Application

Please be advised the Mackenzie County Council did not approve the Association's funding request.

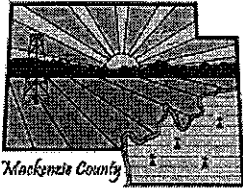
Mackenzie County Council wishes you all the best in your endeavours.

If you have any questions, please contact me at (780) 927-3718.

Yours sincerely,

Joulia Whittleton
Director of Corporate Services

Cc: Mackenzie County Council
William Kostiw, CAO



Planning & Emergency Services

Tel.: (780) 928-3983 Fax: (780) 928-3636 Cell.: (780) 841-7740

E-mail: rbecker@mackenziecounty.com

Director of Planning & Emergency Services **Report – January 2009**

Alberta Health Services has begun the process to transition our EMS staff over to their system. We are currently working on having all of the utilities and other items ready for the April 1st transition to AHS.

The Municipal Emergency Plan (MEP) draft is nearing completion it will be presented at the March 10th Council meeting for review.

The County OH&S continues to move forward. Staff has been designing the hazard assessment sheet with the various department leads. A sample is attached to my report and I believe it is very simple and should not be difficult to understand. We are working through the hazard assessment for each County department and will have a sheet for each identified hazard. A presentation was done to the County staff on Feb 3rd at the general staff meeting. We are scheduling First Aid and CPR courses for the end of February.

I met with a land agent in Edmonton in January and received some advice and tips for negotiations with both ASRD and the First Nations. The negotiations for the land in Zama will continue to move forward in February. SRD in High Level has sent information to the Dene Tha band outlining the negotiation process and meeting(s) for the end of February are being set up.

The results for the Municipal Development Plan survey have been reviewed with ISL and are attached for Council to review. Emphasis on recreational opportunities and good planning for future growth were common themes. We will be using this information to form the basis of the MDP. The Land Use by law review has been completed and has been given to the members of the MPC for their review and comments. A draft should be ready for Council at the February 25th meeting.

R.N.BECKER
Director, Planning & Emergency Services

Mackenzie County Municipal Development Plan Residents Survey Summary

A total of 42 residents surveys were submitted which includes 30 surveys completed via the link on the Mackenzie County website, 9 surveys were submitted by mail and 3 submitted via fax. Below is a summary of the survey responses received.

PART 1: VISION

Looking 25 years into the future, how would you describe Mackenzie County?

- Unpredictable
- I think our gravel roads need a different maintenance program for the roads stay soft year round and don't get shaped for water to run off in spring. Taxes keep rising road maintenance gets worse
- A diverse County with rural settings to near City. Logging, agriculture and oil are over many makers but we have many prosperous private companies. Our people have a genuine respect for each other. And the infrastructure money is equally spent between town and rural areas
- Small town feel with all the benefits of a larger community. Quiet and safe with adequate child and health care services. Strong forestry, oil, gas and agriculture sectors.
- A safe community which provides the services and recreational opportunities to live a fulfilled life
- Slow growth, unless industries are attracted to area.
- Health care right here in our community due to growth of this northern region (seniors, middle aged, youth, etc.). Road infrastructure improved as in 88 has been paved already for several years
- A County with a sustainable economy that includes a focus on environmental stewardship
- Greater export options for farmers with Highway 88 paved. A pool in La Crete would be well used in winter by moms for tots as dads are away working in camps.
- Make La Crete into town status so the town can get its own grants separate from MD. This will help the [unintelligible] to support farmers more
- The Mackenzie County would be an area where any person can develop a business or livelihood and be supported. Mackenzie County will work with all communities including towns to better offer services. I see La Crete the town being a separate entity than the County
- I don't see a lot of change for the County
- Much the same, but with more recreation for children and young people
- An area that can still self sustain its self, provide jobs and a comfortable lifestyle for those that choose to live here
- The County will be split into two counties' that will better serve the differing socio-economics of each area. The boundaries of one County will extend from BC, NWT and the junction of highway 58 and 88. This County will have a strong relationship with the towns of Rainbow Lake, High Level, and new town of Zama City and the agriculture community north of the Peace River. The second County will be east and north of the highway 58 and 88 junction and extend to the south edge of the current County

boundary. This area will support its agriculture, forestry and oil sands development. The new town of La Crete will have been in existence for over 20 years

- Vibrant, growing and affordable
- I can see Mackenzie County being a desirable place to live and raise a family, which means developing medical and leisure areas where required according to population density. Our young population will need access to better hospital/baby delivery services, as well as updated recreational opportunities
- Hopefully it has continued it's growth rate and the community has added things of interest to keep people here
- A predominant agricultural and natural resource County with hubs of urban hamlets to serve these industries with strong partnerships with the Town of high Level.
- Farming, oil and forestry industry driven communities, with a large variety of thriving communities. Some are mainly made of populations that are coming and going, some are more stable. I don't see it changing much, other than continued growth in both population and needs of the communities to deal with the increases
- A clean organized and well managed County. In order for this to happen there needs to be a change in council's perspective and attitude
- Arguing, infighting, power trips, inflated egos
- I see a prosperous County, with industrial development, a local energy provider utilizing waste, a sustained forestry industry, diamond mine in operation, farming still a favorite occupation, more retail stores, restaurants, and hotels. The County would be a fore-runner in promoting quality health care to its residents and thinking pro-actively with the development of recreational facilities to promote a healthy lifestyle. I see residents working together in each community to make this region a better place for all.
- Grown about 10-15 percent, still family friendly, no alcohol in La Crete. Business oriented. Living off of its self
- A self supporting area of the providence, providing jobs for the residences of the MD through oil and gas, logging, farming and diamond mining. Contributing to Alberta's economy through natural resources and making a big difference during elections.
- Depleted natural resources. Few job opportunities, especially in the logging and the Petroleum industry. A shrinking tax-base
- A young community with endless opportunity
- A strong and viable community taking positive and strategic steps toward the future while protecting and persevering our history
- Growing at an increased rate because we have a lot of resources
- I can see Mackenzie County prospering from the oil and gas revenues from the eastern part of this region. With Highway 88 getting paved, this will allow more development and commercial activity

What three things do you like most about Mackenzie County that should stay the same?

1.

Recreation

- The camping areas
- Community events such as farmers day and heritage day

Businesses/Employment

- Employment opportunities
- Lots of job opportunities
- We as employees of the County take pride in our work and keeping a clean and organized work place.
- Keep the business community small without all the large chain stores etc.
- The small-town feel including the individually owned businesses instead of big box stores, the versatility and diversity of industry, and the esthetic appeal.

County Structure

- Keep the County structure and boundaries as they are
- Location of the County office

Servicing

- Keep ferry operations and ice crossing
- Keeping our roads cleaned and cleared nicely in the winter
- Roads that are reasonably well maintained
- Essential services should be locally controlled, such as road maintenance; ambulance and fire services
- I believe we have good infrastructure with regards to water and sewer management.

Parks/Open Space/Nature

- Open spaces x2
- The wilderness
- The trees & nature

Agriculture

- Maintain agricultural focus
- Agriculture

Communities/Towns/Hamlets

- Openness to diversity
- Family friendly
- The uniqueness of the different communities

Tax

- The taxes are lower here than in some other counties and that seems to help small agricultural businesses to get established

Other

- I like Bill Kostiew and how he supports the hamlets equally and especially how he views Zama. Often we are left out, but he ensures we are treated equally

2.

County Structure

- The presence of an office in High Level

- Dealing with County staff

Servicing

- Continue improving infrastructure
- Good roads (except for Highway 88)
- Our team of road maintenance people generally does their job well
- Snow removal and ferry services (which should be regained, again)
- The ferry

Parks/Open Space/Nature

- Continued support of natural areas and parks such as Machésis and Wadlin.
- Scenery

Agriculture

- Farming (wide open spaces)

Communities/Towns/Hamlets

- Small town communities
- Cooperation among communities
- Smaller hamlets, not all the chaos like Grande Prairie and Edmonton has with all the vehicles and people
- Fort Vermilion
- Small town atmosphere and attitudes
- Our County is an awesome place to raise children and we have an awesome school system
- Quiet
- The County is primarily comprised of neat and well cared for properties
- low crime rate

3.

Recreation

- Recreational friendly (hunting, fishing, snowmobile, quad)

Business/Employment

- Education and job creation is a priority
- Somewhat diversified economy
- We have a variety of job opportunities and hard working people

Communities/Towns/Hamlets

- Continued improvements in populated areas - La Crete, Fort Vermilion, etc.
- Privacy

Servicing

- Same level of services

- We have good fire and rescue equipment and the commitment to training firefighters to safely perform their duties (however, many members do not utilize the opportunity to train)
- Increased sidewalks and curbs, parks, street repair, etc

Parks/Open Space/Nature

- Waterways (Peace River)

Tax

- The somewhat reasonable tax rates

Historical Protection

- Historical buildings

What three things would you like to see in Mackenzie County that aren't here today?

1.

Recreation

- A swimming pool in La Crete x3
- Swimming pool
- Bann ATV's in residential areas
- Increased recreation opportunities (camping, hiking)
- greater recreation opportunities
- More recreational supports, such as a lake that is cleaned, stocked and maintained in areas close to larger communities
- A big sports complex, which would include a swimming pool, fitness, and arena
- Recreational facilities adequate for the needs of our growing and diverse populations featuring programs for all age groups and year round recreation activities
- More things for youth to do (ski hill in the hills, La Crete, swimming pool)
- Recreational opportunities (swimming pool, ski hill, soccer, football, rugby, etc)

Business/Employment/Education

- Promotion of industries
- More diverse employment opportunities

County Structure

- Change bylaw so Councillors can only sit on board for 3 years
- A local government that recognizes the importance of regional cooperation. Rainbow Lake and High Level play just as an important role in the growth and servicing needs of the area as La Crete if not more. Think regionally.
- La Crete becoming their own town (no more sponging from the oil & gas revenues)
- Listening to the people.

Servicing

- Highway 88 paved x2
- Hwy 88 paved to Red Earth

- Pave Highway 88 and the 88 connector road
- Windmills supplying our electricity as well as water power
- Turning lanes and islands
- Downtown La Crete roads upgraded before someone gets killed in the deep ditch on 99 Avenue
- Agreements that allow services in the whole area to be shared so the wheel is not reinvented
- Improvement of secondary roads
- Better utilities/infrastructure support for rural residents. The service charges for ATCO are very expensive. The land-line phone service from TELUS is poor and their infrastructure many decades out of date. The County should be pushing for new phone lines to be installed to get us into the 21st century. Affordable access to high speed internet for rural residents.
- A good recycling program so households can participate and reduce landfill

Communities/Towns/Hamlets

- More emphasis on beautifying our communities with a view of being more professional in how it is done

Historical Protection

- Stronger protection of historic sites

2.

Recreation

- Improved dining and shopping
- Swimming pool
- A recreation board that's focus isn't only on hockey
- Indoor swimming pool in the La Crete area
- A better shooting range

Business/Employment/Education

- Post office moved (in La Crete) to better location (integrate with existing business e.g. new drug store)
- Reliable doctors/facility

County Structure

- The Hamlet of La Crete should become a town
- Some actual planning instead of these ad hoc planning decisions.
- Need collaboration between communities

Servicing

- Extended services for small hamlets
- Street lights and traffic control lights
- Enforcement of the permit development system
- Increased RCMP presence in rural area with check stops to discourage the epidemic drinking and driving

- Increased basic services
- Health care facilities to keep pace with the growing population capable of providing definitive care for all situations. Including incentives to retain doctors or funding and promotion of local students to become doctors, nurses, and other health care workers with the provision they service the communities within the County upon completion of their education.
- I would like to see more patrolling for drugs and alcohol. We know where they do it, stop it. It is ruining the future of La Crete, High Level and Fort. Who will run the businesses in 20-30 years? Druggies?
- Bridge at Tompkins Landing
- A return to Bylaw officers being involved in motor vehicle infractions and law enforcement
- Increased transportation - paved roads (highway 88)
- Be more green and environmentally aware (recycling etc.)
- Increased recycling options

Parks/Open Space/Nature

- More trees. Farmers should not be allowed to take down too many trees, a windrow should be mandatory, our County is getting too windy (it was not like that 15-20 years ago) plus what kind of soil are we leaving for our future farmers

Other

- Recognition of contribution of all cultures to the County

3.

Recreation

- Swimming pool
- More things for young people to do to keep them here
- A decent fishing spot
- Ski hill

Business/Employment/Education

- Diverse economy x2
- A more diversified economy so we are not as reliant on resource exploitation
- Incentives for industry and business to explore opportunities in the vastness of our County. Perhaps hiring someone to specifically explore the many types of development in other parts of the country and world and investigating if and how those opportunities could be promoted in our region
- More education opportunities closer to home
- More investment and more commercial opportunities

County Structure

- Regular meetings between County and towns

Servicing

- Pave Highway 88 x3
- User pay attitude is not for have-not hamlets

- bridge at Tompkins or Atlas Landing
- More rural road connectors
- Airport improvements
- More pavement
- Increased paving in small towns - La Crete and Fort Vermilion especially
- Increased transportation options for business and pleasure e.g. pavement of Hwy 88 to reduce travel time and fuel costs and emission
- A recycling initiative. The County and Towns need to cooperate to do this. A group in Peace River has done it and makes money

Communities/Towns/Hamlets

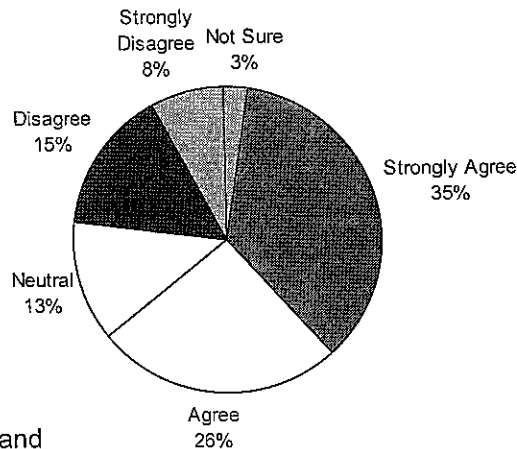
- Intense rural/country residential developments do not benefit anyone - change this. We are a rural community with hamlets and with Towns in our boundaries. Keep it that way

PART 2: YOUR IDEAS ABOUT LAND USE & FUTURE GROWTH

1. Agricultural land use:

a) and related activities should be the predominant land use in the rural areas of Mackenzie County.

Not Sure	1
Strongly Agree	14
Agree	10
Neutral	5
Disagree	6
Strongly Disagree	3



Comments:

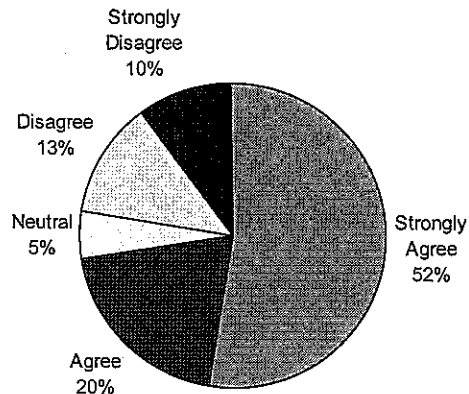
- Need more white zone for agriculture land
- It should not be kept agricultural at the expense of hindering development
- Other development should also be promoted
- More farmland for young, beginning families and family farms
- Build wider roads for growing farms and [unintelligible] for more safety on roads.
- There should not be any more agricultural development, rather develop the wilderness protect
- There is no more available land in the County
- There are always to be exceptions, but the more industrial development in the rural areas the more taxing it is on the existing infrastructure system in addition to taking away from the limited land base available for agriculture
- The predominant land use should be what is suitable for the land and immediate area. However, the existing prime agriculture land should not be fragmented by rural subdivisions and industrial development. Areas need to be zoned for suitable development
- Agriculture is good, but economic downturns may require diversifications that will benefit the County

- What are we if not rural based, farmland will become more important as the south areas of Alberta become urban
- I would like to see good farmland used for the production of food. Less productive land used for livestock operations. However, I also believe we need to have land set aside or the opportunity to change a portion of land to whatever is suitable to promote industrial and business development if it comes up. I believe it is better to concentrate personal homes in one area instead of spreading it over here and there
- I love the farming happening right beside town, it's a way of life, it keeps us here and keeps us fed
- Where there is good farm land
- Farming was a driving force for settlement of this area and continues to be one of the primary industries of the area. This way of life is important and should be protected

2. Country residential development:

a) must be located within a designated growth area (ie. adjacent to: a Hamlet, existing residential development; or a major roadway).

Not Sure	0
Strongly Agree	21
Agree	8
Neutral	2
Disagree	5
Strongly Disagree	4



Comments:

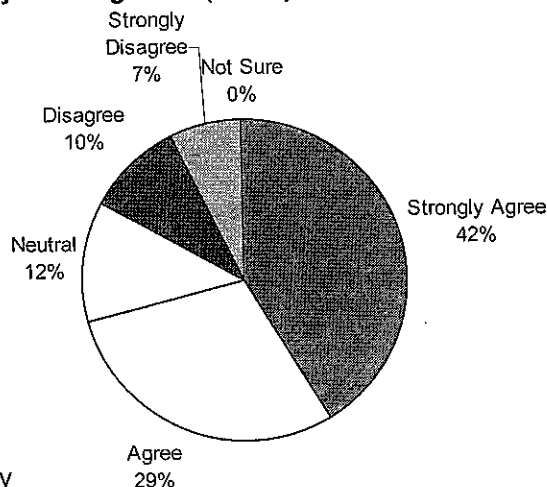
- There should be greater [unintelligible] in developing acreages anywhere
- Disagree with must be located
- Small communities popping up all over does not promote town growth
- Limits conflict with modern farming practices
- Work with developers as they will and can go ahead and develop a lot faster if helped by MD
- Individuals should not be allowed to develop subdivisions on their property. Limited to areas immediately adjacent to a community
- I would like to see Country Residential development adjacent to a hamlet that way you are not creating mini-hamlets throughout the County
- Agricultural land is limited within the County so do not tie it up with housing developments it is more efficient and cheaper to install and maintain facilities within a limited area
- Country Residential development fragments agriculture land and wilderness areas. If remote areas are developed as country residential then those landowners should pay County taxes above and beyond what the base rates are
- Country residential should be limited to one subdivision per quarter and no more than 10 acres

- While this should be encouraged, I would not say it must, perhaps it should be considered the amount of good farmland being used for acreages, is it a smaller yard site (2 acres or less that is subdivided)
- There are people that would like to give parcels of their land to descendants
- The concentration of residences within a hamlet would be more beneficial in providing infrastructure to residents with all the amenities also being concentrated in that area
- Disagree, not everyone wants to live 5-10 min from town, and not many people if they move out of town want 50 other mobile homes on their quarter section
- Acreages need to be smaller than 2 acres. Most people do not need or want 2 acres to look after
- Instead of allowing these developments to be placed in locations where they will create urban sprawl or on lands ideally suited for farming purposes, these subdivisions should be on lands not suited for farming and in specified locations to reduce infrastructure costs and to allow hamlet growth

3. Hamlet residential development must:

a) contain a mix of single family and multi-family housing units (ie. duplexes, town houses, apartments, etc.).

Not Sure	0
Strongly Agree	17
Agree	12
Neutral	5
Disagree	4
Strongly Disagree	3



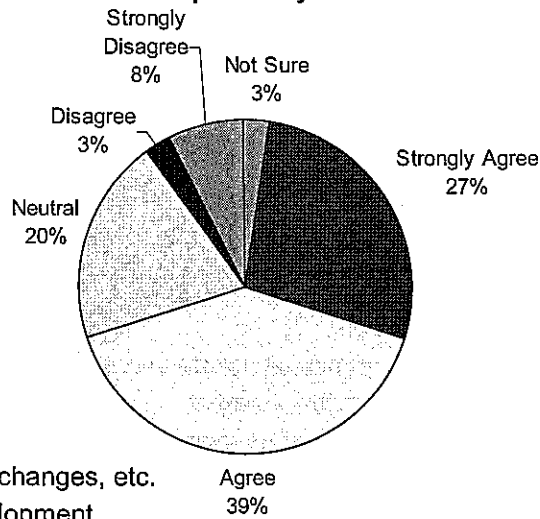
Comments:

- Affordable rental homes are in short supply
- If there is a need for different types of housing the private sector will provide it. It should not be mandated
- Open for change. Tax payer should have a say
- As developers see fit to build they will build to make money and it will be what is needed
- I would like to see single family dwellings in one area of town; and duplexes, town houses and apartments within another - perhaps bordering single family dwellings but not mixed together close to residential areas but not mixed up with residential areas
- Choice and affordable housing is important
- But not all in one area. Areas should have similar housing so that you don't have neighbour dwellings affecting value of each other negatively
- Don't wreck the view for the people that built houses, and now they have a multi story building being built next door
- With growing communities, the need for diversity in residential choice is also growing
- Town is still too small for that
- The municipality should encourage diverse housing options to provide housing for a diverse population. The idea of some to allow only houses only as a reflection of social

status negatively impacts low-income families who cannot afford them. A blend of houses with and without garage, mobile homes, duplexes, fourplexes and multi-family dwellings are needed to accommodate the population. These areas should be well planned

b) integrate employment opportunities within close proximity to residential areas.

Not Sure	1
Strongly Agree	11
Agree	16
Neutral	8
Disagree	1
Strongly Disagree	3

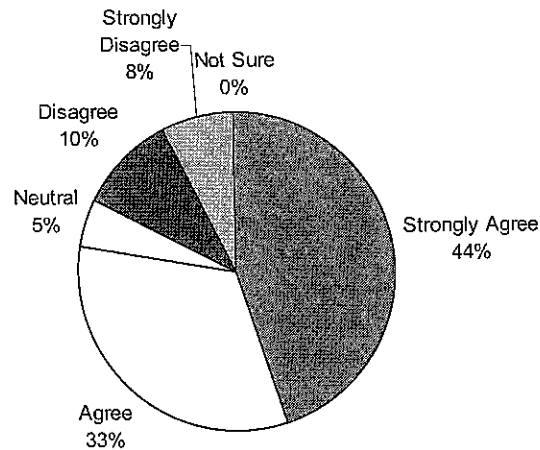


Comments:

- Like barber, chiropractor, lube changes, etc.
- Bylaws should not hinder development
- Not always, depends on type of employment
- Businesses do not belong in a residential area
- Same as above [*As developers see fit to build they will build to make money and it will be what is needed*]. Businesses will create this better than MD.
- Businesses don't always have a choice where it is developed
- Unsure what you are asking. Do you mean houses should be close to businesses? Then no. I don't think a small town needs to worry about proximity of housing to businesses, accept to keep them separated
- Integration of employment opportunities within residential areas would benefit young persons starting out or older people needing a little income close to home without the requirement for transportation
- Town is still too small for that
- Commercial development within the Hamlet of La Crete seems to be moving to the northerly portion of the hamlet which means that stopping by the grocery store on foot is no longer an option. Smaller branch grocery stores (corner stores) should be encouraged to accommodate individuals who do not drive and to encourage the use of alternative transportation (e.g. walking, biking and rollerblading)
- Close to residential areas but not mixed up with residential areas

**4. Development of new commercial and industrial areas must
a) infill existing designated areas prior to expanding to new areas.**

Not Sure	0
Strongly Agree	18
Agree	13
Neutral	2
Disagree	4
Strongly Disagree	3

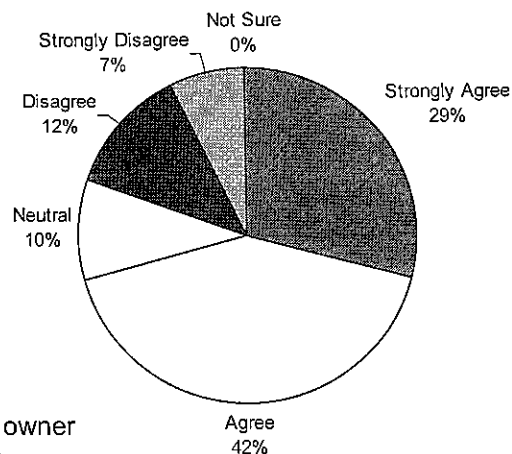


Comments:

- The location of a commercial development should be where it makes economical sense
- Let the market dictate development
- Depending on the nature of development
- Work with developers
- There should be 5, 10 to 25 year plans for all existing hamlets and communities so developers are aware of land available rather than having to change designation for a specific area
- Common sense planning
- Similar businesses should be grouped
- Most important would be to infill existing areas before opening up new areas
- Revitalization is needed for the Hamlet of La Crete's downtown commercial area in conjunction with further commercial development to the north. By allowing new development in other areas without encouraging the continued use of the existing commercial area results in waste of the existing lands and infrastructure

b) be located in Hamlets, or along major roadways.

Not Sure	0
Strongly Agree	12
Agree	17
Neutral	4
Disagree	5
Strongly Disagree	3



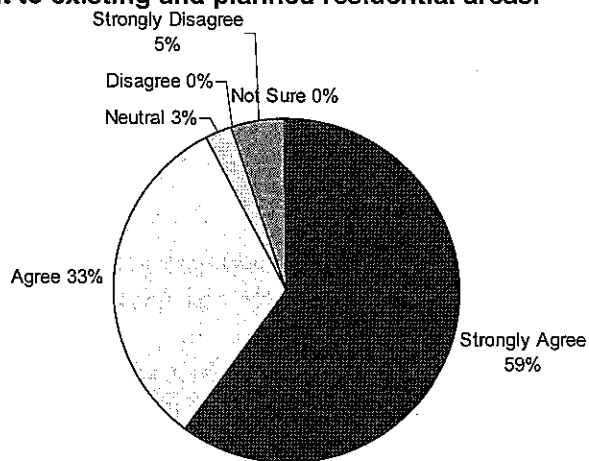
Comments:

- Whenever it is viable for the business owner
- In hamlets but in designated industrial area
- Work with developers
- A development should be in a hamlet or a town; the County needs to plan and cooperate with towns

- Common sense planning
- A farmer who wants one business on his yard should be allowed to do so. He isn't subdividing
- I don't agree with Knelsens being able to put all their gravel crushing equipment in the middle of town along main street, does not look very nice
- If some developer is proposing to develop a business outside the existing designated areas or roadways, every consideration should be given to them if it will provide employment opportunities within our hamlet. Many residents have left the area to seek satisfactory employment away from our communities. I believe many would stay if there were more opportunities at home
- Allowing some commercial and industrial development in rural areas that are a substantial distance from the hamlets is not a bad idea as it promotes, to a degree, decreased fuel usage

c) include appropriate buffering if adjacent to existing and planned residential areas.

Not Sure	0
Strongly Agree	24
Agree	13
Neutral	1
Disagree	0
Strongly Disagree	2



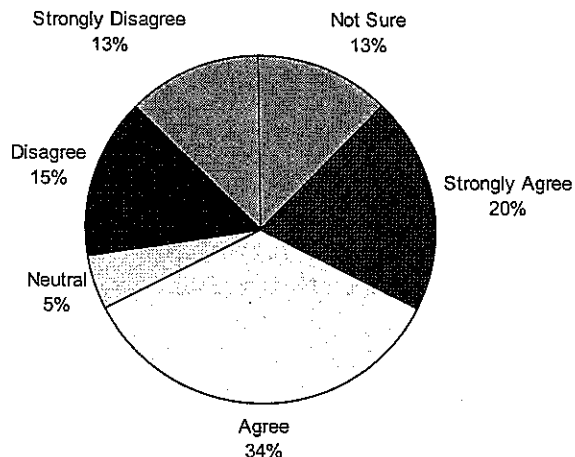
Comments:

- Have anyone close to new development notified so they can attend readings, give views and ask for clarification
- Work with developers
- commercial and industrial areas should not be allowed next to residential areas
- Common sense planning
- An area to buffer industrial development and residences needs to be in place, but a retail business and residences can exist in fairly close proximity

5. Existing Services

a) The existing road system is adequate to support new development.

Not Sure	5
Strongly Agree	8
Agree	14
Neutral	2
Disagree	6
Strongly Disagree	5

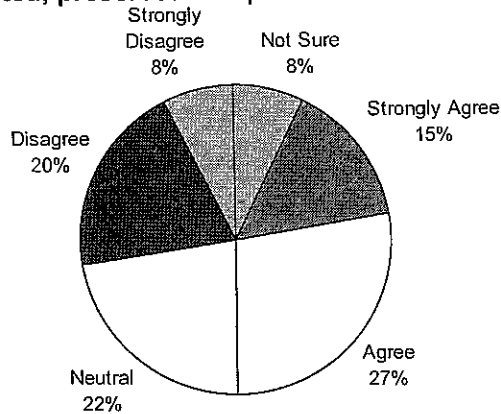


Comments:

- Seems to be
- Come development
- But needs upgrades
- Gravel roads need more connections e.g. 27th Baseline to Fort Vermilion and High Level
- Not all road systems are created or maintained in an equal state
- Highway 88 is limiting growth at this time
- Highway #88 needs to be paved along with the 88 connector road

b) Historic resources are adequately protected, preserved and promoted.

Not Sure	3
Strongly Agree	6
Agree	11
Neutral	9
Disagree	8
Strongly Disagree	3

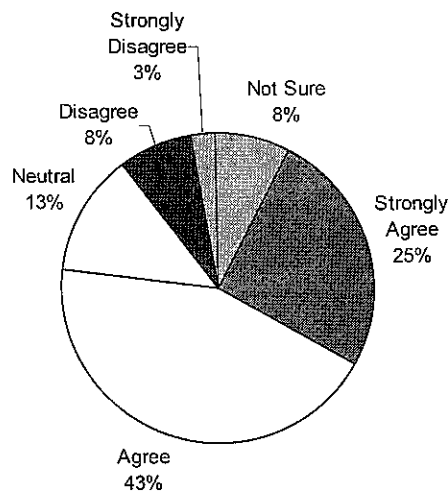


Comments:

- They are currently. I would not want to expand this initiative
- County needs to promote possible tax concessions with part tax payer help
- I see little evidence of this
- Historic resources must be not adequately protected (see below) *[I would take the word adequately out because everyone's view of adequate is different. These areas must be protected period, no development allowed.]*
- I am not aware of any historic area protection within the County

c) Include appropriate buffering if adjacent to existing and planned residential areas.

Not Sure	3
Strongly Agree	10
Agree	17
Neutral	5
Disagree	3
Strongly Disagree	1



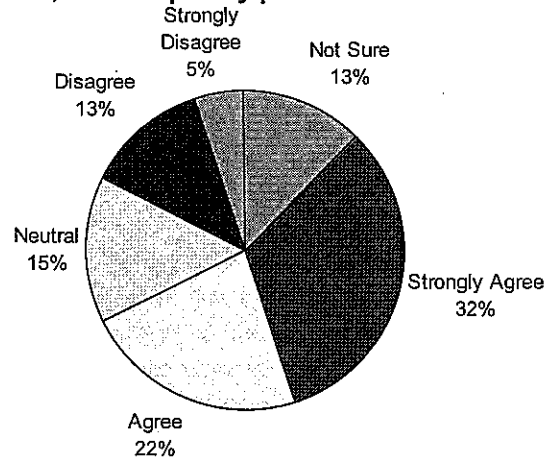
Comments:

- No buffer at Tolko, pig barn at La Crete and unknown buffer requirements for proposed development on Heliport Road

- Future hamlet Country Residential should not allowed next to a commercial/industrial development as the existing buffers due not serve to prevent conflict in these areas. The buffer is not really the problem; it is the placement of conflicting uses that is. The natural areas of the County are an appreciated asset and should be protected to encourage the enjoyment of the same

d) Open space areas, such as rivers and ravines, are adequately protected from development.

Not Sure	5
Strongly Agree	13
Agree	9
Neutral	6
Disagree	5
Strongly Disagree	2

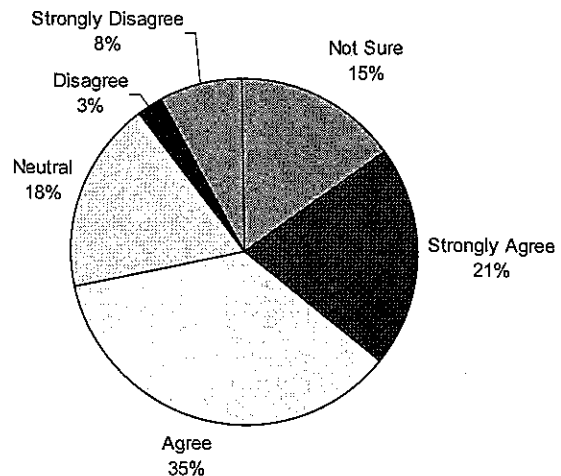


Comments:

- River banks are abused by County as well as private property by County.
- Not sure on this
- Set backs are too far already. Why can lake cottages be on a lake but we can't build anywhere near Bear Creek?
- I would take the word "adequately" out because everyone's view of adequate is different. These areas must be protected period, no development allowed

e) Existing sanitary sewer services are adequate.

Not Sure	6
Strongly Agree	8
Agree	14
Neutral	7
Disagree	1
Strongly Disagree	3

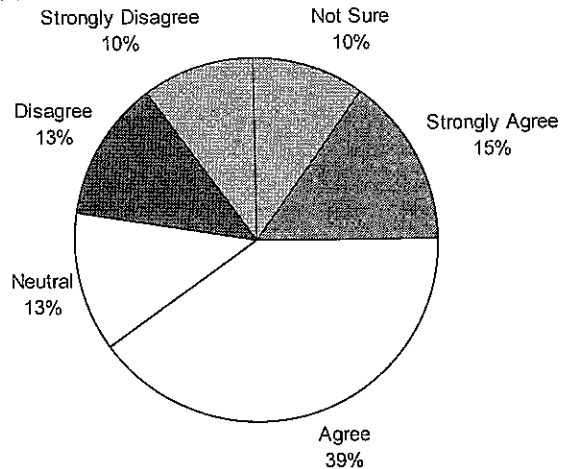


Comments:

- Both water and sewage need extending. To promote development tax payers in small hamlets need extra help to pay later when development passes onto users or new owners. Needed facilities are not justified, result is no growth

f) Existing water servicing is adequately provided.

Not Sure	4
Strongly Agree	6
Agree	16
Neutral	5
Disagree	5
Strongly Disagree	4



Comments:

- I wouldn't mind having water piped to my house.
- Why are there still only two water fills at the new water plant? Not adequate
- Need three more outlets for water pick-up
- Exception is that rural water services that needs to be created
- I think it is overly chlorinated much of the time in La Crete

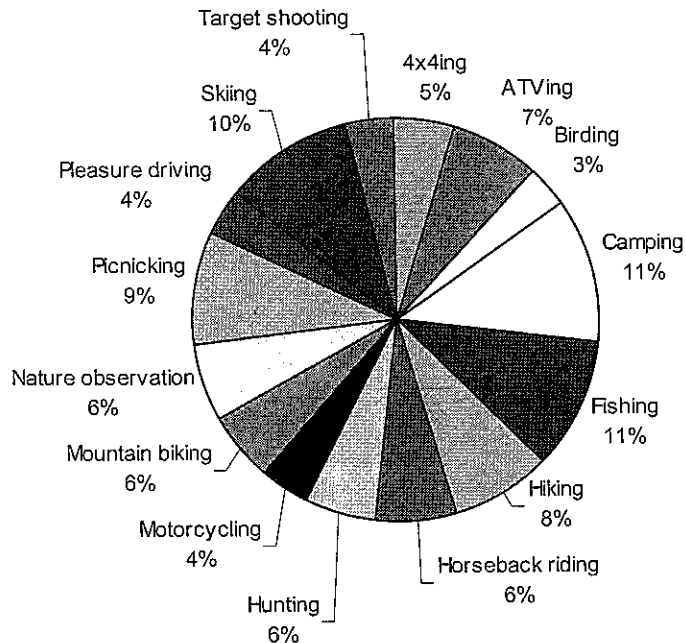
Other Comments:

- Past history of poor planning is evident

6. Recreation

a) What type(s) of recreation opportunities are needed in Mackenzie County? Choose all that apply.

4x4ing	11
ATVing	17
Birding	8
Camping	27
Fishing	25
Hiking	19
Horseback riding	15
Hunting	13
Motorcycling	9
Mountain biking	13
Nature observation	15
Picnicking	21
Pleasure driving	9
Skiing	24
Target shooting	9



Other:

- Swimming pool x5
- Swimming pool in La Crete x2
- Swimming Pool in La Crete or Fort.
- Why is a swimming pool not included in this list?

- None
- All of the above and dance, baseball and hockey
- Downhill skiing
- Cross country ski trails
- Being near to a river should promote more parks and tourist accommodation
- Bible camps complete with recreation places
- New community library building (much needed educational facility)
- Pave Waldin Road and make all campsites better and bigger
- Motorized or noisy recreation needs to be kept out of the wilderness and very specific areas allowed only for that
- we have a diverse population therefore we require diverse opportunities to satisfy everyone
- Recreation opportunities should be planned, discussed and operated in cooperation with all municipal and government bodies within the County. This will result in a far superior product than what the County can do on its own
- water sports (indoor & out); gym spaces; additional programs and events throughout the region coordinated with each other
- Most of the above are available for people. There are trails at Atlas for Motorcycling and can also be used for biking, nature, picnics, there is also a place designated for target practice at a different location. Why not have the pool listed since that is something the community is trying to get?
- A swimming pool is needed. More recreational opportunities for the cold winter months indoors is needed such as an indoor swimming pool
- Who picked these selections? All of the above are available in the region. They are also all outdoor based. If anything we have ample area and opportunities for the suggested activities. Facilities for indoor recreational activities are needed (indoor soccer, court games, running tracks etc.)
- Down Hill Skiing. I believe all of the above are accessible now. More opportunities would be good. However, what we need more, in my opinion, are recreational facilities in our communities that offer a wide variety of sporting opportunities indoors during the cold winter months that promote fitness for the young and old alike. I would like to see a structure in La Crete with a swimming pool, fitness room, gymnasium, billiard tables, and shuffleboards. A variety of activities for all age groups and mobility status. Zama and High Level residents might also want a more diverse recreational choice
- The creation of a downhill ski resort on the Buffalo Head Hills would be great. An established ATV/4X4 track/location in the sand hills may serve to prevent this sport to be conducted within the hamlet boundaries and roads and promote safe operation of the same if monitored

b) Where in Mackenzie County should these new recreation opportunities be located?

- La Crete x2
- Pool in La Crete x2
- Near Maches or in town, Zama City or La Crete
- Fort Vermilion and High Level
- Close to population centres. Not too distant.
- Near as possible to water or river

- Everywhere
- New community library located south on 100 street as part of new MD building.
Swimming pool added to or near arena already in existence
- Nature observation and birding – Zama/Hay Lakes wetland complex
- Hiking trails in all communities and develop all existing campsites so campers are attracted to them
- What ever location is suited for the specific activity
- Where the best environmental conditions exist for the event while trying to distribute opportunities throughout the entire County - not just La Crete area
- As near to the population as possible
- The old forestry sites located at Hutch Lake, Meander River and Steen River should be utilized. Machesis Lake should be expanded. The Chinchaga River to the north of Highway 58 is a good site
- I live in La Crete so it would benefit me if it was located there
- In all areas, but larger regional sites should be centrally located to be able to offer the greater service area
- We have lakes and rivers for naturalist activities, woods for ATV'ing, and available land for a nice swimming pool
- The County should partner with High Level for a central multi-sport complex.
- I am in La Crete so I would of course like them close. At the same time, you need to provide for all of the areas in the County. Looking at population size, growth and needs are important in determining this
- Central to most County residence with proper road access
- La Crete and close surrounding area
- Recreational complexes should be in each community. Outdoor activities in the surrounding areas
- Buffalo head hills (ski/ snowboard), motorcycling track good question, maybe beside the La Crete pig barn. A dirt track would be used quite a bit though, lots of bikes in the area
- The area that would best support the activity
- Far away from where I live
- The Buffalo Head Hills would be a fantastic location for a ski hill. Also there are many fantastic areas along the river for great campsites to be developed. I know one is in the process of being developed near the ferry but developing a campsite closer to Fort Vermilion would be wonderful as well. We have a beautiful large river running through our County, I think we should use it more to promote the County and encourage tourism to our County
- The river and the BHP Hills
- Ski hill, horseback riding and hiking in the Buffalo Head Hills. Horseback riding and hiking also at locations like the river (Etnas Landing, Walls Landing, etc)

7) Additional Comments

- Fort Vermilion has a great opportunity for a hiking/mountain biking trail along the Peace River. The existing trail must be improved
- We live in a great County
- Youth centre, possible swimming pool, boat docks

- The existing library is too small for the amount of present patrons and many more would use it if not housed in a school setting. Senior swimming program for health reasons is a must in our growing community
- 27th Baseline needs a connector to the Highway (near Tom Friesen's mill). This makes it more feasible to travel to Fort Vermilion and High Level
- The wilderness we have is a scarce commodity and needs to be protected and developed so the next generation can enjoy it
- When need to be able to attract professional type people and be able to keep them here.
- Lobby Forestry and Provincial Parks for more recreational development. There are funds currently available to offset the declining Forestry sector - maybe trail development or re-clearing is an option
- While it is important to look at our development, regional cooperation is the most important. Rainbow Lake, High Level and First Nations need to be consulted on this due to our ties with them. The center of the County is not La Crete. Economics, resources, transportation and tourism is centralized around High Level, get off your high horse and cooperate with them and develop partnerships
- Let a private developer develop Jake's Lake into a campsite with camping, boating and a beach. It has the potential. Pave the 88 Road to Wadlin Lake. Let them develop a decent campsite at the Tompkins Ferry
- With a growing population and an aging population, more access is needed to healthcare, public transportation, and more diversity in recreation for young and old, more advanced educational programs for the younger generation, and more employment opportunities to retain residents are all needed
- The MD needs to do more to support existing outdoor activities in the area. There is so much wilderness - develop and promote it

PART 3: YOUR FEEDBACK

1) How long have you lived or worked in Mackenzie County?

0-2 years	3
3-5 years	2
5-10 years	2
10 years +	34

2) Which of the following best describes your perspective?

a) A representative of an organized group or association	7
b) Farmer	10
c) Residential landowner	30
d) A commercial business operator/owner in Mackenzie County	9
e) Other	12

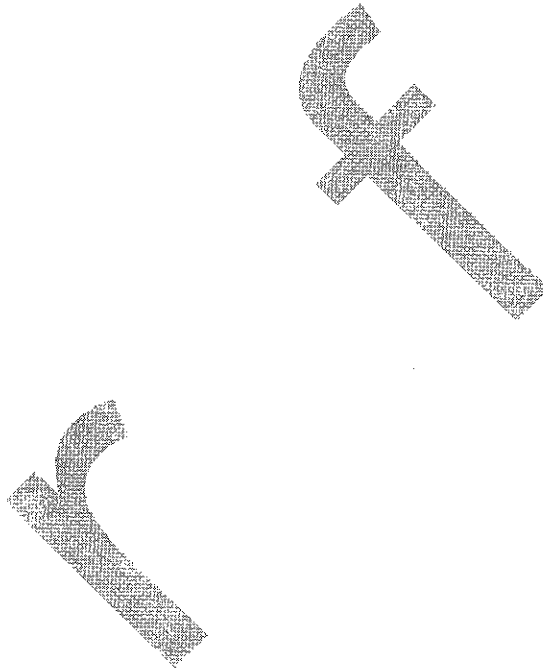
A representative of an organized group or association:

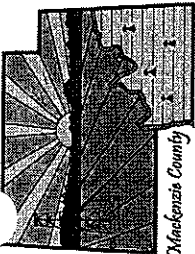
- Church, School (B. of Trade, etc)

Other:

- Be the first in our area to go off grid by making our own with some to sell
- Resident non-owner

- Partially retired
- Former farmer and developer
- My husband and I both work off the farm as well.
- My wife and I also hold 2 full time jobs within the County
- La Crete Walking Trail Committee, La Crete Aquatic Center as well as other past community committees
- Alberta College of Paramedics
- A concerned citizen.
- Resident
- Municipal staff
- Ducks Unlimited



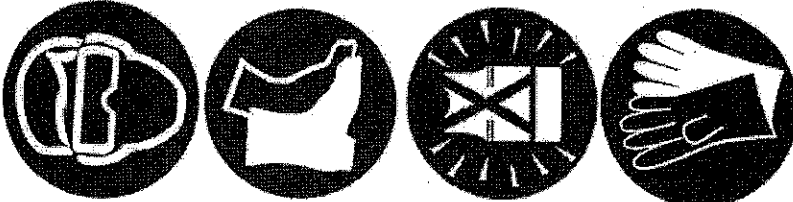


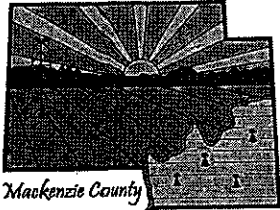
Safe Work Procedure

**Utilities
No: 001**

Job / Task: Man Hole Flushing

Special Comments: Don't Lick Fingers!

WHAT TO DO	HAZARDS	PROCEDURES	PPE
Steps in order of performance	Applicable to each step	Identify equipment, safety, quality and performance requirements	Used during procedure
	Explosive Gases Poison Gases Biohazardous Material High Pressure Fluids Confined Spaces Traffic	Proper signage	



Mackenzie County

P.O. Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266
www.mackenziecounty.com

CAO REPORT TO COUNCIL February 10, 2009

This report is a brief recap of the County's 2008 business affairs and a look at the 2009 projects, programs and events.

The year 2008 was very productive with many large municipal projects being completed or near completion. Unfortunately the private sector industries around us did not fare as well. The virtual shut down in forestry is extremely hard on our people and communities. Also, the oil industry needs some urgent relief for enhanced recovery which we are working on.

To date the 2009 economic forecasts are pretty scary. Forestry economics looks rough for the foreseeable future, especially Footner. The provincial and federal governments keep announcing huge grant programs, but to me it's a lot of "smoke & mirrors". Nevertheless we will continue to apply for projects under these programs and hopefully with Council continuing to lobby government we will get our fair share. Certainly a lot of our major projects planned for 2009 are contingent on government support.

On the provincial scene, health care is certainly in a state of despair and we will have to continue a strong lobby to enhance or even to keep current services. On a positive note, the Premier announced some changes to oil royalties that we hope will help in Zama and Rainbow situations. We are also working with other private sector companies and developments to try and keep them solvent.

In summary, I feel we will be okay for 2009 subject to final assessment and appeals, but if the economy keeps struggling we may have to regroup. We are currently reviewing all of our operations, double checking for any way to improve efficiencies and costs including reviewing staffing levels. I again recommend Council set aside quality time for a workshop, especially after the provincial budget comes down.

Thank you and I look forward to any suggestions or questions Council may have.

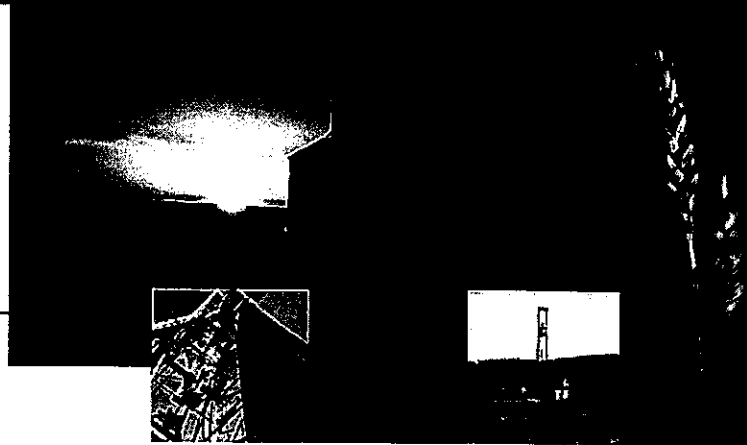
William Kostiw
Chief Administrative Officer

Attachments:

	Page
a. Apache Canada 2008 Zama Area Overview	3
b. FFP Stranded Wood Location/Volume	4
c. 2009 Capital Budget (High Level)	5
d. Zama Well Site Update	6
e. Tall Cree Band Outstanding Accounts	7
f. Zamboni	8
g. Approved Orders in Council	10
h. Productive Workplaces – January 2009	12
i. Clear Hills County Council Meeting Minutes – January 13, 2009	13
j. Election of ACFA Class B Director	16
k. Mighty Peace Tourist Association Report – January 2009	17
l. National Buyer/Seller Forum	18



2008 Zama Area Overview



2008 PROGRAM HIGHLIGHTS

- Sour production from Devonian Carbonates and sweet gas from Mississippian and Cretaceous sandstones
- Current gas production is 47 mmcf/d (million cubic feet per day)
- Current oil production is 4,600 Bbls/d (barrels per day)
- Area facilities include one operating sour gas plant, 15 compressor stations and 5 oil batteries

CONTACT US

For more information on our operations in your area, please contact one of the following:

Production Foreman
Tony Knuttila
(780) 683-8001

Production Foreman
Doug Scott
(780) 683-8021

Sr. Production Foreman
Cliff Swadling
(780) 683-8000

Sr. Surface Landman
Michael Ward
(403) 303-8564

Head Office
Apache Canada Ltd.
100, 700 – 9 Ave SW
Calgary, AB T2P 3V4
Ph (403) 261-1200
www.apachecorp.com

OPERATIONS

Including both the Chateh Community and many members of the Dene Tha' First Nations group, the operating area known as Zama is a core area for Apache Canada. Apache operates 582 wells in the Zama area, predominately north of Rainbow Lake east to the 6th Meridian and west to the Alberta/BC border. By late 2008 and moving into the 2009 winter drilling season, planned operations include 102 wells and related completion operations and facilities installations.

Apache currently employs a staff of 90 operators, administrators and maintenance personnel, all of whom reside in the Zama operating area. Local services and contract crews are also used extensively in the area.

Current gas production from the Zama area is 47 mmcf/d (million cubic feet per day), with 4,600 Bbls/d (barrels per day) oil production. The production is from a number of formations, with sour oil and gas obtained from Deep Devonian Carbonates and sweet gas from shallow Mississippian and Cretaceous Sandstone. Facilities in the Zama area include one operating sour gas plant, 15 compressor stations and 5 oil batteries. The multi-well batteries are equipped with remote measuring capability (called SCADA), which allows Apache to monitor production rates from wells tied to the battery without visiting each well. This minimizes the number of visits to each well site and also allows Apache to collect produced water at a central site so water can be transported to disposal without having tank and truck access to each well.

Apache continues to be a growth company in the Zama area, and we want to work collaboratively with people in the community. We strive to be a safe, environmentally responsible and high quality neighbor in all areas in which we operate.

HEALTH, ENVIRONMENT & SAFETY

At Apache we are committed to designing, constructing and operating our facilities to ensure we protect the health and safety of the public and our employees, as well as minimize impacts to residents, livestock and the environment. The design and operation of our projects, including well drilling, completions, surface facilities and pipeline programs will meet or exceed provincial and federal safety guidelines. All efforts are made to ensure operations do not interfere with, or endanger, the public or the environment. All operations will comply with the ERCB, Alberta Environment, and Provincial Safety and Environmental Guidelines and Regulations.

PART OF YOUR COMMUNITY

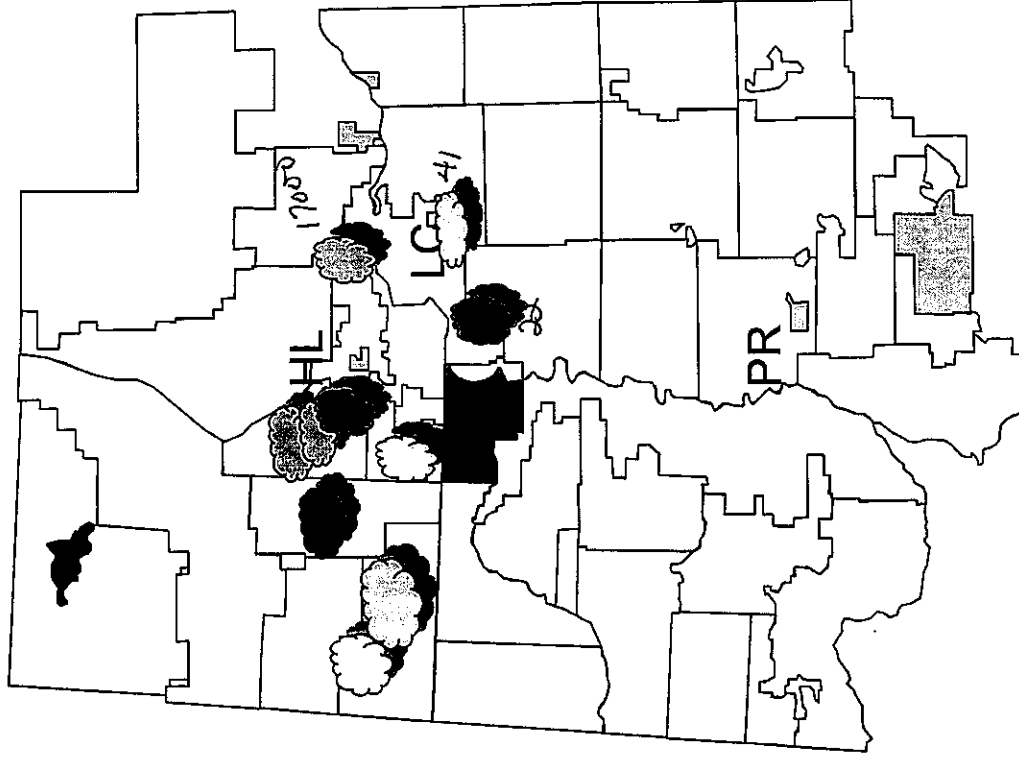
As a part of your community, Apache believes in supporting local organizations in the area. Our community investment strategy is focused on the following areas: environment, health and safety, emergency response, community enhancement, education and training, youth development and support and aboriginal development.

We are interested in initiatives that encourage growth and development for Alberta's rural and aboriginal youth, and are proud supporters of Alberta 4-H programs and Northern Community Schools. In 2008 Apache was proud to contribute to the classroom library improvements at the Dene Tha' Community School.

Some of our other major corporate sponsorships for 2008 include Ronald McDonald House Southern Alberta, the Ponoka Stampede, Alberta Future Leaders Program, and the Calgary Board of Education. If you'd like further information on our sponsorship criteria, or have a donation request that you would like us to consider, please contact the Calgary office at (403) 261-1200 and ask for Community Affairs.

FFP stranded wood location/volume

Location	Volume M3
Rainbow 5	77,946
Bassett 5	132,703
F11	27,215
	46,000
Watt 4	72,120
Watt 6	35,771
Private	34,000
Wabasca	41,620
	18,865
	32,475
Total	518,715



2009 Capital Budget				
Project	Project Cost	COUNTY CONSTRIB	Contribution% of Project	
Replacement of Pool Equipment	7,500	1,500	20%	
Sports Complex Table and Chair replacement	10,000	2,000	20%	
Arena upgrade project	30,500	6,100	20%	
Aquatic Centre Change room tiling project	45,000	9,000	20%	
Mowing Tractor (Airport)	55,000	16,500	30%	
Precision Approach Path Indicator (Airport)	30,000	9,000	30%	
Fire Department Breathing apparatus	24,000	12,000	50%	
Pumper truck equipment	52,000	26,000	50%	
Fire Department Tanker	250,000	250,000	100%	
Arena Roof	300,000	60,000	20%	
Total Capital Budget	804,000	392,100	48.77%	

392,100
 250,000

 # 142,100

CTY

Carol Gabriel

From: Leeza.Leishman@atcoelectric.com
Sent: Thursday, February 05, 2009 2:27 PM
To: Bill Kostiw
Subject: FW: D27442 Zama Well Site

from SRD.

Here is an update for this project.

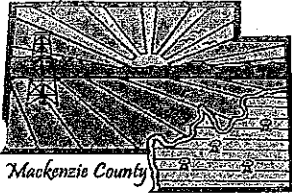
February 18, 2009 is our target date for project construction. This timeline is dependent on obtaining an Early Entry Agreement approval. I will keep you all updated with all developments with project. Please feel free to contact me with any concerns you may have. Thanks

Leeza Leishman
NW Region - High Level District
Ph: 780-926-8010
Fax: 780-926-8007
Email: leeza.leishman@atcoelectric.com



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Mackenzie County
PO Box 640, Fort Vermilion, AB T0H 1N0
Phone: (780) 927-3718 Fax: (780) 927-4266
Toll Free: 1-877-927-0677
Email: office@mackenziecounty.com

February 5, 2009

TALLCREE BAND
ACCOUNTS PAYABLE
BOX 100
FORT VERMILION, AB T0H 1N0

RE: 100404.01

Service Address: 4101 45 STREET

Amount Outstanding: \$18,074.51

Your water & sewer/cardlock account has been in arrears for more than 60 days.

If your balance of \$18,074.51 **is not paid in full by 4:30 p.m. by the last working day** of this month, water & sewer services will be disconnected without further notice. Once disconnected you will be required to bring your account completely up to date and pay a \$50.00 reconnection fee before your water will be re-connected. Please pay in full to avoid collection proceedings.

Cardlocks will be disabled immediately & must be paid to date before enabled.

If you have any questions/concerns regarding this notice, contact Carla Komarnicki at 927-3718 before the last working day of this month.

Carla Komarnicki
Utilities/Accounts Receivable Clerk

<bkostiw@mckenziecounty.com>

We hope this information is helpful.

For more information, visit us at <<<http://help.telus.net>>> or e-mail
TELUS at <helpdesk@telus.net>.

Reporting-MTA: dns; priv-edmwes25.telusplanet.net
Arrival-Date: Tue, 20 Jan 2009 19:38:21 -0700
Received-From-MTA: dns; priv-edtnes95 (199.185.220.240)

Final-Recipient: RFC822; <bkostiw@mckenziecounty.com>
Action: failed
Status: 4.4.7
Remote-MTA: dns; mckenziecounty.com

Bill

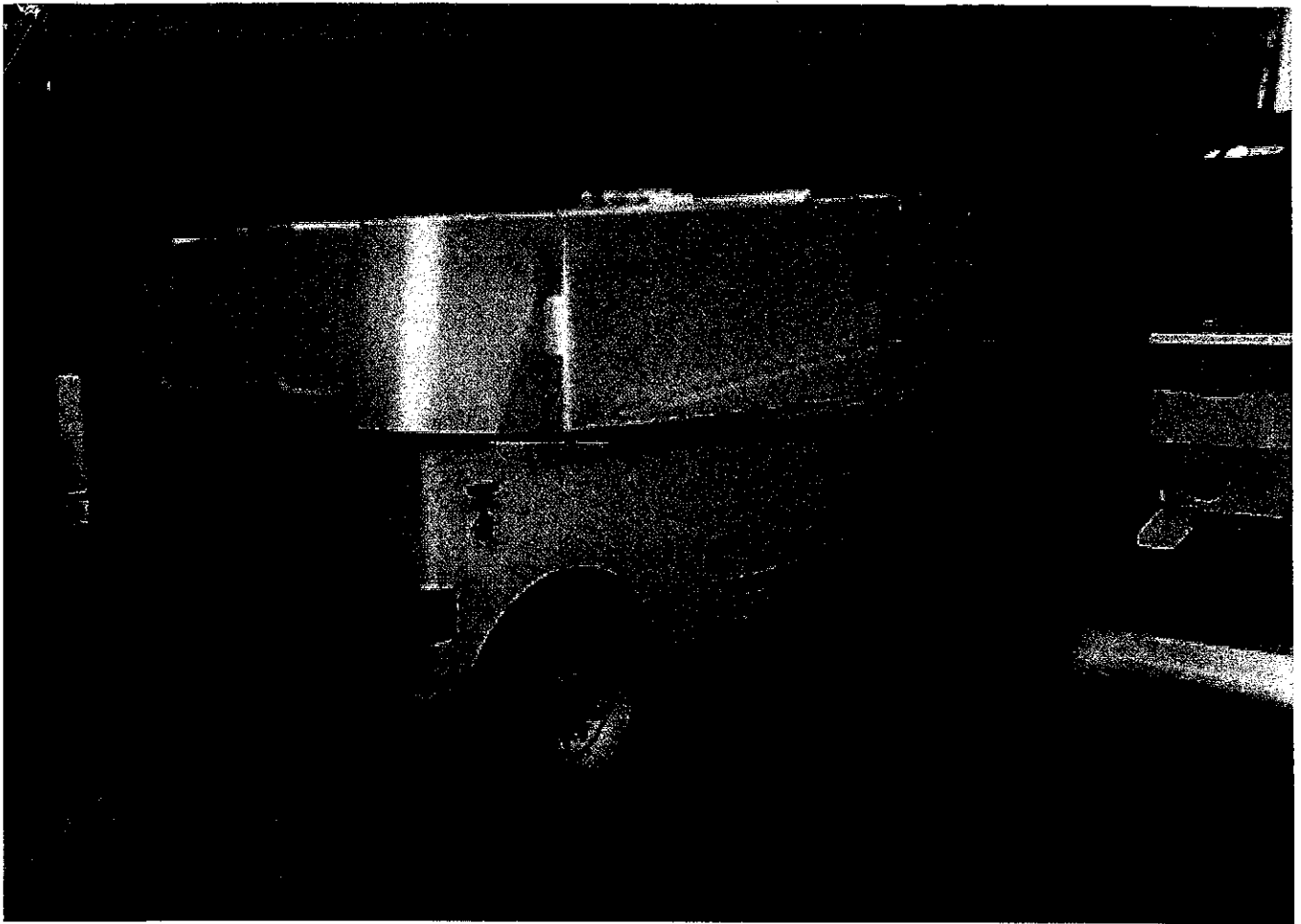
Please find attached a few pictures of the 1996 ZamboniR model 520 s/n
5284 that we have in stock.

It has 4399 hrs and is a GFI natural gas system.

Please give me a call if you have any questions

403=830-8603

Sean Casey



Carol Gabriel

From: ACNMail@gov.ab.ca
Sent: Thursday, February 05, 2009 1:17 PM
To: Carol Gabriel
Subject: Orders in Council - Approved Orders in Council ~25226~

Orders in Council

February 5, 2009

Approved Orders in Council

Cabinet Meeting - February 3, 2009
Orders Approved - February 4, 2009

HONOURABLE MRS. ADY

12/2009 ALBERTA SPORT, RECREATION, PARKS AND WILDLIFE FOUNDATION ACT (section 2) - Appoints Lloyd Hickman as a member of the Alberta Sport, Recreation, Parks and Wildlife Foundation for an additional term to expire on December 31, 2011; designates William Persley as chair of the Alberta Sport, Recreation, Parks and Wildlife Foundation for a term to expire on December 31, 2010.

HONOURABLE MR. BLACKETT

13/2009 HUMAN RIGHTS, CITIZENSHIP AND MULTICULTURALISM ACT (section 15) - Appoints, effective March 1, 2009, David Blair Mason as a member and designates him as chief commissioner of the Alberta Human Rights and Citizenship Commission for a term to expire on December 31, 2010.

HONOURABLE MR. DANYLUK

14/2009 MUNICIPAL GOVERNMENT ACT (sections 125 and 138) - Orders the separation of certain land from the County of Grande Prairie No. 1 and the annexation of that land, approximately 956 hectares (2362 acres), to the Town of Sexsmith, effective January 1, 2009. Transition conditions related to assessment and taxation as well as compensation have been agreed to by the municipalities.

NB
15/2009 MUNICIPAL GOVERNMENT ACT (sections 125 and 138) - Orders the separation of certain land from Cypress County and the annexation of that land, approximately 764 hectares (1888 acres), to the Town of Redcliff, effective January 1, 2009. Transition conditions related to assessment and taxation as well as compensation have been agreed to by the municipalities.

16/2009 MUNICIPAL GOVERNMENT ACT (sections 125 and 138) - Orders the separation of certain land from Lamont County and the annexation of that land, approximately 421 hectares (1041 acres), to The Town of Lamont, effective January 1, 2009. Transition conditions related to assessment and taxation as well as compensation have been agreed to by the municipalities.

2/6/2009

- 17/2009 MUNICIPAL GOVERNMENT ACT (sections 125 and 138) - Orders the separation of certain land from Mountain View County and the annexation of that land, approximately 952 hectares (2352 acres), to the Town of Didsbury, effective October 1, 2008. Transition conditions related to assessment and taxation as well as compensation have been agreed to by the municipalities.
- 18/2009 MUNICIPAL GOVERNMENT ACT (section 138) - For the purposes of the Foreign Ownership of Land Regulations, the Hamlet of Lac La Biche is considered to be a town.
- 19/2009 MUNICIPAL GOVERNMENT ACT (section 138) - Amends Order in Council 402/2008 to correct an inaccurate legal description in the Town of Carstairs Annexation Order.
- 20/2009 MUNICIPAL GOVERNMENT ACT (section 602.4) - Makes the Lakeland Regional Waste Management Services Commission Disestablishment Regulation.
- 21/2009 MUNICIPAL GOVERNMENT ACT (section 693) - Makes the Calgary International Airport Vicinity Protection Area Amendment Regulation.

HONOURABLE MS EVANS

- 22/2009 INSURANCE ACT (section 432) - Makes the Provincial Companies Amendment Regulation.
- 23/2009 INSURANCE ACT (section 498) - Makes the Certificate Expiry, Penalties and Fees Amendment Regulation to provide a range of licensing fees for insurance agents and adjusters.
- 24/2009 INSURANCE ACT (section 498) - Makes the Insurance Agents and Adjusters Amendment Regulation to provide that continuing education completion certificates are required to be maintained for a three-year period from the end of the licensing period the course was completed for.
- 25/2009 PUBLIC SECTOR PENSION PLANS ACT (Schedules 1, 2, 4 and 5, section 4) - Makes the Public Sector Pension Plans (EPPA Compatibility, 2009) Amendment Regulation.
- 26/2009 TEACHERS' PENSION PLANS ACT (section 23) - Makes the Teachers' Pension Plans (Legislative Provisions) (Allocation of Surpluses, 2009) Amendment Regulation.

HONOURABLE MR. GOUDREAU - HONOURABLE MRS. KLIMCHUK (ACTING)

- 27/2009 REGULATED ACCOUNTING PROFESSION ACT (sections 20 and 21) - Appoints Keri Barringer and Richard Vermette as public members to a roster of public members who can be selected by the discipline tribunal roster chair, by the appeal tribunal roster chair or by the CIC chair of the Certified General Accountants' Association of Alberta.

HONOURABLE MR. GROENEVELD

- 28/2009 MARKETING OF AGRICULTURAL PRODUCTS ACT (section 23) - Makes the Alberta Barley Plan Amendment Regulation to permit a director to serve a third term in order to fulfill commitments to a national grain organization of which the commission is a member, update county and municipality names that have changed since the last regulatory review, and set a new review date.

Productive Workplaces

Building
productive
organizations
since 1993

HRGroup
Management Consultants

Providers of the Human Resource Help Line

January 2009

"Off The Shelf" HR

In a couple of our recent newsletters we have talked about the prevalent misconceptions about what the Human Resources (HR) Management function actually is and what HR should be if it is to add value and be a respected component of any organization. In this issue we talk about another misconception – the idea that “off the shelf” or “paint by numbers” HR packages and software programs will provide you with the required HR expertise and solve your HR issues. Such programs are increasing and many are succumbing to their highly misleading claims.

The growth of these programs is primarily due to the increasingly popular notion that a software program or hard copy “how to” package can be written to solve virtually every management problem. These so-called solutions are easily found on the web and many programs can be purchased and downloaded right there and then. Many fall prey to these programs and packages as they are looking for the illusive “silver bullet” that cures all with minimum effort. Silver bullets, however, don’t work and are not a viable alternative to sound people management practices which demand time, knowledge, and personal attention and decision making.

Another major reason for the increasing use of such programs is the insistence of our business schools at all levels to teach that everything can and should be quantified and measured and that such statistical analysis will resolve most issues. This will assist in identifying “business” issues such as quantity of sales, number of manufacturing defects, and amount of raw material wasted. It does not address the underlying “management” issues, however, such as how do we motivate our staff to increase sales, how do we get our staff to produce less defects, and how do we address performance issues such as overall accountability for continuous improvement and quality products. Recent studies of business schools have stated that, “quantitatively based analytical techniques received too much attention, while there was little attention given to developing leadership and interpersonal skills.”

Another study noted that, “contemporary business education focuses on the functions of business more than the practice of managing.”

What is missing is the understanding that organizations consist of people and it is their behavior that drives the organization for better or for worse. Statistical analyses, software programs, and other “paint by the numbers” packages cannot and will not, in themselves, change behavior. It is good management and the right overall organizational culture that determines staff behavior. Tools are not a substitute for face to face management.

Many of the websites in question make it quite clear that they are offering human resource management information systems (HRMIS) or tools for HR “record keeping and government reporting” or primarily for payroll and benefits. Other websites, however, imply that they are offering more than just tools. One has to read the offer carefully as well as be knowledgeable about HR in the first place in order to truly determine and understand what is being offered.

Please Circulate

<input type="checkbox"/>	_____	<input type="checkbox"/>	_____
<input type="checkbox"/>	_____	<input type="checkbox"/>	_____
<input type="checkbox"/>	_____	<input type="checkbox"/>	_____
<input type="checkbox"/>	_____	<input type="checkbox"/>	_____

**MINUTES OF CLEAR HILLS COUNTY
REGULAR COUNCIL MEETING
COUNTY COUNCIL CHAMBERS
JANUARY 13, 2009**

PRESENT

Frances Davis	Reeve
Pete Nykolyshyn	Deputy Reeve
Brian Harcourt	Councillor
Bonnie Bigam	Councillor
Charles Johnson	Councillor
Jake Klassen	Councillor
William (Bill) Moedt	Councillor

REGRETS

ATTENDING

Ray Coad	CAO
Wendy Schmaltz	CSM
Audrey Bjorklund	CMD
Allan Rowe	PWM
Melissa Kamphuis	EA

MEMBERS OF THE PUBLIC

The following members of the public were present:
Peter Frixel, Don Thomas, Jerry Hale, Curt Hale, Jason Ruecker and Baldur Ruecker.

CALL TO ORDER

Reeve Davis called the meeting to order at 9:31 a.m.

**AGENDA
C001(01/13/09)**

RESOLUTION by Councillor Moedt that Council adopts the agenda governing the regular Council meeting of January 13, 2009 with the following additions:

- 7G - CAO's Courses
- 7H - Mighty Peace Tourism Association **CARRIED.**

**MINUTES
C002(01/13/09)**

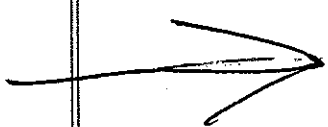
RESOLUTION by Deputy Reeve Nykolyshyn that Council write up the CAO for breaking Policy 1212 and Policy 1220.

Councillor Johnson requested a recorded vote:

FOR	AGAINST
Reeve Davis	Councillor Moedt

Deputy Reeve Nykolyshyn
Councillor Bigam
Councillor Harcourt
Councillor Johnson
Councillor Klassen

CARRIED.



C003(01/13/09)

RESOLUTION by Councillor Johnson that Council establish that the Reeve or Council not break policy and then lie to cover it up.

Councillor Johnson requested a recorded vote:

FOR AGAINST

Reeve Davis

Deputy Reeve Nykolyshyn

Councillor Bigam

Councillor Harcourt

Councillor Johnson

Councillor Klassen

Councillor Moedt

*Bad Example of
How Municipal Govt
should operate!*

CARRIED.

C004(01/13/09)

RESOLUTION by Councillor Johnson that Council accepts for information discussion at the December 9, 2008 Council meeting regarding the Computer Purchase Policy and County Credit Card Policy.

CARRIED.

C005(01/13/09)

RESOLUTION by Deputy Reeve Nykolyshyn that Council adopts the minutes of the Regular Council meeting of December 9, 2008, as presented.

CARRIED.

DELEGATION

There is one delegation scheduled to appear during this meeting:

- Peter Frixel – 10:30 a.m.

PUBLIC HEARING
Bylaw 119-08

Council gave first reading to Bylaw 119-08 to rezone Plan 0725747 Block 1, Lot 1, 2, 3, 6 & 7 from Hamlet Residential District 1 "H-R 1" to Hamlet Residential "HR" under the land use bylaw. Council scheduled a public hearing for January 13, 2009 for comments from members of the public.

C006(01/13/09)

RESOLUTION by Councillor Klassen that Council recess the Council meeting and open the public hearing regarding Bylaw 119-08 at 10:00 a.m.

CARRIED.

Reeve Davis opened the floor to any persons claiming to be affected by Bylaw 119-08.

Development Officer Logan provided an outline of what the rezoning would allow.

INFORMATION &
CORRESPONDENCE

Correspondence was reviewed:

- o RCMP December Newsletter
- o Travel Alberta Open Houses – Feb 2-12
- o Leadership for Active Communities Award
- o 2009 Minister’s Seniors Awards
- o PRSD Thank You for FALS
- o STARS Thank You
- o Letters Re: MSI Funding Projects Approval
- o Letter from Nestle Waters
- o Tax Deferral to Benefit Farmers in Northern AB
- o Mtg Re: Leasing of Dave Shaw Memorial Complex
- o Letter from MD of Big Lakes Re: Health Care
- o Opportunity to Host 2012 Alberta Winter Games
- o Dunvegan Hydroelectric Project Correspondence
- o News from the Worsley & Fairview
- o Alberta Health Services Dec Newsletter

C044(01/13/09)

RESOLUTION by Councillor Johnson that Council send a letter to Premier Stelmach requesting the continuation of construction of the Grande Prairie Regional Health Facility.

CARRIED.

C045(01/13/09)

RESOLUTION by Councillor Moedt that Council accepts the correspondence presented at the January 13, 2009 meeting for information.

CARRIED.

REVIEW of
CALENDARS

Council reviewed upcoming meetings and conference dates and updated calendars.

ADJOURNMENT
C046(01/13/09)

RESOLUTION by Deputy Reeve Nykolyshyn that Council adjourns the regular Council meeting of January 13, 2009 at 2:57 p.m.

CARRIED.

DATE

REEVE

DATE

CHIEF ADMINISTRATIVE OFFICER

Joulia Whittleton

From: Carol Gabriel
Sent: Tuesday, February 03, 2009 2:51 PM
To: Joulia Whittleton
Subject: FW: Election of ACFA Class B Director
Importance: High

carol gabriel
executive assistant
mackenzie county
780.927.3718

From: Holly Carlson [mailto:Holly.Carlson@gov.ab.ca]
Sent: Tuesday, February 03, 2009 11:35 AM
Subject: Election of ACFA Class B Director
Importance: High

To the Class B Shareholder of the
Alberta Capital Finance Authority

Lynn Walker, the current Class B representative has announced that she will not be seeking re-election at the March 19, 2009 Annual General Meeting of the Alberta Capital Finance Authority. ACFA is seeking individuals to stand for election to represent the Class B shareholders - Municipal authorities (defined as including improvement districts, metis settlements, municipal districts, counties, special areas, and specialized municipalities) and regional authorities (includes drainage districts, irrigation districts, regional airport authorities and regional services commissions), and health authorities (includes approved hospitals, mental health hospitals, regional health authorities, and provincial health boards).

The elected director will serve a three-year term and will have to attend approximately 8 to 10 meetings per year. Honorarium is paid together with all personal expenses incurred to attend meetings.

If you are interested in standing for election, please contact Terry Stroich, President at 780-427-9711.

Thank you for your attention.

Terrance S. Stroich, FCA
President, ACFA
Email: terry.stroich@gov.ab.ca
Phone: (780) 427 9711

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Mighty Peace Tourist Association December/January report to Council

December

December was spent doing year end financials, budgeting for 2009, and finishing the 2009 vacation planner. MPTA year end board meeting was held on December 17th. Notes: Doors Open Alberta project introduced, motion to approve membership increase by 0.25 per capita, proposed budget was accepted for information. Next meeting: Monday March 30, 7:30 pm, Berwyn.

Travel Alberta Workshops

Don Wilson of Travel Alberta In-Province brought us 2 e-marketing workshops in January, one in Fairview and one in Peace River. Both workshops were well attended.

Marketing

Holiday Card project: the e-blast purchased by MPTA will go out on February 17 to 100,000 registered holiday card users. There are now 5 holiday cards in place: Blue Sky Outfitters, Wild Rose Guest Ranch, Sawridge Inn, Whispering Pines Ski Hill and Riley J Outdoor.

Alberta Outdoorsmen: the 2008 web ad is now wrapped up. We had an approximate 330 direct links to our website from this ad. November through January featured the Alberta Pond Hockey Championships in the ad. MPTA will renew this ad for 2009.

Partnership Marketing: MPTA has partnered with Northern Sunrise County and Mackenzie County to apply for leveraged funding to advertise in the 2009 Vacation Country Travel Guide. MPTA has partnered with Peace Valley Guest Ranch to apply for funding for advertising in the 2009 Cowboy Trail Vacation Planner and on the Cowboy Trail website. MPTA has applied for funding to advertise in Cowboy Country Vacations and Cowboy Country Magazine as well as the associated websites. MPTA has partnered with La Crete Chamber of Commerce, Corner Gas (High Level) and Northern Sales (High Level) for funding to advertise in the spring edition of SnowRiders West magazine.

2009 Vacation Planner

Planner has gone for first printing. After final edits are done, the final print will occur before the end of February with an expected delivery date to MPTA mid March.

Tradeshows

MPTA has partnered with Grande Prairie Regional Tourism to attend trade shows: MPTA attended the Edmonton Biker show and the Calgary RV show while GPRTA attended the Calgary Biker Show and the Quartzsite (Arizona) RV show. MPTA received 23 orders for our Ride the North Survival Kits from the Edmonton Biker show.

Carol Gabriel

From: ACNMail@gov.ab.ca
Sent: Thursday, February 05, 2009 9:32 AM
To: Carol Gabriel
Subject: News Release - National Buyer/Seller Forum to highlight opportunities in Alberta's oil sands ~25231~

News Release

ALBERTA ***Creating Opportunity***

February 5, 2009

National Buyer/Seller Forum to highlight opportunities in Alberta's oil sands

Premier Stelmach to present opening keynote address

Edmonton... Oil sands developers, manufacturers and suppliers from across Canada and the globe will meet to generate new business and share best practices in today's challenging economic climate as part of the 2009 National Buyer/Seller Forum.

From February 10 to 12, companies will gain first-hand knowledge of oil sands and other industrial development business and learn how to tap into the long-term opportunities that Alberta has to offer.

"Alberta is one of the world's most attractive energy providers," said Iris Evans, Minister of Finance and Enterprise. "Despite the current global economic turmoil, there continue to be opportunities for businesses throughout the supply chain, both from across Canada and around the world."

More than \$86 billion has been invested in Alberta's oil sands since 2000. Another \$10 billion is forecast to be invested in 2009. "With industry expectations of up to \$15 billion annually for maintenance and operations in this sector, Alberta remains a bright spot in our national economy," said Evans.

Under the theme 'Creating Success in Challenging Times', forum presenters will include Premier Ed Stelmach and Alberta oil sands industry representatives and stakeholders. They will share insights on the extent of oil sands development, how it is being managed from a public and private sector perspective, and how new economic realities are affecting the industry.

Celebrating its 9th year, the National Buyer/Seller Forum continues as Canada's premier oil sands supply chain development conference. ~~In the current economic slowdown, the forum is a reliable source for industry information on long-term opportunities in Alberta and the oil sands.~~

Further information is available at www.nationalbuyersellerforum.ca.

-30-

Editors' note: Media may obtain on-site credentials at the forum registration on the Assembly Level of the Shaw Conference Centre. A line audio feed will be provided in the hall during the opening address and plenary



**NATIONAL
BUYER/SELLER
FORUM**



Canadian
Manufacturers &
Exporters
Alberta Division

Alberta

FEBRUARY 10 TO 12, 2009

SHAW CONFERENCE CENTRE EDMONTON, ALBERTA

Forum Agenda

Jump to:

- [Welcome Dinner and Reception](#)
- [Day One](#)
- [Day Two](#)

The 2009 National Buyer/Seller Forum works to reflect and respond to the concerns and issues identified by industry. For this reason, the agenda remains dynamic until the event.

Day 1 – Wednesday, February 11

10:35 am	INDUSTRIAL HEARTLAND UPDATE Neil Shelly , Executive Director, Alberta's Industrial Heartland Association <ul style="list-style-type: none"> ■ Association update ■ Ongoing projects ■ Future development and growth projections ■ The greening of the Industrial Heartland
11:05 am	SUPPLY CHAIN PROJECT: SYNCRUDE Bryan Cheaters , Syncrude Canada Ltd. <ul style="list-style-type: none"> ■ Overview of Syncrude ■ The supply chain project at Syncrude ■ Opportunities for management
11:35 am	SUPPLY CHAIN PROJECT: SYNCRUDE Ed Smith , DHL Exel Supply Chain <ul style="list-style-type: none"> ■ Corporate overview ■ The supply chain project at Syncrude <ul style="list-style-type: none"> ■ Supply chain management ■ Inbound to manufacturing ■ In-plant services ■ Warehouseing and order fulfillment ■ Transportation management
12:05 pm	Lunch
12:35 pm	OIL SANDS ISSUES, OPPORTUNITIES & FACTS Don Thompson , Board Chairman, The Oil Sands Developers Group <ul style="list-style-type: none"> ■ Oil sands – Just the facts – environmental, infrastructure, socioeconomic ■ The economic context ■ Focusing the oil sands discussion
1:00 pm to 6:00 pm	<u>NBSF BUSINESS DEVELOPMENT SHOWCASE</u>
1:30 pm to 4:30 pm	<u>VALUE-ADDED SEMINARS</u>
4:00 pm to 6:00 pm	NETWORKING RECEPTION @ BUSINESS DEVELOPMENT SHOWCASE
8:00 am to 4:30 pm	<u>ONE-ON-ONE MEETINGS</u> One-on-One meetings run concurrently to plenary presentations, value-added sessions, and the Showcase.

Jump to ...

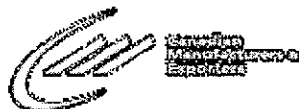
Day 2, Thursday, February 12

7:15 am	REGISTRATION & BREAKFAST
7:45 am	WELCOME TO DAY 2

8:00 am	<p>TRANSPORTATION & LOGISTICS Keith Reardon, Managing Director, CN WorldWide North America Grant Martin, Director – Supply Chain, TransCanada Corporation Bas Bronder, Vice President – Special Projects, Mammoet Canada</p> <ul style="list-style-type: none"> ■ Corporate overview ■ Opportunities for growth in uncertain times ■ The greening of transportation and logistics ■ Alberta's unique challenges ■ Is there room for new technologies?
9:00 am	<p>CARBON CAPTURE AND SEQUESTRATION John McDougall, President, Alberta Research Council</p> <ul style="list-style-type: none"> ■ Development and implementation ■ Regulatory framework ■ Recent examples and successes
10:00 am	Networking Break
10:30 am	<p>CHALLENGES AND OPPORTUNITY IN UNCERTAIN TIMES Michael Harrington, Shell Canada TBD, Total E&P Canada</p> <ul style="list-style-type: none"> ■ Improving productivity in tight labour markets ■ Reducing costs using location-based services ■ Are supply chain relationships changing in challenging times? ■ Do opportunities still exist for new suppliers?
12:00 pm	<p>ROLY FERRIS LUNCHEON Heather Kennedy, Alberta Oil Sands Sustainable Development Secretariat</p>
1:00 pm to 4:00 pm	<u>NBSF BUSINESS DEVELOPMENT SHOWCASE</u>
1:30 pm to 4:00 pm	<u>VALUE-ADDED SEMINARS</u>
8:00 am to 4:30 pm	<p><u>ONE-ON-ONE MEETINGS</u> One-on-One meetings run concurrently to plenary presentations, value-added sessions, and the Showcase.</p>

Agenda subject to change. Check back for updates. Last updated: **Monday, January 26, 2009**

top ^



Carol Gabriel

From: Ed Froese [ed@mackenziecounty.com]
Sent: Sunday, February 01, 2009 8:31 PM
To: Carol Gabriel
Subject: ...Carol your Job is at stake!

----- Original Message -----

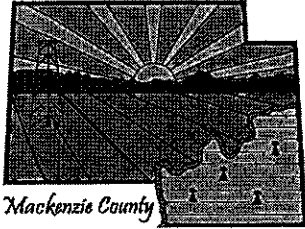
To:

I enclose the following for your amusement. I find it WAAAY more fascinating than doctored and manipulated pictures and it will make you feel better about your spelling..... Always was after a nice cushee job .little like yours,however sort of gave up,but just recieved hope.

Aoccdrnig to a rscheearch at Cmabrigde Uinervtisy, it deosn't mttar in waht oredr the ltteers in a wrod are, the olny iprmoetnt tihng is taht the frist and lsat ltteer be at the rghit pclae. The rset can be a toatl mses and you can sitll raed it wouthit a porbelm. Tihs is bcuseae the huamn mnid deos not raed ervey lteter by istlef, but the wrod as a wlohe.

Or rather...

According to a researcher (sic) at Cambridge University, it doesn't matter in what order the letters in a word are, the only important thing is that the first and last letter be at the right place. The rest can be a total mess and you can still read it without a problem. This is because the human mind does not read every letter by itself but the word as a whole.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting: Regular Council Meeting

Meeting Date: February 10, 2009

Presented By: Joulia Whittleton, Director of Corporate Services

Title: Bylaw 681/08 authorizing imposition of a local improvement tax for Curb, Gutter and Sidewalk on 98 Avenue from Plan 9722482 Block 11, Lot 24; Plan 9722482, Block 22, Lots 7-11; Plan 0620273, Block 10, Lots 23 & 24; Plan 7521580, Block 5, Lots 16-22; Plan 7521580, Block 11, Lot 8; Plan 7521580 Block 9, Lots 8 & 9; Plan 8420426, Block 5, Lots 27-33, Plan 1922NY, Block 5, Lots 9-14; Plan 9624008, Block 5, Lot 35; Plan 1160NY, Block 1, Lot 2; Plan 5824NY, Block 1, Lot 11; Plan 509RS, Block 1, Lot 12; Plan 1089RS, Lot D; Plan 6076RS, Block 6, Lots 6 & 7; Plan 1425, Block 6, Lots 7-11 & 23; Plan 9320809, Block 10, Lots 2,3,5,6,7; Plan 9523371, Block 11, Lot 10; Plan 9722482, Block 23, Lots 4-11; Plan 9722482, Block 24, Lot 1; Plan 9925746, Block 24, Lot 2 in the Hamlet of La Crete

BACKGROUND / PROPOSAL:

Council deemed it advisable to construct curb, gutter and sidewalk along 98 Avenue from Plan 9722482 Block 11, Lot 24; Plan 9722482, Block 22, Lots 7-11; Plan 0620273, Block 10, Lots 23 & 24; Plan 7521580, Block 5, Lots 16-22; Plan 7521580, Block 11, Lot 8; Plan 7521580 Block 9, Lots 8 & 9; Plan 8420426, Block 5, Lots 27-33, Plan 1922NY, Block 5, Lots 9-14; Plan 9624008, Block 5, Lot 35; Plan 1160NY, Block 1, Lot 2; Plan 5824NY, Block 1, Lot 11; Plan 509RS, Block 1, Lot 12; Plan 1089RS, Lot D; Plan 6076RS, Block 6, Lots 6 & 7; Plan 1425, Block 6, Lots 7-11 & 23; Plan 9320809, Block 10, Lots 2,3,5,6,7; Plan 9523371, Block 11, Lot 10; Plan 9722482, Block 23, Lots 4-11; Plan 9722482, Block 24, Lot 1; Plan 9925746, Block 24, Lot 2 in the Hamlet of La Crete.

OPTIONS & BENEFITS

The estimated cost to install curb, gutter and sidewalk was \$647,600.

Our current policy states that 30% of the total project cost will be levied to the land owners benefiting from an improvement when a project is initiated by the County.

Author: _____ **Review Date:** _____ **CAO** _____

Administration prepared Bylaw 681/08, Notices of Intention to Construct and calculations of the uniform tax rate. The Notices of Intention to Construct were mailed to all affected land owners and an open house was held.

No objections have been received with respect to this bylaw.

COSTS & SOURCE OF FUNDING:

Annual local improvement charge will be included in annual budgets

RECOMMENDED ACTION:

Motion 1:

That second reading be given to Bylaw 681/08 being a bylaw authorizing imposition of a local improvement tax for Curb, Gutter and Sidewalk on 98 Avenue from Plan 9722482 Block 11, Lot 24; Plan 9722482, Block 22, Lots 7-11; Plan 0620273, Block 10, Lots 23 & 24; Plan 7521580, Block 5, Lots 16-22; Plan 7521580, Block 11, Lot 8; Plan 7521580 Block 9, Lots 8 & 9; Plan 8420426, Block 5, Lots 27-33, Plan 1922NY, Block 5, Lots 9-14; Plan 9624008, Block 5, Lot 35; Plan 1160NY, Block 1, Lot 2; Plan 5824NY, Block 1, Lot 11; Plan 509RS, Block 1, Lot 12; Plan 1089RS, Lot D; Plan 6076RS, Block 6, Lots 6 & 7; Plan 1425, Block 6, Lots 7-11 & 23; Plan 9320809, Block 10, Lots 2,3,5,6,7; Plan 9523371, Block 11, Lot 10; Plan 9722482, Block 23, Lots 4-11; Plan 9722482, Block 24, Lot 1; Plan 9925746, Block 24, Lot 2 in the Hamlet of La Crete.

Motion 2:

That third reading be given to Bylaw 681/08 being a bylaw authorizing imposition of a local improvement tax for Curb, Gutter and Sidewalk on 98 Avenue from Plan 9722482 Block 11, Lot 24; Plan 9722482, Block 22, Lots 7-11; Plan 0620273, Block 10, Lots 23 & 24; Plan 7521580, Block 5, Lots 16-22; Plan 7521580, Block 11, Lot 8; Plan 7521580 Block 9, Lots 8 & 9; Plan 8420426, Block 5, Lots 27-33, Plan 1922NY, Block 5, Lots 9-14; Plan 9624008, Block 5, Lot 35; Plan 1160NY, Block 1, Lot 2; Plan 5824NY, Block 1, Lot 11; Plan 509RS, Block 1, Lot 12; Plan 1089RS, Lot D; Plan 6076RS, Block 6, Lots 6 & 7; Plan 1425, Block 6, Lots 7-11 & 23; Plan 9320809, Block 10, Lots 2,3,5,6,7; Plan 9523371, Block 11, Lot 10; Plan 9722482, Block 23, Lots 4-11; Plan 9722482, Block 24, Lot 1; Plan 9925746, Block 24, Lot 2 in the Hamlet of La Crete.

Author: _____ Review Date: _____ CAO _____

BYLAW NO. 681/08

**BEING A BYLAW OF THE
MACKENZIE COUNTY,
IN THE PROVINCE OF ALBERTA,**

This bylaw authorized council of MACKENZIE COUNTY to impose a local improvement tax for Curb, Gutter and Sidewalk on 98 Avenue from Plan 9722482 Block 11, Lot 24; Plan 9722482, Block 22, Lots 7-11; Plan 9722482, Block 23, Lots 4-11; Plan 9722482, Block 24, Lot 1; Plan 0620273, Block 10, Lots 23 & 24; Plan 7521580, Block 5, Lots 16-22; Plan 7521580, Block 11, Lot 8; Plan 7521580 Block 9, Lots 8 & 9; Plan 7521580, Block 5, Lots 16-22; Plan 8420426, Block 5, Lots 27-33, Plan 1922NY, Block 5, Lots 9-14; Plan 9624008, Block 5, Lot 35; Plan 1160NY, Block 1, Lots 1 & 2; Plan 5824NY, Block 1, Lot 11; Plan 509RS, Block 1, Lot 12; Plan 1089RS, Lot D; Plan 6076RS, Block 6, Lot 1; Plan 1425, Block 6, Lots 7-11 & 23; Plan 9320809, Block 10, Lots 2,3,5,6,7; Plan 9523371, Block 11, Lot 10; Plan 9925746, Block 24, Lot 2 in the Hamlet of La Crete

WHEREAS the Council of Mackenzie County in the Province of Alberta has deemed it advisable to charge a local improvement charge for construction of Curb, Gutter and Sidewalk on 98 Avenue for Plan 9722482 Block 11, Lot 24; Plan 9722482, Block 22, Lots 7-11; Plan 9722482, Block 23, Lots 4-11; Plan 9722482, Block 24, Lot 1; Plan 0620273, Block 10, Lots 23 & 24; Plan 7521580, Block 5, Lots 16-22; Plan 7521580, Block 11, Lot 8; Plan 7521580 Block 9, Lots 8 & 9; Plan 7521580, Block 5, Lots 16-22; Plan 8420426, Block 5, Lots 27-33, Plan 1922NY, Block 5, Lots 9-14; Plan 9624008, Block 5, Lot 35; Plan 1160NY, Block 1, Lots 1 & 2; Plan 5824NY, Block 1, Lot 11; Plan 509RS, Block 1, Lot 12; Plan 1089RS, Lot D; Plan 6076RS, Block 6, Lot 1; Plan 1425, Block 6, Lots 7-11 & 23; Plan 9320809, Block 10, Lots 2,3,5,6,7; Plan 9523371, Block 11, Lot 10 in the Hamlet of La Crete.

AND WHEREAS the Council of the Mackenzie County in the Province of Alberta, duly assembled, has decided to issue a Bylaw pursuant to Section 397 of the Municipal Government Act to authorize a local improvement tax levy to pay for the Curb, Gutter and Sidewalk on 98 Avenue for Plan 9722482 Block 11, Lot 24; Plan 9722482, Block 22, Lots 7-11; Plan 9722482, Block 23, Lots 4-11; Plan 9722482, Block 24, Lot 1; Plan 0620273, Block 10, Lots 23 & 24; Plan 7521580, Block 5, Lots 16-22; Plan 7521580, Block 11, Lot 8; Plan 7521580 Block 9, Lots 8 & 9; Plan 7521580, Block 5, Lots 16-22; Plan 8420426, Block 5, Lots 27-33, Plan 1922NY, Block 5, Lots 9-14; Plan 9624008, Block 5, Lot 35; Plan 1160NY, Block 1, Lots 1 & 2; Plan 5824NY, Block 1, Lot 11; Plan 509RS, Block 1, Lot 12; Plan 1089RS, Lot D; Plan 6076RS, Block 6, Lot 1; Plan 1425, Block 6, Lots 7-11 & 23; Plan 9320809, Block 10, Lots 2,3,5,6,7; Plan 9523371, Block 11, Lot 10 in the Hamlet of La Crete.

AND WHEREAS the Local Improvement Plan has been prepared and the required notice of the project given to benefiting owners in accordance with the attached Schedule "A" and Schedule "B" and no sufficient objection to the construction of Curb,

Local Improvement Bylaw –98 Avenue from Plan 9722482 Block 11, Lot 24; Plan 9722482, Block 22, Lots 7-11; Plan 9722482, Block 23, Lots 4-11; Plan 9722482, Block 24, Lot 1; Plan 0620273, Block 10, Lots 23 & 24; Plan 7521580, Block 5, Lots 16-22; Plan 7521580, Block 11, Lot 8; Plan 7521580 Block 9, Lots 8 & 9; Plan 7521580, Block 5, Lots 16-22; Plan 8420426, Block 5, Lots 27-33, Plan 1922NY, Block 5, Lots 9-14; Plan 9624008, Block 5, Lot 35; Plan 1160NY, Block 1, Lots 1 & 2; Plan 5824NY, Block 1, Lot 11; Plan 509RS, Block 1, Lot 12; Plan 1089RS, Lot D; Plan 6076RS, Block 6, Lot 1; Plan 1425, Block 6, Lots 7-11 & 23; Plan 9320809, Block 10, Lots 2,3,5,6,7; Plan 9523371, Block 11, Lot 10 in the Hamlet of La Crete

Gutter and Sidewalk on 98 Avenue for Plan 9722482 Block 11, Lot 24; Plan 9722482, Block 22, Lots 7-11; Plan 9722482, Block 23, Lots 4-11; Plan 9722482, Block 24, Lot 1; Plan 0620273, Block 10, Lots 23 & 24; Plan 7521580, Block 5, Lots 16-22; Plan 7521580, Block 11, Lot 8; Plan 7521580 Block 9, Lots 8 & 9; Plan 7521580, Block 5, Lots 16-22; Plan 8420426, Block 5, Lots 27-33, Plan 1922NY, Block 5, Lots 9-14; Plan 9624008, Block 5, Lot 35; Plan 1160NY, Block 1, Lots 1 & 2; Plan 5824NY, Block 1, Lot 11; Plan 509RS, Block 1, Lot 12; Plan 1089RS, Lot D; Plan 6076RS, Block 6, Lot 1; Plan 1425, Block 6, Lots 7-11 & 23; Plan 9320809, Block 10, Lots 2,3,5,6,7; Plan 9523371, Block 11, Lot 10 in the Hamlet of La Crete.

AND WHEREAS plans and specifications have been prepared. That the estimated sum of Six Hundred Forty Seven Thousand Six Hundred Dollars (\$647,600.00) is required for Curb, Gutter and Sidewalk on 98 Avenue for Plan 9722482 Block 11, Lot 24; Plan 9722482, Block 22, Lots 7-11; Plan 9722482, Block 23, Lots 4-11; Plan 9722482, Block 24, Lot 1; Plan 0620273, Block 10, Lots 23 & 24; Plan 7521580, Block 5, Lots 16-22; Plan 7521580, Block 11, Lot 8; Plan 7521580 Block 9, Lots 8 & 9; Plan 7521580, Block 5, Lots 16-22; Plan 8420426, Block 5, Lots 27-33, Plan 1922NY, Block 5, Lots 9-14; Plan 9624008, Block 5, Lot 35; Plan 1160NY, Block 1, Lots 1 & 2; Plan 5824NY, Block 1, Lot 11; Plan 509RS, Block 1, Lot 12; Plan 1089RS, Lot D; Plan 6076RS, Block 6, Lot 1; Plan 1425, Block 6, Lots 7-11 & 23; Plan 9320809, Block 10, Lots 2,3,5,6,7; Plan 9523371, Block 11, Lot 10 in the Hamlet of La Crete. The said project is subject to the local improvement charge of which 70% will be paid by Mackenzie County and 30% will be collected by way of local improvement assessment as follows:

Mackenzie County	\$ 453,320.00
Benefiting Owners	<u>\$ 194,280.00</u>
Total Cost	\$ 647,600.00

AND WHEREAS all required approvals for the project have been obtained and the project is in compliance with all Acts and Regulations of the Province of Alberta.

NOW, THEREFORE, THE COUNCIL OF THE COUNTY DULY ASSEMBLED, ENACTS AS FOLLOWS:

1. That for the purpose of completing Curb, Gutter and Sidewalk on Plan 9722482 Block 11, Lot 24; Plan 9722482, Block 22, Lots 7-11; Plan 9722482, Block 23, Lots 4-11; Plan 9722482, Block 24, Lot 1; Plan 0620273, Block 10, Lots 23 &

Bylaw No. 679/08

Local Improvement Bylaw –98 Avenue from Plan 9722482 Block 11, Lot 24; Plan 9722482, Block 22, Lots 7-11; Plan 9722482, Block 23, Lots 4-11; Plan 9722482, Block 24, Lot 1; Plan 0620273, Block 10, Lots 23 & 24; Plan 7521580, Block 5, Lots 16-22; Plan 7521580, Block 11, Lot 8; Plan 7521580 Block 9, Lots 8 & 9; Plan 7521580, Block 5, Lots 16-22; Plan 8420426, Block 5, Lots 27-33, Plan 1922NY, Block 5, Lots 9-14; Plan 9624008, Block 5, Lot 35; Plan 1160NY, Block 1, Lots 1 & 2; Plan 5824NY, Block 1, Lot 11; Plan 509RS, Block 1, Lot 12; Plan 1089RS, Lot D; Plan 6076RS, Block 6, Lot 1; Plan 1425, Block 6, Lots 7-11 & 23; Plan 9320809, Block 10, Lots 2,3,5,6,7; Plan 9523371, Block 11, Lot 10 in the Hamlet of La Crete

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24; Plan 7521580, Block 5, Lots 16-22; Plan 7521580, Block 11, Lot 8; Plan 7521580 Block 9, Lots 8 & 9; Plan 7521580, Block 5, Lots 16-22; Plan 8420426, Block 5, Lots 27-33, Plan 1922NY, Block 5, Lots 9-14; Plan 9624008, Block 5, Lot 35; Plan 1160NY, Block 1, Lots 1 & 2; Plan 5824NY, Block 1, Lot 11; Plan 509RS, Block 1, Lot 12; Plan 1089RS, Lot D; Plan 6076RS, Block 6, Lot 1; Plan 1425, Block 6, Lots 7-11 & 23; Plan 9320809, Block 10, Lots 2,3,5,6,7; Plan 9523371, Block 11, Lot 10 in the Hamlet of La Crete .in the Hamlet of La Crete as a local improvement project the sum of One Hundred Ninety Four Thousand Two Hundred Eight Dollars (\$194,280.00) be collected by way of annual, uniform local improvement tax rate assessed against the benefiting owners as provided in Schedule "A" attached.

2. The local improvement tax will be collected for Ten (10) years and the total amount levied annually against the benefiting owners is Twenty Six Thousand Four Hundred Eighty Nine Dollars and Five Cents (\$26,489.05)
3. The net amount levied under the bylaw shall be applied only to the local improvement project specified by this bylaw.
4. That this bylaw shall come into force and take effect upon receiving third and final reading thereof.

READ a first time this day of , 2008.

READ a second time this day of , 2008.

READ a third time and finally passed this day of , 2008.

REEVE

EXECUTIVE ASSISTANT

Bylaw No. 679/08

Local Improvement Bylaw –98 Avenue from Plan 9722482 Block 11, Lot 24; Plan 9722482, Block 22, Lots 7-11; Plan 9722482, Block 23, Lots 4-11; Plan 9722482, Block 24, Lot 1; Plan 0620273, Block 10, Lots 23 & 24; Plan 7521580, Block 5, Lots 16-22; Plan 7521580, Block 11, Lot 8; Plan 7521580 Block 9, Lots 8 & 9; Plan 7521580, Block 5, Lots 16-22; Plan 8420426, Block 5, Lots 27-33, Plan 1922NY, Block 5, Lots 9-14; Plan 9624008, Block 5, Lot 35; Plan 1160NY, Block 1, Lots 1 & 2; Plan 5824NY, Block 1, Lot 11; Plan 509RS, Block 1, Lot 12; Plan 1089RS, Lot D; Plan 6076RS, Block 6, Lot 1; Plan 1425, Block 6, Lots 7-11 & 23; Plan 9320809, Block 10, Lots 2,3,5,6,7; Plan 9523371, Block 11, Lot 10 in the Hamlet of La Crete

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Schedule A to Bylaw No. 681/08

Curb, Gutter and Sidewalk on 98 Avenue in the Hamlet of La Crete.

Plan	Block	Lot	Front	Rear	Average
9722482	11	24	32.35	35.00	33.68
9722482	22	7	34.51	35.00	34.76
9722482	22	8	48.38	18.32	33.35
9722482	22	9	31.00	31.00	31.00
9722482	22	10	31.00	31.00	31.00
9722482	22	11	29.25	31.00	30.13
0620273	10	23	20.20	21.87	21.04
0620273	10	24	21.81	21.05	21.43
7521580	9	8	44.25	45.12	44.69
7521580	9	9	47.56	48.77	48.17
7521580	5	22	44.54	45.72	45.13
7521580	5	21	36.39	36.39	36.39
7521580	5	20	36.39	36.39	36.39
7521580	5	19	36.39	36.39	36.39
7521580	5	18	36.39	36.39	36.39
7521580	5	17	36.39	36.39	36.39
7521580	5	16	36.39	36.39	36.39
8420426	5	32	17.87	17.87	17.87
8420426	5	33	17.87	17.84	17.86
8420426	5	30	17.87	17.87	17.87
8420426	5	31	17.87	17.87	17.87
8420426	5	29	17.87	17.87	17.87
8420426	5	28	31.75	34.65	33.20
8420426	5	27	27.58	27.69	27.64
1922NY	5	14	26.82	26.82	26.82
1922NY	5	13	26.82	26.82	26.82
1922NY	5	12	19.89	19.92	19.91
1922NY	5	11	19.81	19.81	19.81
1922NY	5	10	18.28	18.28	18.28
1922NY	5	9	24.38	24.38	24.38
9624008	5	35	53.53	54.90	54.22
1160NY	1	1	9.77	9.44	9.61
1160NY	1	2	29.95	30.60	30.28
5824NY	1	11	35.24	36.57	35.91

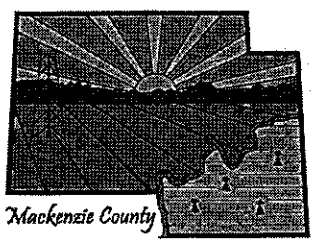
Bylaw No. 679/08

Local Improvement Bylaw –98 Avenue from Plan 9722482 Block 11, Lot 24; Plan 9722482, Block 22, Lots 7-11; Plan 9722482, Block 23, Lots 4-11; Plan 9722482, Block 24, Lot 1; Plan 0620273, Block 10, Lots 23 & 24; Plan 7521580, Block 5, Lots 16-22; Plan 7521580, Block 11, Lot 8; Plan 7521580 Block 9, Lots 8 & 9; Plan 7521580, Block 5, Lots 16-22; Plan 8420426, Block 5, Lots 27-33, Plan 1922NY, Block 5, Lots 9-14; Plan 9624008, Block 5, Lot 35; Plan 1160NY, Block 1, Lots 1 & 2; Plan 5824NY, Block 1, Lot 11; Plan 509RS, Block 1, Lot 12; Plan 1089RS, Lot D; Plan 6076RS, Block 6, Lot 1; Plan 1425, Block 6, Lots 7-11 & 23; Plan 9320809, Block 10, Lots 2,3,5,6,7; Plan 9523371, Block 11, Lot 10 in the Hamlet of La Crete

Page 5

509RS		1	12	46.08	47.42	46.75
1089RS	D			53.34	53.34	53.34
6076RS		6	1	32.19	33.53	32.86
6076RS		6	7	44.38	45.72	45.05
1425TR		6	8	36.56	36.58	36.57
1425TR		6	9	32.00	36.58	34.29
1425TR		6	10	32.00	36.58	34.29
1425TR		6	11	35.24	36.58	35.91
1425TR		6	23	41.33	42.71	42.02
9320809		10	7	27.56	29.23	28.40
9320809		10	6	29.30	29.30	29.30
9320809		10	5	29.30	29.30	29.30
9323458		10	3	30.25	30.25	30.25
9323458		10	2	30.25	30.25	30.25
7521580		11	8	44.51	45.72	45.12
9523371		11	10	33.25	35.00	34.13
9722482		23	4	32.75	34.50	33.63
9722482		23	5	34.50	34.50	34.50
9722482		23	6	34.50	34.50	34.50
9722482		23	7	34.50	34.50	34.50
9722482		23	8	34.50	35.27	34.89
9722482		23	9	30.44	34.50	32.47
9722482		23	10	25.34	49.04	37.19
9722482		23	11	29.73	34.50	32.12
9722482		24	1	25.25	27.00	26.13
9925746		24	2	3.80	3.80	3.80
						<u>1900.40</u>

2. Total Assessable Frontage 1900.40 meters
3. Total Assessment Per Front Meter Frontage \$ 102.23
4. Annual Unit Rate Per Front Meter of Frontage to be payable for a period of 10 years calculated at 6.074%. \$ 13.94
5. Total Yearly Assessment Against All Above Properties \$ 26,489.05



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 10, 2009
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Bylaw 696/09 – Local Improvement of the 47th Street and 48th and 49th Avenue - Curb, Gutter and Sidewalk Construction in the Hamlet of Fort Vermilion

BACKGROUND / PROPOSAL:

The County Council approved the reconstruction of the Fort Vermilion 47th Street and 48th and 49th Avenue project.

OPTIONS & BENEFITS:

The current County's local improvement policy requires that 30% of the curb, gutter and sidewalk installation costs be paid by the affected landowners.

Please review the attached bylaw. After the bylaw receives its first reading, notices of intention to construct will be sent to the affected landowners and an open house will be arranged. The bylaw will be advertised as required.

Please note that administration reviewed the estimated amount for this project and discovered that one component was excluded in error. The error was corrected.

COSTS & SOURCE OF FUNDING:

The annual local improvement revenue will be included in the County budget.

RECOMMENDED ACTION:

That first reading be given to Bylaw 696/09 being a bylaw authorizing the curb, gutter and sidewalk local improvement charge for the 47th Street, 48th and 49th Avenues in the Hamlet of Fort Vermilion.

Author: Joulia Whittleton

Review Date: _____

CAO _____

BYLAW NO. 696/08⁹

**BEING A BYLAW OF THE
MACKENZIE COUNTY,
IN THE PROVINCE OF ALBERTA,**

This bylaw authorized council of MACKENZIE COUNTY to impose a local improvement tax for Curb, Gutter and Sidewalk on 47th Street, 49th and 48th Avenue from Plan 832-0443 Block 5 Lots 7,8,10,11; Block 8, Lots 8-11; Plan 842 0527 Block 1, Lots 9, 11A, 12A,13-23; Plan 2938RS Block 1 Lots 1,11,12; Block 2 Lots 14-24; Block 5 Lots 1-5 in the Hamlet of Fort Vermilion.

WHEREAS the Council of Mackenzie County in the Province of Alberta has deemed it advisable to charge a local improvement charge for construction of Curb, Gutter and Sidewalk on 47th Street, 49th and 48th Avenue from Plan 832-0443 Block 5 Lots 7,8,10,11; Block 8, Lots 8-11; Plan 842 0527 Block 1, Lots 9, 11A, 12A,13-23; Plan 2938RS Block 1 Lots 1,11,12; Block 2 Lots 14-24; Block 5 Lots 1-5 in the Hamlet of Fort Vermilion.

AND WHEREAS the Council of the Mackenzie County in the Province of Alberta, duly assembled, has decided to issue a Bylaw pursuant to Section 397 of the Municipal Government Act to authorize a local improvement tax levy to pay for the Curb, Gutter and Sidewalk on 47th Street, 49th and 48th Avenue from Plan 832-0443 Block 5 Lots 7,8,10,11; Block 8, Lots 8-11; Plan 842 0527 Block 1, Lots 9, 11A, 12A,13-23; Plan 2938RS Block 1 Lots 1,11,12; Block 2 Lots 14-24; Block 5 Lots 1-5 in the Hamlet of Fort Vermilion.

AND WHEREAS the Local Improvement Plan has been prepared and the required notice of the project given to benefiting owners in accordance with the attached Schedule "A" and Schedule "B" and no sufficient objection to the construction of Curb, Gutter and Sidewalk on 47th Street, 49th and 48th Avenue from Plan 832-0443 Block 5 Lots 7,8,10,11; Block 8, Lots 8-11; Plan 842 0527 Block 1, Lots 9, 11A, 12A,13-23; Plan 2938RS Block 1 Lots 1,11,12; Block 2 Lots 14-24; Block 5 Lots 1-5 in the Hamlet of Fort Vermilion.

AND WHEREAS plans and specifications have been prepared. That the estimated sum of (\$246400.00) is required for Curb, Gutter and Sidewalk on 832-0443 Block 5 lots 7, 8, 10, 11 Lots 8-11 ; 842 0527 Block 1, Lots 9, 11A, 12A, 13-23; 2938RS Block 1 :Lots 1,11,12; Block 2 Lots 14-24; Block 5 Lots 1-5 in the Hamlet of Fort Vermilion. The said project is subject to the local improvement charge of which 70% will be paid

by Mackenzie County and 30% will be collected by way of local improvement assessment as follows:

Mackenzie County	\$ 172,480.00
Benefiting Owners	\$ <u>73,920.00</u>
Total Cost	\$ 246,400.00

AND WHEREAS all required approvals for the project have been obtained and the project is in compliance with all Acts and Regulations of the Province of Alberta.

NOW, THEREFORE, THE COUNCIL OF THE COUNTY DULY ASSEMBLED, ENACTS AS FOLLOWS:

1. That for the purpose of completing Curb, Gutter and Sidewalk on Plan 832-0443 Block 5 Lots 7,8,10,11; Block 8, Lots 8-11;Plan 842 0528 Block 1, Lots 9, 11A, 12A,13-23; Plan 2938RS Block 1 Lots1,11,12; Block 2 Lots 14-24; Block 5 Lots 1-5 in the Hamlet of Fort Vermilion as a local improvement project the sum of (\$246400.00) be collected by way of annual, uniform local improvement tax rate assessed against the benefiting owners as provided in Schedule "A" attached.
2. The local improvement tax will be collected for Ten (10) years and the total amount levied annually against the benefiting owners is (\$73920.00)
3. The net amount levied under the bylaw shall be applied only to the local improvement project specified by this bylaw.
4. That this bylaw shall come into force and take effect upon receiving third and final reading thereof.

READ a first time this day of , 2009.

READ a second time this day of , 2009.

READ a third time and finally passed this day of , 2009.

REEVE

Bylaw No. 690/08

Local Improvement Bylaw –47th Street 48th and 49th Avenue from Plan 832-0443 Block 5 Lots 7, 8, 10, 11; Block 8
Lots 8-11; Plan 842 0527 Block 1, Lot 9, 11A, 12A, 13-23; Plan 2938RS Block 1 Lots 1, 11, 12; Block 2 Lots 12-24;
Block 5 Lots 1-5 in the Hamlet of Fort Vermilion.

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EXECUTIVE ASSISTANT

Schedule A to Bylaw No. 696/08

Curb, Gutter and Sidewalk on 47 street and 49 ave

Plan	Block	Lot	Front	Rear	Average
2938RS	2	14	53.39	55.13	54.25
2938RS	2	15	21.30	23.20	22.25
2938RS	2	16	27.70	32.	29.85
2938RS	2	17	12.38	71.80	42.09
2938RS	2	18	12.22	28.30	20.26
2938RS	2	19	15.24	28.30	21.77
2938RS	2	20	30.48	30.48	30.48
2938RS	2	21	30.48	30.48	30.48
2938RS	2	22	30.48	30.48	30.48
2938RS	2	23	30.48	30.48	30.48
2938RS	2	24	28.69	30.48	29.59
2938RS	5	5	53.81	55.68	54.75
2938RS	5	4	19.20	16.16	17.68
2938RS	5	3	19.20	19.20	19.20
2938RS	5	2	30.48	30.48	30.48
2938RS	5	1	30.48	29.63	30.06
2938RS	1	12	18.9	20.8	19.85
2938RS	1	11	18.9	18.9	18.9
842 0527	1	9	10.52	12.30	11.41
842 0527	1	11A	12.49	12.49	12.49
842 0527	1	12A	12.49	12.49	12.49
842 0527	1	13	13.21	13.21	13.21
842 0527	1	14	13.21	13.21	13.21
842 0527	1	15	11.43	13.21	12.32
842 0527	1	16	13.22	13.22	13.22
842 0527	1	17	13.22	13.22	13.22
842 0527	1	18	13.22	13.22	13.22
842 0527	1	19	13.22	13.22	13.22
842 0527	1	20	13.22	13.22	13.22
842 0527	1	21	13.22	13.22	13.22
842 0527	1	22	13.22	13.22	13.22
842 0527	1	23	13.22	13.22	13.22
832 0443	5	7	6.10	6.10	6.10
832 0443	5	8	7.	6.10	6.55
832 0443	5	10	6.80	5.60	6.20
832 0443	5	11	6.07	6.10	6.09
832 0443	8	10	7.	6.10	6.55
832 0443	8	11	7.32	7.32	7.32
832 0443	8	9	6.14	8.	7.07

Bylaw No. 690/08

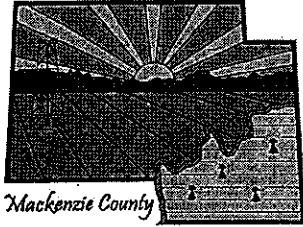
Local Improvement Bylaw -47th Street 48th and 49th Avenue from Plan 832-0443 Block 5 Lots 7, 8, 10, 11; Block 8 Lots 8-11; Plan 842 0527 Block 1, Lot 9, 11A, 12A, 13-23; Plan 2938RS Block 1 Lots 1, 11, 12; Block 2 Lots 12-24; Block 5 Lots 1-5 in the Hamlet of Fort Vermilion.

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832 0443	8	8	6.40	4.50	5.45
2938RS	1	1	53.43	55.28	54.36

802.81

- 2. Total Assessable Frontage 802.81 meters
- 3. Total Assessment Per Front Meter Frontage \$ 92.08
- 4. Annual Unit Rate Per Front Meter of Frontage to be payable for a period of 10 years calculated at 4.675% \$ 11.74
- 5. Total Yearly Assessment Against All Above Properties \$ 9422.48



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 10, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Bylaw 703/09 Appointment of Chief Administrative Officer

BACKGROUND / PROPOSAL:

As per Section 205 of the MGA, Council must appoint a person to the position of Chief Administrative Officer.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

Motion 1

That first reading be given to Bylaw 703/09 being a bylaw to appoint William Kostiw to the position of Chief Administrative Officer.

Motion 2

That second reading be given to Bylaw 703/09 being a bylaw to appoint William Kostiw to the position of Chief Administrative Officer.

Motion 3 (Requires Unanimous)

That consideration be given to go to third reading of Bylaw 703/09 being a bylaw to appoint William Kostiw to the position of Chief Administrative Officer.

Motion 4

That third reading be given to Bylaw 703/09 being a bylaw to appoint William Kostiw to the position of Chief Administrative Officer.

Author: C. Gabriel Reviewed By: _____ CAO 

BYLAW NO. 703/09

**BEING A BY-LAW OF
MACKENZIE COUNTY,
IN THE PROVINCE OF ALBERTA,
TO APPOINT TO THE POSITION OF
CHIEF ADMINISTRATIVE OFFICER**

WHEREAS, pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26, the Council must appoint to the position of Chief Administrative Officer.

NOW THEREFORE, THE COUNCIL OF MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

1. Pursuant to Section 205 of the Municipal Government Act, and Mackenzie County Bylaw No. 030/95, William Kostiw is hereby appointed to the position of Chief Administrative Officer.
2. That this by-law shall come into force and take effect upon signing.

First Reading given on the _____ day of _____, 2009.

Second Reading given on the _____ day of _____, 2009.

Third Reading and Assent given on the _____ day of _____, 2009.

REEVE

CHIEF ADMINISTRATIVE OFFICER

BY-LAW No. 030/95

**BEING A BY-LAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE No. 23,
IN THE PROVINCE OF ALBERTA,
TO ESTABLISH THE POSITION OF
CHIEF ADMINISTRATIVE OFFICER**

WHEREAS, pursuant to the provisions of the Municipal Government Act, Statutes of Alberta, 1994, Chapter M-26.1, the Council must pass a bylaw to establish the position of Chief Administrative Officer.

NOW THEREFORE, THE COUNCIL OF THE MUNICIPAL DISTRICT OF MACKENZIE No. 23, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

1. By-law # 14/95 is hereby repealed.
2. The position of Chief Administrative Officer for the Municipal District of Mackenzie No. 23 be established pursuant to Section 205 of the Municipal Government Act.
3. The position of Chief Administrative Officer be referred to as the "Manager".
4. The position of Chief Administrative Officer be given responsibilities pursuant to Section 207 of the Municipal Government Act.
5. The position of Chief Administrative Officer be given duties pursuant to Section 208 of the Municipal Government Act.
6. The position of Chief Administrative Officer be given authorities pursuant to Section 209 and Section 213 of the Municipal Government Act.
7. The Council may from time to time by by-law appoint an individual to the position of Chief Administrative Officer for the Municipal District of Mackenzie No. 23.
8. That this by-law shall come into force and take effect upon signing.

First Reading given on the 12TH day of SEPTEMBER 1995

"B. Neufeld" (signed)
William Neufeld, Reeve

"J. Mitchell" (signed)
Joanne Mitchell, Assistant Manager

Second Reading given on the 12TH day of SEPTEMBER 1995

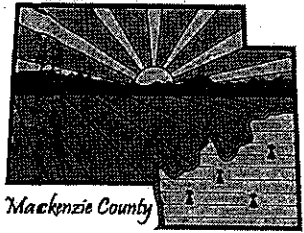
"B. Neufeld" (signed)
William Neufeld, Reeve

"J. Mitchell" (signed)
Joanne Mitchell, Assistant Manager

Third Reading and Assent given on the 12TH day of SEPTEMBER 1995

"B. Neufeld" (signed)
William Neufeld, Reeve

"J. Mitchell" (signed)
Joanne Mitchell, Assistant Manager



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 10, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Bylaw 704/09 Establish the Position of Designated Officer

BACKGROUND / PROPOSAL:

Council has the authority under Section 210 of the MGA to establish designated officer positions.

Designated officers

- 210 (1) A council may by bylaw establish one or more positions to carry out the powers, duties and functions of a designated officer under this or any other enactment or bylaw.
- (2) Council may give a position established under subsection (1) any title the council considers appropriate.
- (3) The bylaw must include which of the powers, duties and functions referred to in subsection (1) are to be exercised by each position.
- (4) Unless otherwise provided by bylaw, all designated officers are subject to the supervision of and accountable to the chief administrative officer.
- (5) A chief administrative officer may exercise all of the powers, duties and functions of a designated officer under this or any other enactment or bylaw if
- (a) no position of designated officer has been established by council,
 - (b) the position of designated officer is vacant, or
 - (c) this or any other enactment or bylaw refers to a designated officer and the power, duty, function or other thing relating to the designated officer has not been assigned to any designated officer by council.

Author: W. Kostiw Reviewed By: _____ CAO 

Bylaw 704/09 establishes the position of Director of Corporate Services / Assistant CAO as a Designated Officer position.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

Motion 1

That first reading be given to Bylaw 704/09 being a bylaw to establish the position of designated officer for the Director of Corporate Services / Assistant CAO.

Motion 2

That second reading be given to Bylaw 704/09 being a bylaw to establish the position of designated officer for the Director of Corporate Services / Assistant CAO.

Motion 3 (requires unanimous)

That consideration be given to go to third reading of Bylaw 704/09 being a bylaw to establish the position of designated officer for the Director of Corporate Services / Assistant CAO.

Motion 4

That third reading be given to Bylaw 704/09 being a bylaw to establish the position of designated officer for the Director of Corporate Services / Assistant CAO.

Author: W. Kostiw Review Date: _____ CAO _____

BY-LAW NO. 704/09

**BEING A BY-LAW OF
MACKENZIE COUNTY,
IN THE PROVINCE OF ALBERTA,
TO ESTABLISH THE POSITION OF
DESIGNATED OFFICER**

WHEREAS, pursuant to the provisions of the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta, 2000, the Council may by Bylaw, establish a position of Designated Officer and outline the powers, duties and functions of that position;

NOW THEREFORE, THE COUNCIL OF MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

1. The position of Designated Officer for Mackenzie County and that the position be titled **"DIRECTOR OF CORPORATE SERVICES / ASSISTANT CAO**

2. In this bylaw, unless the context otherwise requires,

"ACT" means the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta, 2000 and amendments thereto;

"COUNCIL" means the Council of Mackenzie County, elected pursuant to the Local Authorities Election Act, Revised Statutes of Alberta;

"MUNICIPALITY" means Mackenzie County, incorporated in the Province of Alberta;

"DIRECTOR OF CORPORATE SERVICES / ASSISTANT CAO" means an employee of the Municipality as such who is responsible to carry out the powers, duties and functions of a designated officer under this bylaw;

"CAO" means the Chief Administrative Officer appointed by the Council of Mackenzie County.

"CHIEF ELECTED OFFICIAL" means the person appointed to a position under section 205;

3. The Director of Corporate Services / Assistant CAO shall be appointed by the CAO and is subject to and is accountable to the CAO.

4. The Director of Corporate Services / Assistant CAO shall carry out the following powers, duties and functions or cause same to happen:
 - a) open or close the accounts that hold money of the Municipality;
 - b) ensure all money belonging to or held by the Municipality is deposited in a bank, credit union, loan corporation, treasury branch, or trust corporation designated by Council;
 - c) ensure money invested by the Municipality is invested in accordance with Section 250 of the Act;
 - d) pay all accounts which are proper charges against the Municipality and for which payment has been properly authorized in accordance with Section 248 of the Act;
 - e) in conjunction with Chief Elected Official or another person authorized by Council, sign or authorize agreements, cheques and other negotiable instruments on behalf of the Municipality;
 - f) ensure assessments, assessment rolls and tax rolls for the purposes of Parts 9 and 10 of the Act are prepared;
 - g) certify the date the tax notices of the Municipality are sent;
 - h) ensure accurate records and accounts of the financial affairs of the Municipality are kept, including the things on which the Municipality's debt limit is based and the things included in the definition of the debt of the Municipality;
 - i) compare the actual revenues and expenditures of the Municipality with the estimates in the operating or capital budget approved by Council and report to Council as often as Council directs;
 - j) prepare and recommend to the CAO the operating and capital budget of the Municipality and prepare financial statements;
 - k) perform the duties and exercise the powers and functions assigned by the CAO;
 - l) assist the CAO in the general operations of the Municipality and assume the duties of the CAO in his/her absence;
5. In the absence of the Director of Corporate Services / Assistant CAO, the CAO will assume the powers, duties and/or functions delegated to the Director of Corporate Services / Assistant CAO as Designated Officer.

6. The Director of Corporate Services / Assistant CAO shall not:
- a) fail to discharge the duties of the office imposed by this bylaw;
 - b) sign any statement, report or return required by this bylaw knowing that it contains false statements;
 - c) fail to hand over to a successor in office, or to persons designated in writing by the Council or to the Minister, all money, books, papers and other property of the Municipality.
7. This bylaw comes into force at the beginning of the day of final passing.

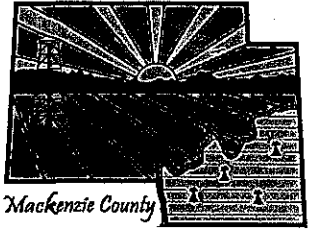
First Reading given on the _____ day of _____, 2009.

Second Reading given on the _____ day of _____, 2009.

Third Reading and Assent given on the _____ day of _____, 2009.

REEVE

CHIEF ADMINISTRATIVE OFFICER



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 10, 2009
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Hutch Lake Lot – Offer to Purchase

BACKGROUND / PROPOSAL:

Mackenzie County became the owner of three properties through tax forfeiture. Council instructed administration to advertise these properties for sale at the prices equal to the assessed values.

OPTIONS & BENEFITS:

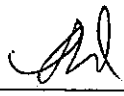
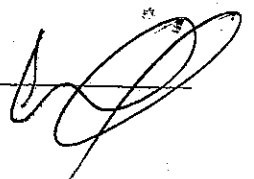
We received an offer to purchase for the Hutch Lake 9222231; 14; Tugate Drive. This is \$11,000 offer for a lot assessed at \$12,850.

COSTS & SOURCE OF FUNDING:

If this offer is accepted, administration will apply an appropriate amount against outstanding taxes, administrative fee and other fees as allowed under the MGA. The remaining proceeds will be placed in a separate account and dealt with according to the MGA.

RECOMMENDED ACTION:

For discussion

Author: Joulia Whittleton  Review Date: _____ CAO 

ATB Investor Services®

Your life. Your plan.

Portfolio Evaluation

As Of January 30, 2009

MACKENZIE COUNTY
ATTN: JOULIA WHITTLETON
PO BOX 640
FORT VERMILION AB T0H 1N0

Financial Advisor: ATB Investment Management Inc
9888 Jasper Avenue NW
EDMONTON AB T5J 1P1
Tel.: 780-442-5203
Fax: 780-442-7622
Email: cboddy@atb.com
Assistant: Angele Ternovoy
Tel.: 780-442-5212
Email: aternovoy@atb.com

Exchange Rate at Valuation Date: USD\$1.000 = CAD\$1.2364

Client Name	Account Open	Account	Type of Account	Market Value
MACKENZIE COUNTY	January 21, 2009	EM0 - 0377 - A	Nominee Account	5,000,592.26 CAD
Total Portfolio Value of CAD\$ Accounts				\$ 5,000,592.26

ATB Securities Inc. -

This portfolio summary is prepared from information received from sources we believe to be reliable. It is not an official statement of your positions at ATB Securities Inc. Some of the positions shown in this statement may be held at other financial institutions where they are not covered by the Canadian Investor Protection Fund or they may be proposed, or "pro-forma", positions.

Please consult the monthly statements you receive from ATB Securities Inc. - to determine which positions are eligible for protection by the Canadian Investor Protection Fund, including information as to which positions are held in segregation.

If there are any discrepancies between the transactions or positions shown in this portfolio summary please refer to the official monthly statements you receive from ATB Securities Inc. If you have any questions or concerns regarding the transactions or positions held at ATB Securities Inc., please discuss those with your Financial Advisor. ATB Securities Inc. Member CIPF

Client Name: **MACKENZIE COUNTY**
Account Number: EMO - 0377 - A Nominee Account

Mutual Funds	Held Since	Quantity	Average Cost	Book Value	Price	Market Value	% of Assets
OTHER							
ATB207 ATB M/M FD CL F-NL	01/26/2009	24,805.761	10.00	248,057.61	10.000	248,057.61	4.96
Total Mutual Funds				<u>\$ 248,057.61</u>		<u>\$ 248,057.61</u>	<u>4.96 %</u>
GIC's	Held Since	Quantity	Average Cost	Book Value	Price	Market Value	% of Assets
OTHER							
TDC 50 DAY GIC 1.06% 17 MAR 09	01/26/2009	1584,000.000	100.00	1,584,000.00	100.000	1,584,184.00	31.68
Maturity Value: 1,586,300.05							
Total Interest Accrued: 184.00							
TDC 78 DAY GIC 1.02% 14 APR 09	01/26/2009	1584,000.000	100.00	1,584,000.00	100.000	1,584,177.06	31.68
Maturity Value: 1,587,452.69							
Total Interest Accrued: 177.06							
TDC 106 DAY GIC 1.0% 12 MAY 09	01/26/2009	1584,000.000	100.00	1,584,000.00	100.000	1,584,173.59	31.68
Maturity Value: 1,588,600.11							
Total Interest Accrued: 173.59							
Total GIC's				<u>\$ 4,752,000.00</u>		<u>\$ 4,752,534.65</u>	<u>95.04 %</u>
Total Portfolio				<u>\$ 5,000,057.61</u>		<u>\$ 5,000,592.26</u>	<u>100.00 %</u>

ATB Securities Inc. -
This portfolio summary is prepared from information received from sources we believe to be reliable. It is not an official statement of your positions at ATB Securities Inc. Some of the positions shown in this statement may be held at other financial institutions where they are not covered by the Canadian Investor Protection Fund or they may be proposed, or "pro-forma", positions. Please consult the monthly statements you receive from ATB Securities Inc. - to determine which positions are eligible for protection by the Canadian Investor Protection Fund, including information as to which positions are held in segregation.
If there are any discrepancies between the transactions or positions shown in this portfolio summary please refer to the official monthly statements you receive from ATB Securities Inc. If you have any questions or concerns regarding the transactions or positions held at ATB Securities Inc., please discuss those with your Financial Advisor. ATB Securities Inc. Member CIPF

* This portfolio was prepared on a trade date basis. - Printed: February 3, 2009

MACKENZIE COUNTY
ATTN: JOULIA WHITTLETON
PO BOX 640
FORT VERMILION AB T0H 1N0

Financial Advisor: ATB Investment Management Inc
9888 Jasper Avenue NW
EDMONTON AB T5J 1P1
Tel.: 780-442-5203
Fax: 780-442-7622
Email: cboddy@atb.com
Assistant: Angele Ternovoy
Tel.: 780-442-5212
Email: aternovoy@atb.com

Exchange Rate at Valuation Date: USD\$1.000 = CAD\$1.2364

Client Name	Account Open	Account	Type of Account	Market Value
MACKENZIE COUNTY	January 21, 2009	EMO - 0374 - A	Nominee Account	1,489,871.70 CAD
Total Portfolio Value of CAD\$ Accounts				\$ 1,489,871.70

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Client Name: **MACKENZIE COUNTY**
Account Number: EMO – 0374 – A Nominee Account

Fixed Income	Held Since	Quantity	Average Cost	Book Value	Price	Market Value	% of Assets
OTHER							
SASK PROV 6.5% 12NOV09	01/22/2009	142,000.000	104.27	148,063.40	104.003	149,707.84	10.05
Total Interest Accrued: 2,023.01							
CDA GOVT 5.5% 01JUN10	01/22/2009	280,000.000	106.06	296,965.20	105.613	298,290.66	20.02
Total Interest Accrued: 2,573.70							
BNS 4.92% 15SEP11	01/22/2009	282,000.000	104.37	294,323.40	104.100	298,808.79	20.06
Total Interest Accrued: 5,245.66							
RBC 4.53% SNR NT 07MAY12	01/22/2009	215,000.000	103.63	222,804.50	102.956	223,622.86	15.01
Total Interest Accrued: 2,268.10							
ONT PROV 4.50% 02DEC12	01/22/2009	138,000.000	107.56	148,432.80	106.239	147,633.45	9.91
Total Interest Accrued: 1,023.63							
BMO 4.65% 14MAR13	01/22/2009	214,000.000	103.34	221,156.16	101.819	221,681.36	14.88
Total Interest Accrued: 3,789.56							
MAN PROV 5.05% 03DEC13	01/22/2009	135,000.000	109.95	148,432.50	108.446	147,504.25	9.90
Total Interest Accrued: 1,102.01							
Total Fixed Income				<u>\$ 1,480,177.96</u>		<u>\$ 1,487,249.21</u>	<u>99.82 %</u>
Mutual Funds	Held Since	Quantity	Average Cost	Book Value	Price	Market Value	% of Assets
OTHER							
ATB207 ATB M/M FD CL F-NL	01/26/2009	262.249	10.00	2,622.49	10.000	2,622.49	0.18
Total Mutual Funds				<u>\$ 2,622.49</u>		<u>\$ 2,622.49</u>	<u>0.18 %</u>
Total Portfolio				<u>\$ 1,482,800.45</u>		<u>\$ 1,489,871.70</u>	<u>100.00 %</u>

ATB Securities Inc. –
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* This portfolio was prepared on a trade date basis. – Printed: February 3, 2009

Box 350
 La Crete, Alberta
 T0H 2H0
 Phone: 780-928-4349
 Fax: 780-928-4345

February 2, 2009

Bill Kostiw
 Chief Administrative Officer
 Mackenzie County
 Fort Vermilion, Alberta
 T0H 1N0

Dear Bill:

Re: 2009 Heimstaed Lodge Requisitions

At their last regular board meeting, January 26, 2009, the Mackenzie Housing Management Board approved a budget deficit of \$684,593.00 for the 2009 budget. This requisition amount is a 10% reduction from last year's requisition. I have calculated the requisition based on the 2008 equalized assessment of the three contributing municipalities.

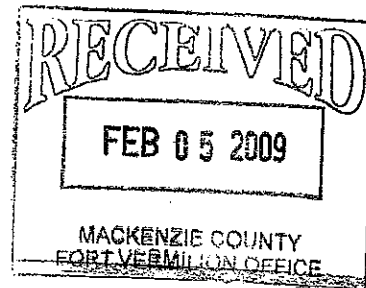
Town of Rainbow Lake	\$ 75,715,163	3%	\$ 20,538
Town of High Level	\$ 378,025,933	14%	\$ 95,843
Mackenzie County	<u>\$2,178,853,396</u>	<u>83%</u>	<u>\$568,212</u>
Totals	\$2,632,594,492	100%	\$684,593

I have also enclosed a copy of our approved 2009 Lodge budget. Should you require further clarification, please give me a call at 780-928-4349.

Sincerely

B. L. Spurgeon
 Barbara L. Spurgeon
 Chief Administrative Officer

Encl.



Heimstaed Lodge (Only)
Approved 2009 Budget

REVENUE	APPROVED 2008	ACTUAL 2008	PROPOSED 2009	VARIANCE %	COMMENTS
Lodge Rent	684,000	696,572	775,200	13/11%	Based on 68 clients \$950 X 68 X 12
Meals Revenue	12,000	11,824	12,000	0/1%	
Sundry		8,091		-100%	This includes personal service fees, hospitality suite and one meal.
LAP Grant	229,000	245,304	287,014	25/17%	Based on 68 clients @ \$8.25 a day and 65 needing additional services @ 3.50 per day.
Hospitality Suite			2,800	100%	Based on \$50 per night X 56 nights
Personal Service Fees			20,400	100%	Based on 68 clients X \$25 per month. This should be mandatory. See attached discussion paper on revenue.
Laundry Services			19,440	100%	Based on current #54 X \$30 X 12 months.
Parking			960	100%	Based on \$10 X 8 clients X 12 months
TOTAL REVENUE	925,000	961,790	1,117,814	21/16%	
UTILITIES					
Electricity	60,000	53,522	55,000	-8/3%	
Water and Sewer	20,000	15,827	17,000	-15/3%	
Heating	65,000	69,025	70,000	8/1%	
TOTAL UTILITIES	145,000	138,374	142,000	-2/3%	
OPERATING EXPENSES					
Food & Kitchen Supplies	125,000	128,756	135,000	8/5%	
Janitorial, Linen & Supplies	25,000	24,289	25,000	0/3%	
Other Lodge Supplies	7,000	13,124	7,000	0/-37%	
Activity Supplies	6,000	5,724	6,000	0/5%	
Equipment Purchased	27,000	14,195	17,000	-37/20%	
Rent	297,600	298,350	303,000	1%	Includes Heimstaed and parking lot.
Waste Removal	5,000	6,240	6,000	20/-4%	
Bad Debt Allowance		6,550	2,000		
Sundry Operating Expenses	2,000	3,878	2,000	50%	
Senior's Handi-Van	6,000	3,808	6,000	0/58%	Inspection have to be done each year, Repairs haven't yet been completed.
TOTAL OPERATING EXPENSES	500,600	507,914	509,000	1/-1%	

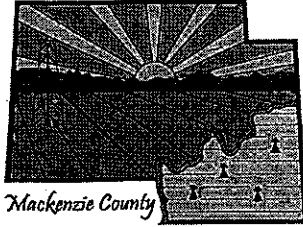
MAINTENANCE	APPROVED 2008	ACTUAL 2008	PROPOSED 2009	VARIANCE %	COMMENTS
	85,000	122,590	85,000	0/-31%	Costs should go down as we now have a Maintenance Supervisor and expect to be able to complete more repairs and maintenance by our own staff
ADMINISTRATION					
General Wages, Salaries & Benefits	760,000	797,457	921,657		These are calculated together as they have been in past years. Last year it was separated out, but there is not an accounting reason for it.
Administration Wages & Contracts	110,000	148,007			
*** 3% Increase			27,650		
Office Expense, Telephone and Postage	16,000	17,472	18,000	6%	Increase includes an upgrade of our photocopier.
Legal, Audit and Contract Fees	10,000	13,408	10,000	0/-25%	
Insurance	15,000	5,530	10,000	-33/81%	County has advised insurance will go up 10%
Travel	5,000	9,549	10,000	240%	Based on last year's actual travel expenses
Board honorariums and expenses	20,000	16,294	16,500	-9/1%	Based on last year's actual travel expenses
Staff training, Recruitment and Conference Dues	12,000	21,893	15,000	25/31%	Dorothy has 5 trips to make to Red Deer @ \$1300 per trip; and this also includes mandatory training for staff WHMIS, Food Safe, First Aid, etc
Memberships	2,000	1,651	2,000	0/21%	
Furniture & Equip.	5,000	3,419	22,000	-40/440%	A Server for the computers - \$19,000 (1/2 shared with Assisted Living)
Sundry (Bank Charges, Advertising, etc.)	2,500	6,149	3,500	40/-43%	
TOTAL ADMINISTRATION	957,500	1,040,830	1,056,307	%	
TOTAL EXPENSES	1,688,100	1,803,158	1,792,307		
CAPITAL PURCHASES	0	0	12,500	100%	Snow Blower \$12,500 ½ half shared with housing;
TOTAL EXPENSES AND CAPITAL	1,688,100	1,803,158	1,804,807		
SURPLUS/DEFICIT	-763,100	-841,367	-684,593		<i>2009, 2010 - County</i>

Wackenzie County Local Improvement Bylaws

INDEX	Bylaw #	Description	Annual Recovery	Levy Start Date	Levy Expiry Date	Type of Assessment	Interest Rate	Assessment	Actual cost to be recovered	Estimated cost to be recovered	Bylaw Estimate				
											Total Frontage	Measurement used	% of recovery		
1															
2	679/08	Curb, Gutter, Sidewalk on 102 Street and 93 Ave from Plan 962 0286, Block 1, Lots 2, 19&20; Plan 962 3343, Block 2, Lots 4-10; Plan 012 4176, Block 3, Lots 1-9 & 21; and on 103 Street Plan 032 3561, Block 7, Lots 2, 3, 4 & 11MR in the Hamlet of La Crete						\$16.36		\$85,800	696.51	per meter			
3	658/07	Curb, Gutter, Sidewalk on 52 Avenue from 45 to 43 Street, 43 Street from 52 Avenue to 50 Avenue, 50 Avenue from 45 to 43 Street, 44 Street North of 50 Avenue, and 51 Avenue northwest of 43 Street in the Hamlet of Fort Vermillion						\$2.62		\$193,656	9,414.16	per foot			
4	622/07	Curb, Gutter, Sidewalk on 102 Street and 91 Avenue for Plan 9623343, Block 1, Lots 1, 2 & 3; Block 2, Lots 2 & 3; Block 5, Lots 1-7 in the Hamlet of La Crete						\$15.64		\$54,782	450.91	per meter			
5	598/06	Curb Gutter and Sidewalk along 98 Av and 108, 109 and 110 St on new subdivision plan 9523802 in La Crete	\$18,456.66	2007	2016	Frontage Rate	4.31%	\$31.51	\$147,418.69	\$166,500.00	585.74	per meter	100% recovery		
6	570/06	Sidewalk 101 Ave from 101 St to 102 St LC	\$2,814.20	2007	2016	Frontage Rate	4.16%	\$2.63	\$22,680.00	\$22,680.00	1,070.04	per foot			
7	547/06	Water Main on Tower Road from Wildcat Av to Aspen Drive in Zama	\$5,925.57	2007	2026	Dollar Amount	4.56%	\$846.51	\$27,088.56	\$77,400.00	7.00	per parcel			
8	546/06	Sewer Main Tower Road from Wildcat Av to Lot 29, Block 4, Plan 9624275 in Zama	\$12,368.51	2007	2026	Dollar Amount	4.57%	\$1,786.00	\$160,875.30	\$275,000.00	7.00	per parcel	100% recovery		
9	545/06	Curb, Gutter Sidewalk 101 Av from 102 ST to 107 St in La Crete	\$13,252.87	2007	2016	Frontage Rate	4.30%	\$3.10	\$105,894.15	\$129,417.90	4,275.12	per foot	100% recovery		
10	523/05	Sanitary Sewer Main on 46 St from Lot 2, Block 1, Plan 7920958 to Lot 6, Block 1, Plan 7920958 FV	\$9,290.48	2007	2016	Frontage Rate	3.81%	\$1,161.31	\$76,068.01	\$105,000.00	8.00	per parcel	100% recovery		
11	490/05	Sidewalk on 50 St from 47 Av to River Road in FV	\$1,663.41	2006	2015	Frontage Rate	4.16%	\$0.95	\$14,700.00	\$14,514.00	1,920.17	per foot			
12	487/05	Curb, Gutter and Sidewalk on 98 Ave from Plan 0422979, Block 24, Lot 1 around to Plan 0422979, Block 24, Lot 15 in La Crete	\$7,479.51	2006	2015	Frontage Rate	4.56%	\$18.29	\$58,998.17	\$52,991.00	408.94	per meter	100% recovery		
13	484/05	Sidewalk 45 St from 46 Av to River Road FV	\$10,510.38	2007	2016	Frontage Rate	4.16%	\$1.16	\$84,300.00	\$100,200.00	9,060.65	per foot			

INDEX	Bylaw #	Description	Annual Recovery	Levy Start Date	Levy Expiry Date	Type of Assessment	Interest Rate	Assessment	Actual cost to be recovered	Estimated cost to be recovered	Total frontage	Measurement used	Bylaw Estimate	
													% of recovery	
14	450/04	Water Servicing from 94 Av along 94 and 95 St to 87 Av; from the west side of Plan 0520560, Block 5, Lot 1 along 87 Av to 93 St; from 87 Av along 93 St to 92 Av; from 94 St along 91 and 92 Av to the east side of Plan 0520560, Block 5, Lot 8 in La Crete	\$19,998.72	2006	2015	Dollar Amount	5.28%	\$714.24	\$152,376.00	\$152,376.00	28.00	per parcell	100% recovery	
15	449/04	Water Servicing from 94 Av along 92 St to 95 Av; from 92 St along 95 Av, 95 St and 100 Av to the east side of Plan 0424700, Block 2, Lot 13; along 94 St south of 100 Av in La Crete	\$26,426.88	2006	2015	Dollar Amount	5.28%	\$714.24	\$201,354.00	\$201,354.00	37.00	per parcell	100% recovery	
16	439/04	Water from 94 Ave along 97 St to 101 Ave; from 97 St along 101 Ave to 99 St; and from Lot 16, Block 5, Plan 8921327 along 99 Street to the north end of Plan 9421213, Block 19, Lot 3 in La Crete	\$4,946.62	2006	2015	Dollar Amount	5.28%	\$706.66	\$113,068.83	\$141,528.24	7.00	per parcell	100% recovery	
16	439A/04	Water 94 Ave	\$9,893.24	2006	2015	Dollar Amount	5.28%	\$706.66			11.00	per parcell	100% recovery	
16	439B/04	94 Ave Industrial	\$179.16	2006	2015	Dollar Amount	5.28%	\$59.72	\$16,326.00		3.00	per parcell	100% recovery	
17	430/04	Sidewalk along 108 St in front of lots 1 and 2, B25, P9925746 and across from B9, P8622277 in La Crete	\$354.96	2005	2014	Frontage Rate	4.02%	\$3.48	\$2,880.00	\$3,600.00	102.00	per meter		
18	427/04	Curb/Gutter/Sidewalk along 49 Ave from 53 Street to 51 Street and along 51 Street from 49 Ave to 48 Ave in Fort Vermillion	\$4,007.25	2005	2014	Frontage Rate	4.02%	\$1.89	\$28,530.00	\$32,700.00	2,134.29	per foot		
19	426/04	Curb/Gutter/Sidewalk 93 Av from west boundary of L22, B1m P0323177 to 101 Street, along 101 St from 93 Ave to south boundary of L17, B2bP0323177 and along 101 St from northern boundary of L5, B4, P0323177 to 87 Ave and along 87 Ave from 101 St to 6m west of boundary of L9, B6bP0323177 in La Crete	\$14,422.68	2005	2014	Frontage Rate	4.02%	\$18.66	\$92,400.00	\$115,000.00	760.78	per meter	100% recovery	
20	425/04	Curb/Gutter/Sidewalk along 93 Ave from 102 St to 3m east of the east side of L21, B1, Plan 0124176 in La Crete	\$147.70	2005	2014	Frontage Rate	4.02%	\$1.78	\$990.00	\$1,200.00	82.98	per meter		
21	424/04	Curb/Gutter/Sidewalk 101 St from 91 Av to the south boundary of LK17, B2, P 0323177 in La Crete	\$740.18	2005	2014	Frontage Rate	4.02%	\$7.39	\$4,440.00	\$6,000.00	100.16	per meter		
22	423/04	Curb/Gutter 99 Ave from 100 St to 101 St in LC	\$1,267.10	2005	2014	Frontage Rate	4.02%	\$1.29	\$10,290.00	\$10,800.00	982.25	per foot		
23	422/04	Curb/Gutter/Sidewalk along 101 Ave from 100 St to 101 St in La Crete	\$2,064.66	2005	2014	Frontage Rate	4.02%	\$2.33	\$16,620.00	\$18,900.00	881.83	per foot		
24	368/03	Curb, Gutter & Sidewalk along River Road (50 Ave) FV	\$4,134.39	2004	2013	Frontage Rate	4.45%	\$1.97	\$35,844.00	\$39,000.00	2,298.66	per foot		
25	367/03	Curb, Gutter and Sidewalk on 48 AV between 50 and 52 St Fort Vermillion	\$2,586.67	2004	2013	Frontage Rate	4.45%	\$1.90	\$20,534.00	\$20,700.00	1,361.39	per foot		
26	366/03	Curb, Gutter & Sidewalk 46 AV between 50 St & Fort Vermillion	\$1,218.27	2004	2013	Frontage Rate	4.45%	\$1.18		\$16,500.00	1,162.43	per foot		

INDEX	Bylaw #	Description	Annual Recovery	Levy Start Date	Levy Expiry Date	Type of Assessment	Interest Rate	Assessment	Actual cost to be recovered	Bylaw Estimate			
										Estimated cost to be recovered	Total frontage	Measurement used	% of recovery
27	365/03; 409/04	Curb, Gutter & Sidewalk Plan 9523854, B21, 11; P9523854, B21, L10, and P9925746, B25, L1 along 100 Ave La Crete	\$399.11	2004	2013	Frontage Rate	4.45%	\$1.44		\$3,450.00	84.48	per meter	
28	363/03	Curb, Gutter & Sidewalk 101 Street Plan 0124176 in LC	\$719.05	2004	2013	Frontage Rate	4.45%	\$0.67	\$5,700.00	\$5,700.00	327.12	per meter	
29	320/02	Construct Sewer Main 49 Ave between 47 Street and 49 Street FV	\$4,358.06	2004	2013	Dollar Amount	4.45%	\$311.29	\$30,900.00	\$34,561.01	14.00	per parcell	
30	310/02	La Crete 100th St between 176.74 m south of 94 Ave and the northern boundary of township road 106-2	\$13,321.04	2003	2012	Frontage Rate	5.37%	\$4.72	\$119,400.00	\$168,000	3,333.79	per meter	
	9501	SEWER (1995 bylaw)	\$3,809.01	1995	2019	Frontage Rate	0.90%	\$8.09		\$34,938.94	470.83	per meter	100% recovery



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 10, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Town of High Level – Request for Letter of Support

BACKGROUND / PROPOSAL:

See attached letter from the Town of High Level requesting a letter of support for their application to the Rural Community Adaptation Grant Program.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

For discussion.

Author: W. Kostiw

Reviewed By: _____

CAO



TOWN OF
HIGH LEVEL

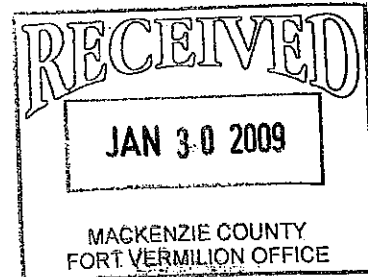
Town of High Level
10511 - 103rd Street
High Level, AB T0H 1Z0
Canada

Telephone: (780) 926-2201
Facsimile: (780) 926-2899
town@highlevel.ca
www.highlevel.ca

OFFICE OF THE MAYOR

January 22, 2009

Mackenzie County
Box 640
Fort Vermilion, AB T0H 1N0



Dear Council:

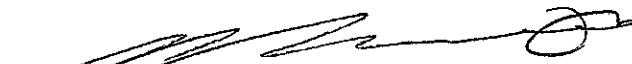
The Town of High Level is in the process of applying for the Rural Community Adaptation Grant Program in order to develop a Municipal Economic Strategy. This Program will include the development of an Economic Sustainability Plan and the hiring of an Economic Development Officer in order to attract industry to High Level area.

The final goal of this project is achieving new development that will help ensure that High Level and the region is diverse, stable and sustainable.

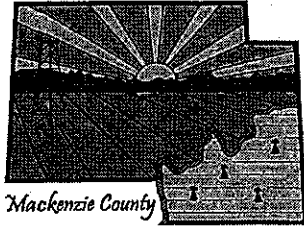
Council is requesting a letter of support from your organization for this project. If you so wish, you may forward your letter of support to the Town of High Level at the address above.

If you have any questions or comments please call Administration at (780) 926-2201.

Yours truly,


George Schmidt
Mayor

Gateway To The South



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 10, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Meetings During the AAMD&C Spring Convention

BACKGROUND / PROPOSAL:

Discussion item to determine the desired meetings during the spring AAMD&C convention in March.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

For discussion.

*SEP Minister
- Martin
- Renner*

Author: C. Gabriel Reviewed By: _____ CAO

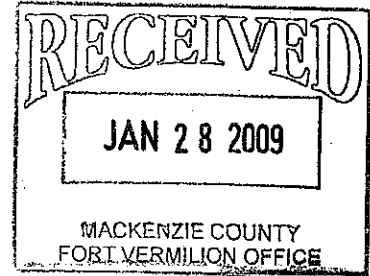
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RF D*

Room 301, Provincial Building
Bag 900-29, 9621-96 Avenue
Peace River, Alberta, Canada T8S 1T4
Telephone 780-624-6280 Fax 780-624-2440

January 23, 2009

Our File: 1515-AAMDC

Mr. William (Bill) Kostiw, CAO
Mackenzie County
P.O. Box 640
Fort Vermilion, Alberta
T0H 1N0



Dear Mr. Kostiw:

Re: Upcoming AAMD&C Spring Convention – March 23 to 25, 2009

I am pleased to advise that although I am unable to attend the Alberta Association of Municipal Districts and Counties Spring Convention this year, other staff from Alberta Transportation will be attending the convention in Edmonton to meet with municipal representatives interested in discussing their roadway and water/wastewater needs. We have tentatively set aside March 24 and 25 during the convention for these municipal meetings.

Staff from the Peace Region will be available to discuss transportation issues and grant assistance programs that may be of interest to you and your council. Should you wish to arrange a meeting time, please call Rena Brown at (780) 624-6280, toll free by first dialing 310-0000, by February 27 with a list of program/project related issues you wish to discuss. This list can be emailed to rena.brown@gov.ab.ca. Meeting dates and times will be confirmed at that time.

If you decide not to meet at the convention but would like me to attend a meeting at your office or your regular council meeting prior to the convention, that can be arranged as well by contacting Rena Brown.

We look forward to having the opportunity to meet with you.

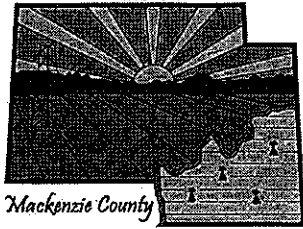
Yours truly,

A handwritten signature in black ink, appearing to read "Wayne Franklin".

Wayne Franklin, P.Eng.
Regional Director

/bc

cc: Mr. Gregory Newman, Reeve, Mackenzie County



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 10, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Community Planning Association of Alberta Conference

BACKGROUND / PROPOSAL:

The 2009 Community Planning Association of Alberta conference is being held in Red Deer from April 6 – 8, 2009.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

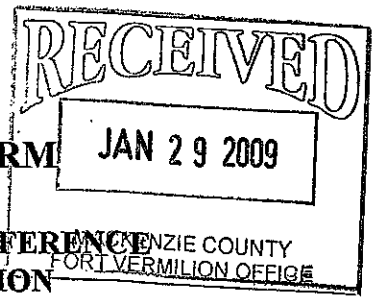
For discussion.

Author: W. Kostiw Reviewed By: _____ CAO 



Community Planning Association of Alberta

REGISTRATION FORM



CPAA 2009 PLANNING CONFERENCE
And EDUCATION SESSION

APRIL 6, 7, and 8, 2009
Black Knight Inn, Red Deer, Alberta

6807 - 104 Street
Edmonton, AB T6H 2L5
(780) 432-6387 Tel
(780) 452-7718 Fax
cpaa@cpaa.biz www.cpaa.biz

Name: _____

Firm or Organization: _____

Position/Title: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Phone: _____ Fax: _____ E-mail: _____

Indicate Food Allergies and/or vegetarian preferences: _____

Full-time students please indicate (and see special rate below):

Program of Study and Institution _____

- Student Registration Fee: \$50.00 Students must be current members of CPAA.

Check all items that apply:

Education Session 2009 Monday, April 6, 2009

“Open Space Planning, Community Design and the Provincial Land-use Framework”

- Registration Fee: \$100.00 for CPAA Members
 - Registration Fee: \$125.00 for non Members
- 9:00 am to 12:30 pm includes Lunch and information package.

CPAA 2009 Conference April 6, 7, 8 2009

“Open Space Planning and Community Design”

- Registration Fee: \$350.00 for CPAA Members
 - Registration Fee: \$425.00 for non members
- Registration fee for Conference includes: Minister's Reception: Conference Sessions: Luncheon & Banquet: Silent Auction and the CPAA Annual General Meeting

Indicate number of extra tickets:

_____ Extra Conference Luncheon Tickets\$30.00

_____ Extra Conference Banquet Tickets\$60.00

- Display space is available for \$100:00 per space (includes one banquet ticket). Tables and power available upon request.

TOTAL AMOUNT OWING:

<input type="checkbox"/> Payment Enclosed	<input type="checkbox"/> Payment to Follow	<input type="checkbox"/> Invoice Above
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GST is not applicable. Sorry, but we can not accept credit card payments. Cancellation Policy: There will be no refunds. However, registration is transferable to another person within your organization. Return registration form with cheque payable to: Community Planning Association of Alberta (address above).

2009 Annual Conference Open Space Planning and Community Design April 6 to 8, 2009

Fees: Member \$350.00 Non-Member \$425.00
Fees: Students \$ 50.00 . Student Fee includes both
the Conference & Education Session.

Registration fee for Conference includes:

- > Minister's Reception April 6
- > Conference Sessions April 6, 7, 8
- > Luncheon & Banquet April 7
- > Silent Auction
- > Annual General Meeting

Education Session 2009

Open Spaces, Community Design and the
Land-use Framework

April 6, 2009 – 9:00 am to 12:30 pm

Fees: Member \$ 100.00 Non Member \$125.00
Registration fee for Education Session includes:

- > Lunch
- > Information Package

Conference Venue
The Black Knight Inn

2929 – 50th Avenue, Red Deer, AB T4R 1H1
Reservations: 1-800-661-8793 (Toll Free)

Room Rates (Plus Taxes & G.S.T.):

Conference Rate..... \$120.00

*Please make your own room reservation. When registering,
remember to tell the Black Knight Inn that you are a delegate
of the 2009 CPAA Planning Conference.*

Exhibitors are Welcome – Display Space \$100.00
and includes One Banquet Ticket
Contact the CPAA office.

The theme for the Community Planning Association of Alberta's 2009 Conference is **Open Space Planning and Community Design**. Sessions and speakers will focus on the community and economic benefits associated with parks and open space planning, the design of new communities that marks open space as a first priority (called "cluster design"), and riparian and wetland management planning, to name a few. As is usual with CPAA conferences, these topics will be addressed in a pragmatic, useful way, the emphasis will be on "how-to" philosophies and success stories. We believe this is a timely theme and one to be welcomed and embraced by our members.

The purpose of the Education Session will be to examine open space planning and community design from the perspective of the new Provincial Land-use Framework. We feel that this linkage will be vital as we enter a new phase of planning in the Province. This session will prove valuable to planners and councillors throughout the Province.

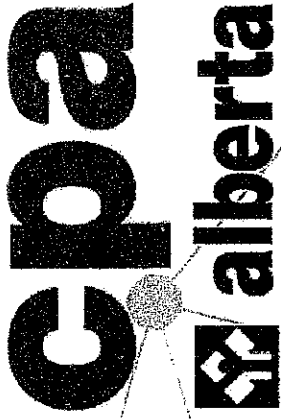
Education Session 2009

Open Spaces, Community Design and the
Land-use Framework

Presented by: Dave Bartesko, Senior Consultation
Manager and Glen Tjostheim, Senior Planner, both
with the Land Use Secretariat.

Alberta has changed greatly since it first became a province. Our 3.5 million people, combined with development and lands for agriculture, oil, gas, forestry and recreation, have made that change. To give our children the same quality of life, we need to start managing our lands differently.

This session will provide an update on the development and implementation of the Land Use Framework, regional plans, and the supporting legislation. We will discuss how Social, Economic and Environmental factors will come into play as Open Spaces and Community Design are considered in the future.



Community Planning
Association of Alberta

2009 Annual Conference
Open Space Planning and
Community Design

April 6 to 8, 2009

Black Knight Inn
Red Deer, Alberta

www.cpaabiz

Message from the Conference Committee

Welcome to the 2009 Community Planning Association of Alberta annual conference! The CPAA Board of Directors is once again excited about this year's theme, Open Space Planning and Community Design. The Board has put together a conference that addresses the diversity of topics embraced by this theme, in a pragmatic way that we firmly believe will meet everyone's needs.

As in previous years, the CPAA annual conference has two parts: an Education Session and then the Conference itself. The Education Session is scheduled for the morning of April 6, 2009. The Conference itself will feature a number of top notch speakers, starting with Dr. John L. Crompton who is both a Professor Emeritus with Texas A & M University and a Councillor with the City of College Station, Texas. Conference topics will include how to design cluster communities, an open space tool kit, community visioning for open spaces, and riparian reclamation.

As is always the case, the CPAA Conference will allow you plenty of time to network, as well as learn. There will be ample opportunity to establish new contacts, and to reacquaint yourselves with other people who face similar problems and situations throughout the Province.

The conference will once again be held in Red Deer, at the Black Knight Inn. As always, the CPAA is grateful for the contributions of our sponsors. Their generosity helps to ensure that the Alberta Planning Conference continues to be a great success.

We look forward to seeing you at the 2009 Alberta Planning Conference!

Sincerely, Your Conference Committee:
Mark Oberg, Lynne Dale, George Gehrke,
Leanne Beaupre, Carla Semeniuk, Jon Schmidt

Conference Speakers

Honourable Ray Danyluk, Minister of Alberta Municipal Affairs to attend the opening reception (tentative)

Keynote Speaker -

Dr. John L. Crompton, Professor Emeritus, Texas A & M University, & Councillor with the City of College Station, Texas

Carole Stark, the Chinook Institute for Community Stewardship

Peter Vana, the County of Strathcona

Greg McKenzie, Armin A. Preiksaitis & Associates

Jill Henry, the County of Grande Prairie

Bev Sandalack, University of Calgary

Guy Greenaway and Kim Good, Miistakis Institute for the Rockies

Doug Kulba, AB Environment – Partners in Resources

Sol Rolinger, River Valley Alliance

Adam Stoker, Enermodal Energy

Tracy Scott, Ducks Unlimited

Barry Kolenosky, Lac La Biche County

Geoff Dyer, T-Six Urbanists Inc

Silent Auction 2009

Donations are respectfully requested for this Community Planning Association of Alberta fund-raiser. Please contact:

Vicki Hackl, Secretary

Community Planning Association of Alberta

6807 – 104 Street

Edmonton, AB T6H 2L5

Phone: (780) 432-6387

Fax: (780) 452-7718

E-mail: cpaa@cpaa.biz

Conference Program Topics

Keynote Presentation

Community Benefits of Parks and Open Spaces

Concurrent Sessions

- Open Space and Cluster Design
- Riparian Reclamation and Wetlands Management Planning
- Visioning for Community Open Spaces

Plenary Address

An Open Space Planning Toolkit

Concurrent Sessions

- Using Development Credits to Preserve Sensitive Land and Farmland
- Open Space Planning in Utility Corridors
- Economic Benefits of Parks and Open Spaces

Concurrent Sessions

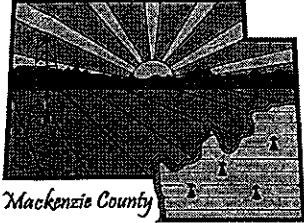
- Conservation Easements in Open Space Planning and Community Design
- Natural Areas and Watershed Management Plans
- Open Space Planning and Design Success Stories

Q & A Panel

Finding A Balance: The Public Good Versus Land Ownership Rights

Closing Plenary

The "Smart Code" and its Significance in Open Space & Community Design



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 10, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Public-Private Partnerships Conference

BACKGROUND / PROPOSAL:

See attached Public-Private Partnership conference information.

OPTIONS & BENEFITS:

STUNNING SPEAKER!

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

For discussion.

Author: C. Gabriel Reviewed By: _____ CAO 

February 24 – 25, 2009 | Delta Edmonton Centre Suite Hotel, Edmonton

The Canadian Institute's

PUBLIC-PRIVATE PARTNERSHIPS

How to Structure Winning P3 Deals and Maximize Value for Money

REGISTRATION FORM

To expedite your registration, please mention your Priority Service Code

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Event Manager – Public-Private Partnerships



Can be recycled

CONFERENCE CODE: 233G09-EDM

YES! Please register the following delegate for
PUBLIC-PRIVATE PARTNERSHIPS

For group discounts please call 1-877-927-7936

FEE PER DELEGATE	Register & Pay by January 27, 2009	Register & Pay after January 27, 2009
<input type="checkbox"/> Conference Only	\$1895 + 5% GST = \$1989.75	\$2095 + 5% GST = \$2199.75
<input type="checkbox"/> Conference + Interactive Learning Session	\$2390 + 5% GST = \$2509.50	\$2590 + 5% GST = \$2719.50
<input type="checkbox"/> I am attending, please add the conference materials CD-ROM to my order \$195 + \$15.95 (S & H) (+ applicable taxes)		

CONTACT DETAILS

NAME	POSITION	
ORGANIZATION		
ADDRESS		
CITY	PROVINCE	POSTAL CODE
TELEPHONE	FAX	
EMAIL		
TYPE OF BUSINESS	NO. OF EMPLOYEES	
APPROVING MANAGER	POSITION	

PAYMENT

Please charge my VISA MasterCard AMEX

NUMBER _____ EXPIRY _____
SIGNATURE _____

I have enclosed my cheque for \$ _____ including GST made payable to
The Canadian Institute (GST No. R1006361728)

Wire Transfer (\$CAD)

Please quote the name of the attendee(s) and the event code 233G09 as a reference.

Beneficiary: The Canadian Institute

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Address: 150 Bloor St, Suite M100, Toronto, ON

Swift Code: HKBCCATT / Branch #: 10362

Top Reasons to Attend

- Learn from specific case studies
- Maximize project appeal to private sector
- Selling the P3 concept to the taxpayer
- Network with leading P3 practitioners
- Strategies to maximize value for money

5 EASY WAYS TO REGISTER

- Phone:** 1-877-927-7936 or 416-927-7936
- Fax:** 1-877-927-1563 or 416-927-1563
- Email:** CustomerService@CanadianInstitute.com
- Mail:** The Canadian Institute
1329 Bay Street
Toronto, Ontario M5R 2C4
- Online:** www.CanadianInstitute.com/P3EDM

ADMINISTRATIVE DETAILS

VENUE: DELTA EDMONTON CENTRE SUITE HOTEL
ADDRESS: 10222-102 STREET, EDMONTON, AB.
TEL.: 780-429-3900

Hotel Reservations

For information on hotel room availability and reservations, please contact Delta Edmonton Centre Suite Hotel at 780-423-9660.

Program Materials

Conference participants will receive a comprehensive set of conference materials prepared by the speakers, as an excellent reference source after the conference. If you have paid and are unable to attend, the conference materials will be shipped to you upon request only. Request must be received within 30 days upon conclusion of the conference.

Payment Policy

Payment must be received in full by the conference date. All discounts will be applied to the Conference Only fee (excluding add-ons), cannot be combined with any other offer, and must be paid in full at time of order. Group discounts available to individuals employed by the same organization.

Cancellation and Refund Policy

You must notify us by email at least 48 hrs in advance if you wish to send a substitute participant. Delegates may not "share" a pass between multiple attendees without prior authorization. If you are unable to find a substitute, please notify The Canadian Institute in writing no later than 10 days prior to the conference date and a credit voucher will be issued to you for the full amount paid. Credit Vouchers are valid for 1 year and are redeemable against any other Canadian Institute conference. If you prefer, you may request a refund of fees paid less a 25% service charge. No credits or refunds will be given for cancellations received after 10 days prior to the conference date. The Canadian Institute reserves the right to cancel any conference it deems necessary and will, in such event, make a full refund of any registration fee, but will not be responsible for airfare, hotel or other costs incurred by registrants. No liability is assumed by The Canadian Institute for changes in program date, content, speakers or venue.

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TUESDAY, FEBRUARY 24, 2009

8:00 Registration Opens and Coffee Served ☑

9:00 Welcoming Remarks from
The Canadian Institute

9:05 Opening Remarks from the Co-Chair



Jonathan Huggett
Principal, J.R. Huggett Company

9:15 Assessing the Potential of the P3 Market
in Alberta Today



Jay G. Ramotar, M.Eng., P.Eng
Deputy Minister, Alberta Treasury Board

- How can municipalities capitalize on P3 opportunities?
- Obstacles to P3s in Alberta and how to overcome them
- Pros and cons of the P3 delivery method
- Examining the future growth prospects for P3s in Alberta
- Examining the variations of a P3 and the flexibility to maneuver around
- Acceptance of the procurement model
- Investing taxpayer money

Keynote Address

10:15 Determining the Fundamental Opportunities
and Challenges of the Credit Crunch on P3s

Michael Drayton
Senior Consultant, Global Infrastructure and
Projects Group, KPMG LLP Canada

Nicholas Hann
Executive Director
Macquarie Capital Markets Canada Ltd

Increasingly tight credit conditions have obviously increased the cost of financing P3s with lenders demanding larger credit spreads and higher equity commitments (in terms of percentage of asset value) from developers. However, infrastructure needs are still on the rise and there are strong arguments that suggest P3s may be able to thrive in the current economic environment. Ensure that you understand the ins and outs of this unique situation with case study evidence from across Canada and the States.

11:15 Networking Coffee Break ☑

11:30 Tailoring Your P3 Project to Make it Financeable
and Marketable to the Private Sector

Patrick Boocock
Senior Vice President, Plenary Group

- Striking the right balance in risk transfer to optimize value for money
- Having a shorter period of time for credit lock
- Properly structuring supervening events
- Ensuring an efficient procurement process
- Establishing clarity around the government's approval process to bidders
- Standardizing project documents to achieve best value for money

12:15 Networking Luncheon for
Delegates and Speakers

1:30 Winning Financing Conditions for P3
Structure (from the bank's perspective)

Anurag Gupta
Director, Global Infrastructure and Projects Group, KPMG

- Examining the ongoing financing market conditions
 - Bond vs. bank market dynamics
 - Availability of funds
 - Strength of the issuer
- Examining the risk matrix and the key risk items
- Examining the project economic feasibility (revenue, operating, length of construction)
- Examining the project financing feasibility
 - Availability of cash flow
 - Potential ratings
 - Ability to achieve returns to the private partner
- Examining sponsorship and collateral for the project

NOTE

2:15 Overcoming Challenges and Managing
the Partnership Effectively

Panel discussion including:

Guy A. Smith
Director, Alternative Capital Financing Office (ACFO)
Alberta Treasury Board

- How can the public sector entice the private sector to take on the project
- Establishing balance in risk sharing between the public and private partner – sometimes it's more economic to contain the risk
- Effectively negotiating the P3 process – who needs to be at the negotiation table?
- What responsibilities you should leave to the contractor and what areas you need to take on
- How partners hold each other accountable and monitor the success and performance of each other
- Meeting the expectations of your P3 partner

3:15 Networking Coffee Break ☑

3:30 Setting the Criteria for Selecting the Right
Project: North Kamloops Library

Jonathan Huggett
Principal, J.R. Huggett Company

- Identifying the metrics required to determine whether your project qualifies as a P3
- What types of projects qualify for the P3 delivery method?
- Is there a checklist that municipalities could use?
- Assessing the internal capacity of your municipality to take on a P3
- Where can your staff find resources and expertise so you can enter confidently into a P3 agreement?
- Conducting the Public Sector Comparator (PSC) to confirm the need for P3 option

4:15 Co-Chair's Closing Remarks
Conference Adjourns

Panel Session

Case Study

WEDNESDAY, FEBRUARY 25, 2009

Coffee is Served ☕

9:00

Opening Remarks from the Co-Chair



Richard Simm, BA (Mathematical Statistics), MBA
Managing Director
Ernst & Young Orenda Corporate Finance Inc.

9:15

Meeting P3 Needs in a Volatile Construction Market: Gaining Insight into the Private Sector's Challenges When Bidding on Projects

Moderated by:

Kathleen Muretti
Procurement, AP & Environmental Services
Team Leader, City of Airdrie
President, Canadian Public Procurement Council

Panelists:

Steve Fleck, P.Eng
Vice President and Practice Leader
Program and Project Management, Stantec

Steve Small, P. Eng
Senior Vice President, Development
Bilfinger Berger Project Investments Inc.

- What attracts private developers to certain P3 projects – what is the list of criteria?
 - Is there a list of preferable industries or services?
- How to factor in changing prices and market fluctuation when pricing bids – and how that affects the nature of the bid
- How to avoid underbidding for a project
- How do the players choose which projects to pursue?
- How can the public sector coordinate the pace of P3 projects to avoid conflicts of interest in a small market?
- What is the role of the public partner in helping contractors meet their deadlines?

10:15

Networking Coffee Break ☕

10:30

Bridging the Gap in Operations between the Public Sector and Operator

Richard Simm, BA (Mathematical Statistics), MBA
Managing Director
Ernst & Young Orenda Corporate Finance Inc.

- Realizing that P3s require a different mindset from traditional projects
- Operations side of the government to be involved at the time of establishing the contract so their expectations are included
- Educating the operations side of the public partner (and the several layers under them) about how P3 projects operate
- Learning the intricate details of the contract
- Learning the contract to ensure successionship within the public sector moves smoothly

- Realizing that the operations stage of the project requires a new mindset, different from traditional projects
- Knowing the contract very well
- Completely transitioning to operation mode
- Learning the different ways to monitor operations of your P3 project
- What the public sector can do to mesh better with the project

11:15

Important Lessons Learned from Ottawa's Recreational Arena P3s

Aaron Burry
Director, Parks and Recreation Branch, City Of Ottawa

Rob Mackay
Director, Economic & Environmental Sustainability Branch, City Of Ottawa

Sandra Stone
Strategic Project Coordinator
Economic & Environmental Sustainability Branch
City Of Ottawa

- Monitoring the performance and revenue of the private partner
- How to protect taxpayer money when construction company is short on contract?
- Selecting the right bid for the city to avoid problems in the future
- Selecting the most realistic proposal to avoid underestimated operating costs and overestimated revenues
- Producing an annual report to council on P3s – to compare predicted costs and revenues with actual costs and revenues

12:30

Networking Luncheon for Delegates and Speakers

1:45

Selling the P3 Concept to Taxpayers

Bill Moore-Kilgannon
Executive Director, Public Interest Alberta

- Getting around the red tape: how to deal with the perceived negative notions on P3s
- What tools do P3-experienced cities use to convince their council that P3s are a viable option?
- Whose job is it to communicate?
- Simplifying the concept of risk transfer to the public
- Dispelling the myths and misunderstandings surrounding P3s
 - Do they equate with privatization of public services?
 - Can P3 projects hire unionized workers?
 - Does the local government have any control over the P3 project?
 - Is local government bound to the contract indefinitely?
 - Tackling the so-called secrecy issues surrounding P3 contracts

2:30

Networking Coffee Break ☕

2:45

Creating a New Policy Framework for Public-Private Partnerships

Moderated by:

Stephen Beatty
Partner, KPMG LLP

Panel Session

Case Study

Panel Session

Register at 1-877-927-7936 or www.CanadianInstitute.com/P3EDM

- Developing a process to manage the P3 project from the first phase of the project to managing the contract
- Identifying main policy considerations which need to be addressed in a public-private partnership
- Assigning a team to devise and complete the policy framework
- Setting guidelines to ensure an efficient procurement process
- Standardizing the project documents to minimize timescale and financial inefficiencies
- Developing accounting guidelines for P3 deals

4:00 **Co-Chair's Closing Remarks
Conference Concludes**

INTERACTIVE LEARNING SESSION

Monday, February 23, 2009

1:30 p.m. – 5:30 p.m. (Registration Opens 1:00 p.m.)

**A Step-By-Step Guide to Establishing
an Efficient Procurement Process**

Paul Lan
Managing Director, KPMG LLP

Chris Kynicos
Associate Director, KPMG LLP

- Navigating the mechanics of the RFP and RFQ process
- Understanding the concept of the whole process
- The requirements of the RFP process
- Specifying to bidders procurement model
- Discussing the project's risk profile
- Who needs to be at the table?
- Planning your next step
- Planning and preparing for the RFQ
- Planning and preparing for the RFP process
- Ensuring your cheques and balances are in order



For over 20 years, The Canadian Institute's conferences, summits and executive briefings have provided the business intelligence that Canadian decision makers need, to respond to challenges and opportunities both here at home and around the world. With a view to provide information on the leading edge, The Canadian Institute operates as a think tank – monitoring trends and developments in all major industry sectors. Headquartered in Toronto, The Canadian Institute produces over 180 events attended by thousands of senior executives from across the country. For more information, visit www.CanadianInstitute.com.



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WHO SHOULD ATTEND?

From Federal, Provincial and Municipal Government
Deputy Ministers, Assistant Deputy Ministers, Mayors, City Managers, Directors, Project Managers, Approving Officers

Advisors and Analysts of:

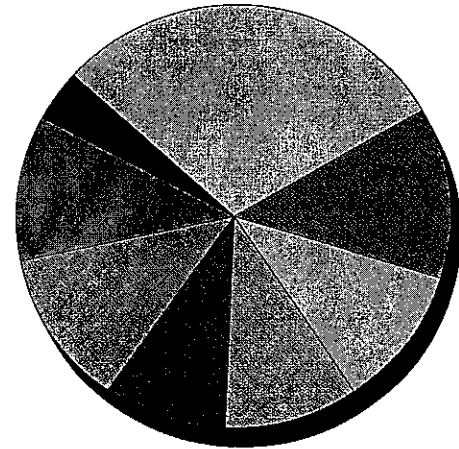
- Real Property
- Real Estate
- Infrastructure
- Assets and Acquired Services
- Strategic Planning
- Public Works and Utilities

And CEOs, Presidents, Vice Presidents, Directors, General Managers and Project Managers of:

- Business Development
- Infrastructure
- Design and Construction
- Operations
- Investment and Financial Services
- Government Relations

Plus

- Law Firms
- Accounting and Auditing Firms
- P3 Consulting Firms



Source: Public-Private Partnerships, Edmonton, February 2008

- Municipalities & Local Government (30%)
- Provincial Government (13%)
- Other Industries (11%)
- Recycling & Waste Management (9%)
- Finance & Accounting (10%)
- Engineering & Consultants (11%)
- Property Development & Management (12%)
- Federal Government (4%)

FEBRUARY 24 – 25, 2009 | Delta Edmonton Centre Suite Hotel, Edmonton

The Canadian Institute's

PUBLIC-PRIVATE PARTNERSHIPS

How to Structure Winning P3 Deals and Maximize Value for Money

Take the opportunity to join with leading practitioners to help resolve key P3 challenges including:

- **DETERMINING** the opportunities and risks of the credit crunch on P3s
- **LEVERAGING** key techniques to attract private investment
- **EXPLOITING** lessons learned from the City of Ottawa's Recreational Arena P3s
- **HEARING** directly from Deputy Minister Jay G. Ramotar on Alberta's P3 potential
- **DISCOVERING** how The North Kamloops Library set the criteria for their P3

Get Your Questions Answered by our Expert Speaker Line-Up from:

Alberta Treasury Board
Bilfinger Berger Project Investments Inc.
Canadian Public Procurement Council
City Of Ottawa
Ernst & Young Orenda Corporate Finance Inc.
J.R. Huggett Company
KPMG LLP
Macquarie Capital Markets Canada Ltd
Public Interest Alberta
Plenary Group
Stantec

PLUS! Take away practical advice on building efficient procurement processes by attending our pre-conference Interactive Learning Session – 'A Step-By-Step Guide to Establishing an Efficient Procurement Process', Monday, February 23rd, 1:30 p.m. – 5:30 p.m.

Lead Media Partner:

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Canada's magazine on public sector purchasing

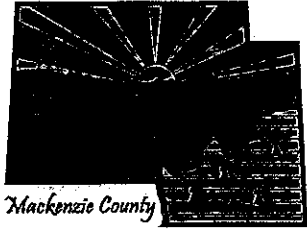
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MACKENZIE COUNTY REQUEST FOR DECISION

Meeting: Regular Council

Meeting Date: February 10, 2009

Presented By: Agricultural Service Board

Title: Farmer Appreciation Breakfast & Mini Tradeshow

BACKGROUND / PROPOSAL: Motion 09-007 was passed at the January 19, 2009 Agricultural Service Board meeting to host a Farmer Appreciation Breakfast and Mini-Trade show to be held at the La Crete Heritage Center on April 16, 2009.

OPTIONS & BENEFITS: To promote awareness and exposure to The Agricultural Service Board, it's members and programs & services provided to area producers. There will be keynote speakers and a question & answer period pertaining to Agricultural Service Board programs & services only.

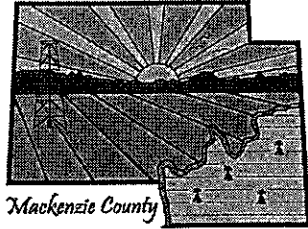
COSTS & SOURCE OF FUNDING:

Cost: \$10,000

RECOMMENDED ACTION:

That the 2009 County Budget be amended to include \$10,000 to fund the Farmer Appreciation Breakfast and Tradeshow.

Author: _____ Review Date: _____ CAO _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 10, 2009
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Benefits Program

BACKGROUND / PROPOSAL:

The County offers benefits to its employees. The benefits are offered by SunLife via the Alberta Municipal Services Corporation.

The County engaged an independent firm (at no cost to the County) to review our benefits program including the premium rates.

OPTIONS & BENEFITS:

We received results of this review and met with the consultant.

Please see the attached executive summary.

Administration requested some references from the Lane Quinn Benefits Consultants. The County of Lethbridge was contacted; they have switched in 2006 and are very satisfied.

COSTS & SOURCE OF FUNDING:

Estimated savings of \$53,000 (includes both the County's and the employees' contribution payments) per year for the next two years (guaranteed fixed rate by provider)

RECOMMENDED ACTION:

That administration be authorized to change the provision of the County's benefits program to Manulife and engage the Lane Quinn Benefit Consultants Ltd. as the County's broker.

Author: _____ Review Date: _____ CAO _____

Executive Summary

Through our marketing exercise, "Company A" was the most competitive out of all of the quoting companies. Savings range from \$52,860/yr on the high end and \$18,456/yr on the low end – very competitive quotes. These quotes were based on exactly the same plan design in order to compare "apples to apples".

Our recommendation includes a change of carriers, adding on private medical diagnostic coverage, as well as critical illness coverage – and still saves you \$11,694/ yr. Or, you can simply keep the \$53,000 savings.

In this report we will look at the financial standings of the top three carriers in comparison to your current plan with the AMSC Association Plan. We will break out the benefits program into two categories – Pooled Benefits and Experience Rated benefits.

Finally, at the end of the report we will provide you with a line by line comparison of the proposed benefits package of the top two carriers along with your current plan design.

Recommendations

Based upon our review of the submissions received, **Lane Quinn Benefit Consultants Ltd.** recommends that Mackenzie County consider transferring your employee benefits program to "Company A". This recommendation is based on the following factors:

- Overall cost savings of 16% on current plan rates (\$53,000 annual savings)
 - On the exact same plan design
- Secure web administration program for plan administrator
- Secure web access for plan members to track personal claims
- Online claims submissions

In addition, the switch to Manulife will allow you access to the many services of **Lane Quinn Benefit Consultants Ltd.** These services include (but are not restricted to):

- On going client service in the handling of all administration and claims issues
- One person personal contact for the plan administrator
- Our in depth renewal analysis to ensure the insurance carrier's rates are fair and equitable
- Quarterly claims experience reports to keep you fully apprised of your policy's financial standing
- SEE APPENDIX "USING AN INDEPENDENT BENEFIT CONSULTANT"

Benefit		City of A	
General Class Descriptions	Class A - Regular Municipal Employees Class B - Elected Officials	2 yr rate Class A - Regular Municipal Employees Class B - Elected Officials	2 yr rate Class A - Regular Municipal Employees Class B - Elected Officials
Basic Life Insurance Eligible Classes Benefit Schedule Non-Evidence Maximum Overall Maximum Age Reduction Termination Age	50/50 All Class A - 2 times Annual Earnings Class B - Greater of Annual Earnings or \$20,000 N/A \$500,000 None Age 70 or earlier retirement	All Class A - 2 times Annual Earnings Class B - Greater of Annual Earnings or \$20,000 \$350,000 \$500,000 None Age 70 or earlier retirement	All Class A - 2 times Annual Earnings Class B - Greater of Annual Earnings or \$20,000 \$350,000 \$500,000 None Age 70 or earlier retirement
Basic AD&D Eligible Classes Benefit Schedule Non-Evidence Maximum Overall Maximum Age Reduction Termination Age	50/50 All Class A - 2 times Annual Earnings Class B - Greater of Annual Earnings or \$20,000 N/A \$500,000 None Age 70 or earlier retirement	All Class A - 2 times Annual Earnings Class B - Greater of Annual Earnings or \$20,000 \$20,000 \$350,000 \$500,000 50% at Age 65 Age 70 or earlier retirement	All Class A - 2 times Annual Earnings Class B - Greater of Annual Earnings or \$20,000 \$20,000 \$350,000 \$500,000 50% at Age 65 Age 70 or earlier retirement

<p><i>50/50</i></p> <p>Dependent Life Eligible Classes Spouse Child From Birth? Termination Age</p>	<p>All \$10,000 \$5,000 Yes</p> <p>Age 70 or earlier retirement</p>	<p>All \$10,000 \$5,000 Yes</p> <p>Age 70 or earlier retirement</p>	<p>All \$10,000 \$5,000 Yes</p> <p>Age 70 or earlier retirement</p>	<p>All \$10,000 \$5,000 Yes</p> <p>Age 70 or earlier retirement</p>
<p><i>50/50</i></p> <p>Short Term Disability Eligible Classes Benefit Schedule Non-Evidence Maximum Overall Maximum Tax Status Elimination Period Benefit Period Termination Age</p>	<p>Class A only 66.67% of Weekly Earnings \$1,000 \$1,000 Taxable 0 days/ accident or hospital; 7 days/ illness 17 weeks Age 65 or earlier retirement</p>	<p>Class A only 66.67% of Weekly Earnings \$1,000 \$1,000 Taxable 0 days/ accident or hospital; 7 days/ illness 17 weeks Age 70 or earlier retirement</p>	<p>Class A only 66.67% of Weekly Earnings \$1,000 \$1,000 Taxable 0 days/ accident or hospital; 7 days/ illness 17 weeks Age 65 or earlier retirement</p>	<p>Class A only 66.7% of Weekly Earnings \$1,000 \$1,000 Taxable 0 days/ accident or hospital; 7 days/ illness 17 weeks Age 65 or earlier retirement</p>
<p><i>50/50</i></p> <p>Long Term Disability Eligible Classes Benefit Schedule Non-Evidence Maximum Overall Maximum Tax Status Elimination Period Definition of Disability Termination Age</p>	<p>Class A only 66.67% of Monthly Earnings \$6,000 \$6,000 Taxable 119 days 2 year Own Occupation Age 65 or earlier retirement</p>	<p>Class A only 66.67% of Monthly Earnings \$6,000 \$6,000 Taxable 119 days 2 year Own Occupation Age 65 or earlier retirement</p>	<p>Class A only 66.67% of Monthly Earnings \$6,000 \$6,000 Taxable 120 days 2 year Own Occupation Age 65 or earlier retirement</p>	<p>Class A only 66.7% of Monthly Earnings \$6,000 \$6,000 Taxable 120 days 2 year Own Occupation Age 65 or earlier retirement</p>

<p>100% Extended Health Care</p>	<p>All Nil</p>	<p>100% All Major Medical Services</p>	<p>All Nil</p>	<p>All Nil</p>
<p>100% Eligible Classes Deductible Reimbursement Levels</p>	<p>100% All Major Medical Services</p>	<p>100% All Major Medical Services</p>	<p>100% All Major Medical Services</p>	<p>100% All Major Medical Services</p>
<p>Prescription Drugs Drug Maximum</p>	<p>80% Drug Card (Generic) Unlimited Semi-Private \$25,000 every 3 years \$800 every 5 years</p>	<p>80% Drug Card (Generic) Unlimited Semi-Private \$10,000 every 12 months \$800 every 5 years</p>	<p>80% Drug Card (Generic) Unlimited Semi-Private \$10,000 every 12 months \$800 every 5 years</p>	<p>80% Drug Card (Generic) Unlimited Semi-Private \$25,000 every 3 years \$800 every 5 years</p>
<p>Hospital Room Private Duty Nursing Hearing Aids Paramedical Services</p>	<p>100% Reimbursement to a maximum of \$500 per practitioner • Audiologist, Chiropractor, Dietician, Massage Therapist, Naturopath, Occupational Therapist, Osteopath, Physiotherapist, Podiatrist/ Chiroprapist, Psychologist, Social Worker, Speech Therapist • Acupuncturist at 50% Reimbursement</p>	<p>100% Reimbursement to a maximum of \$500 per practitioner • Chiropractor, Massage Therapist, Naturopath, Osteopath, Physiotherapist, Podiatrist/ Chiroprapist, Psychologist, Speech Therapist • Acupuncturist at 50% Reimbursement</p>	<p>100% Reimbursement to a maximum of \$500 per practitioner • Chiropractor, Massage Therapist, Naturopath, Occupational Therapist, Osteopath, Physiotherapist, Podiatrist/ Chiroprapist, Psychologist, Speech Therapist, Acupuncturist</p>	<p>100% Reimbursement to a maximum of \$500 per practitioner • Chiropractor, Massage Therapist, Naturopath, Occupational Therapist, Osteopath, Physiotherapist, Podiatrist/ Chiroprapist, Psychologist, Speech Therapist, Acupuncturist</p>
<p>Medical Supplies & Equipment Vision Care Eye Exams</p>	<p>100% Reimbursement \$300 every 2 years (12 months per Child) 1 every 2 years</p>	<p>100% Reimbursement \$300 every 2 years (12 months per Child) 1 every 2 years</p>	<p>100% Reimbursement \$300 every 2 years (12 months per Child) 1 every 2 years</p>	<p>100% Reimbursement \$300 every 2 years (12 months per Child) 1 every 2 years</p>
<p>Out of Country Emergency Plan Maximum Termination Age</p>	<p>100% Reimbursement Unlimited Age 70 or earlier retirement</p>	<p>100% Reimbursement Unlimited Age 70 or earlier retirement</p>	<p>100% Reimbursement Unlimited Age 70 or earlier retirement</p>	<p>100% Reimbursement Unlimited Age 70 or earlier retirement</p>
<p>Dental Care Eligible Classes Deductible</p>	<p>All Nil</p>	<p>All Nil</p>	<p>All Nil</p>	<p>All Nil</p>

<i>Reimbursement Levels</i>	<i>100% Basic Services</i>	<i>100% Basic Services</i>	<i>100% Basic Services</i>
<i>Annual Maximums</i>	100% Basic Services 50% Major Services 50% Orthodontic Services \$1,500 combined Basic and Major Services	100% Basic Services 50% Major Services 50% Orthodontic Services \$1,500 combined Basic and Major Services	100% Basic Services 50% Major Services 50% Orthodontic Services \$1,500 combined Basic and Major Services
<i>Lifetime Maximums</i>	\$1,500 Orthodontic Services	\$1,500 Orthodontic Services	\$1,500 Orthodontic Services
<i>Recall / Fluoride Exams</i>	1 every 6 months	1 every 6 months	1 every 6 months
<i>Termination Age</i>	Age 70 or earlier retirement	Age 70 or earlier retirement	Age 70 or earlier retirement

Benefit	Incumbent		Company B		Company A		Company C		
	Volume	AMSC Association 2008 Rates		Rate	Premium	Rate	Premium	Rate	Premium
		Rate	Premium						
50/50 Basic Life	8,190,500	\$1,638.10	\$1,712.55	\$1,754.73	\$1,613.53				
50/50 AD&D	8,190,500	\$230.15	\$371.19	\$430.25	\$360.38				
50/50 Dependent Life	67	\$139.36	\$178.05	\$182.88	\$146.73				
50/50 Long Term Disability	219,181	\$5,128.84	\$4,032.01	\$4,255.51	\$3,857.59				
50/50 Short Term Disability	49,080	\$2,748.48	\$1,951.32	\$1,865.38	\$2,503.08				
100% EHC	10	\$564.40	\$431.47	\$391.81	\$427.00				
♂ Single Family	59	\$9,121.40	\$6,973.36	\$6,332.23	\$6,851.67				
100% Dental	10	\$398.80	\$390.27	\$402.32	\$376.20				
Optional 100% employee to not have	58	\$6,175.53	\$5,942.94	\$6,124.54	\$5,726.92				
*Critical Illness Single	1,900,000	\$0.00	\$0.00	\$0.00	\$0.00				
*Private Diagnostic Family	76	\$0.00	\$0.00	\$0.00	\$0.00				
Pooled Premium		\$7,136.45	\$6,293.80	\$6,623.36	\$5,978.23				
Non-Pooled Premium		\$19,008.61	\$15,689.35	\$15,116.29	\$15,884.87				
Total Premium		\$26,145.06	\$21,983.15	\$21,739.66	\$21,863.10				
Cost Difference			-\$4,161.91	-\$4,405.40	-\$4,281.96				
% Difference			-15.92%	-16.85%	-16.38%				

*Critical Illness: \$25,000 per employee - Lump Sum Payment *Private Diagnostic: Elite Diagnostic Imaging Service at private clinics, with Best Doctors Card
 *Recommendation: has a 28 month rate guarantee on pooled benefits

Mackenzie County
Ist Annual
Charity Golf Classic

June 18 or 25, 2009

Fox Haven Golf & Country Club
High Level, Alberta

Tee-off – 9:00 a.m.





TITLE OPTIONS:

1. Mackenzie County 1st Annual Charity Golf Classic
2. Heart & Stroke Foundation 1st Annual Golf Classic
Hosted by Mackenzie County, MLA Frank Oberle or
Towns of High Level & Rainbow Lake
3. Reeve's & Mayor's 1st Annual Charity Golf Classic
Hosted by Mackenzie County, Town of High Level & Town of Rainbow
Lake
4. Alberta Northwest Charity Golf Classic
Hosted by MLA Frank Oberle and Mackenzie County

RECOMMENDATIONS:

- A. Title - use Option 1 so we (I) can control the game, finances, and the attendees.
- B. Honorary Patrons
 - Premier & Mrs. Stelmach
 - Hon. Mel Knight, Hon. Hector Goudreau, or Hon. Dave Hancock
 - Hon. Lt. Governor Norman Kwong and Mrs. Kwong
 - Rt. Hon. Stephen Harper
 - Hon. Rob Merrifield
- C. Honorary Chairs
 - Frank Oberle, MLA
 - Chris Warkentin, MP
- D. Golf Committee Co Chairs:
 - Reeve Greg Newman
 - Mayor George Schmidt
 - Mayor Kelly Drover
- E. Tournament Director – William (Bill) Kostiw
- F. Special Advisors – Mackenzie County Council
- G. Local Advisors – Stuart Watson & Crystal McAteer
- H. First Nations Advisor –



- I. Greeting Committee
- J. Local Hosts
 - Use golf cart to circulate during tournament
- K. Tournament Working Committee
 - Bill Kostiw, Mackenzie County
 - Stuart Watson, Mackenzie County
 - Charity of Choice
 - Joulia Whittleton, Mackenzie County
 - John Klassen, Mackenzie County
 - Ryan Becker, Mackenzie County
 - Dave Crichton, Mackenzie County
 - Carol Gabriel, Mackenzie County
 - Miranda McAteer, Mackenzie County
 - Sylvia Kennedy, PC Party
 - Dean Krause, Town of High Level
 - Crystal McAteer, Town of High Level
 - Beth Kappelar, Public Member
 -
 -
 -
 -
 -

SPONSORS:

- A. Title Sponsor - \$5,000 (minimum)
 - Invites to sponsor/bid
 - Knelsen Sand & Gravel
 - Dechant
- B. Hole No. 1 Sponsor - \$3,000 (minimum)
 - Invite locals, oil patch, municipalities
- C. Holes No. 2 – 18 Sponsors - \$1,500 each
 - Whomever we can get
- D. Breakfast Sponsor - \$1,000
 - 7:30 – 8:45 a.m. (registration opens at 7 am)
- E. Hole Refreshments
 - Food – 7 @ \$1,000



- Liquids – 7 @ \$1,000
 - Shooters & Cigars – 1 @ \$1,000
- F. Evening BBQ Sponsor - \$3,000
- Supper provided by hotel or golf club
- G. Hole in One
- Cash \$1,000 insurance
 - Car \$500 insurance
 - Trip \$250 insurance
- H. General Prizes Sponsors - \$10,000
- I. Committee Team Shirts Sponsor - \$500
- J. Golf Carts Sponsor - \$3,000 - \$7,000
- K. Golf Course Sponsor - \$
- L. General Sponsors
- Gold \$3,000
 - Silver \$2,000
 - Bronze \$1,000
- M. Dignitary Gifts - \$1,000
- N. Golf Balls w/ Company Logo - \$2,000
- O. Golf Towels - \$2,000

COSTS:

	Estimated Income	Estimated Expenses	Cash to Charity
County Budget for General Expenses	\$10,000	\$10,000	
Registration Fees	\$20,000		
Cash from Sponsors	\$20,000		
Cost of Prizes		\$10,000	
Contingency		\$10,000	
Net Income	\$50,000		
Net Expenses		\$30,000	
Net Cash			\$20,000
Cash to Charity			\$20,000



CHARITY OPTIONS:

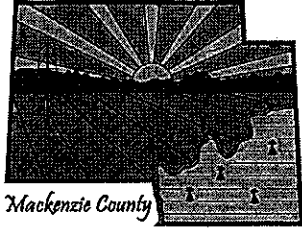
- A. Heart & Stroke Foundation of Alberta
- B. Canadian Diabetes Society
- C. Canadian Cancer Society
- D. Canadian M.S. Society
- E. Others
- F. *Stollery Childrens Hospital*

Note:

- To put together a successful tournament, timing and organization are critical!
- If partnering with another entity they would get \$5,000.

Proverb:

We cannot make it rain "but" when the rain falls we can be sure the soil is prepared!



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 10, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	1 st Annual County Hosted Charity Golf Classic

BACKGROUND / PROPOSAL:

In order to expose provincial and federal government officials to Mackenzie County, administration recommends hosting a golf tournament with honorary government patrons.

Charity to be determined.

OPTIONS & BENEFITS:

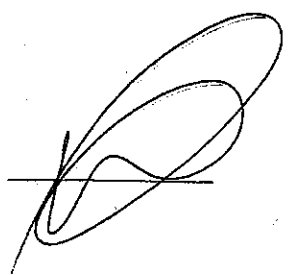
Government exposure and developing good community relations.

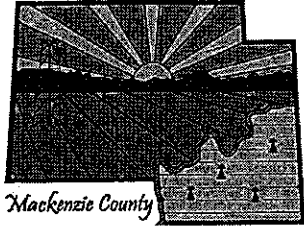
COSTS & SOURCE OF FUNDING:

County provides seed money of approximately \$10,000 and recovers same from sponsors and entry fees.

RECOMMENDED ACTION:

That Council instruct administration to proceed with the golf tournament with tentative dates of May 28 or June 25, 2009.

Author: W. Kostiw Reviewed By: _____ CAO 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 10, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Fort Vermilion School Division Road Project Requests

BACKGROUND / PROPOSAL:

The letter from the Fort Vermilion School Division requesting two paving projects is attached for Council's consideration.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

For discussion.

Author: W. Kostiw Reviewed By: _____ CAO 

William Kostiw
Chief Administrative Officer
Mackenzie County
Box 640, Fort Vermilion
Alberta T0H 1N0

December 9, 2008

Dear Mr. Kostiw,

As you enter into 2009 budget preparations and decisions for road projects through the county, I would like to ask that you give some consideration to two paving projects that directly affect schools.

Both roads entering into Buffalo Head Prairie School and Hill Crest Community School are Mackenzie County roads. The Fort Vermilion School Division has completed paving projects in both areas so that the paving leads up to the beginning of county property.

It is my understanding that both projects received some consideration last year but a decision was made not to pave either area. The paving of these small sections would assist in the long term maintenance of both schools, as well as allow for existing parking lot surfaces to endure for a longer period of time.

Thank you in advance for giving this request some consideration.

Sincerely,

Roger Clarke
Roger Clarke
Superintendent

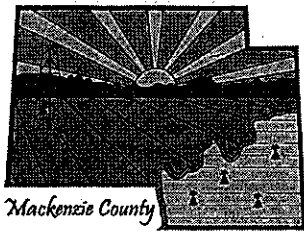
Note dose Council wish to make this an agenda item or cost the district

Presented to Council
13 JAN 09

RECEIVED
DEC 10 2008
MACKENZIE COUNTY
FORT VERMILION OFFICE

CAO Report

FORT VERMILION SCHOOL DIVISION No. 52
"Providing the best possible education to all students."



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 10, 2009
Presented By:	Ryan Becker, Director of Planning and Emergency Services
Title:	Bylaw 701/09 Land Use Bylaw Amendment to Vary Minimum Hamlet Country Residential Lot Sizes of SE 10-106-15-W5M (La Crete)

BACKGROUND / PROPOSAL:

A concern was raised by Frank and Tina Goertzen regarding the Land Use Bylaw amendment which increased the minimum lot sizes for Hamlet Country Residential zoning districts from no (0) minimum to 2 acres when connecting to municipal servicing. Mr. and Mrs. Goertzen felt that they had not been informed of the proposed change which has greatly impacted the future development of their lands. The current La Crete Area Structure Plan (ASP) shows a range of lot sizes for this area, from 1.47 to 2.47 acres, which is in conflict with the minimum requirements of the County Land Use Bylaw.

This matter was presented to the Municipal Planning Commission (MPC) at the January 28, 2009 meeting where the following motion was made:

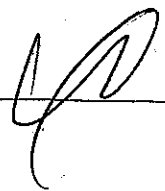
That the Municipal Planning Commission recommendation to Council be for the issuance of a variance of the lot sizes within SE 10-106-15-W5M in order to allow the subdivision of lots smaller than 2 acres (0.81 hectares) in size, as shown in the La Crete Area Structure Plan (Bylaw 508/05), with the understanding that the Municipal Planning Commission will make the decision on the subdivision application (s) after review of all pertinent subdivision information.

OPTIONS & BENEFITS:

In accordance with the Municipal Government Act, when processing an amendment to a Land Use Bylaw, the municipality must provide written notice to the affected and adjacent landowners before second reading.

Author: Marion Krahn, Development Officer

Reviewed by: _____

CAO 

- No records were found to indicate that this was done for the minimum lot size change and therefore it stands to reason that the developers were not aware of the change.
- The recommendation of the MPC was discussed with the developers who indicated that the variance would serve to resolve this matter.
- The existing municipal servicing for this area was reviewed by FOCUS Corporation and the Operational Services Department and found to be sufficient to accommodate the lot design of the La Crete ASP.

COSTS & SOURCE OF FUNDING:

N/A.

RECOMMENDED ACTION:

That first reading by given to Bylaw 701/09 being a Land Use Bylaw amendment granting a variance of the minimum lot sizes within SE 10-106-15-W5M in order to allow the subdivision of lots smaller than 2 acres (0.81 hectares) in size, as shown in the La Crete Area Structure Plan (Bylaw 508/05), with the understanding that the Municipal Planning Commission will make the decision on the subdivision application (s) after review of all pertinent subdivision information.

Author: Marion Krahn,
Development Officer

Reviewed by: _____

CAO _____

BYLAW NO. 701/09

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW**

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw, and

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 1995 and revised in 2003, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to grant a variance of the minimum lot sizes within the following prescribed Rural Country Residential Subdivision.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That a variance of the minimum lot sizes within SE 10-106-15-W5M be granted to allow the subdivision of lots smaller than 2 acres (0.81 hectares) in size, as shown in the La Crete Area Structure Plan (Bylaw 508/05).

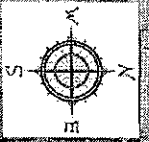
First Reading given on the _____ day of _____, 2009.

Second Reading given on the _____ day of _____, 2009.

Third Reading and Assent given on the _____ day of _____, 2009.

REEVE

CHIEF ADMINISTRATIVE OFFICER



SM10-08355-6

97-51

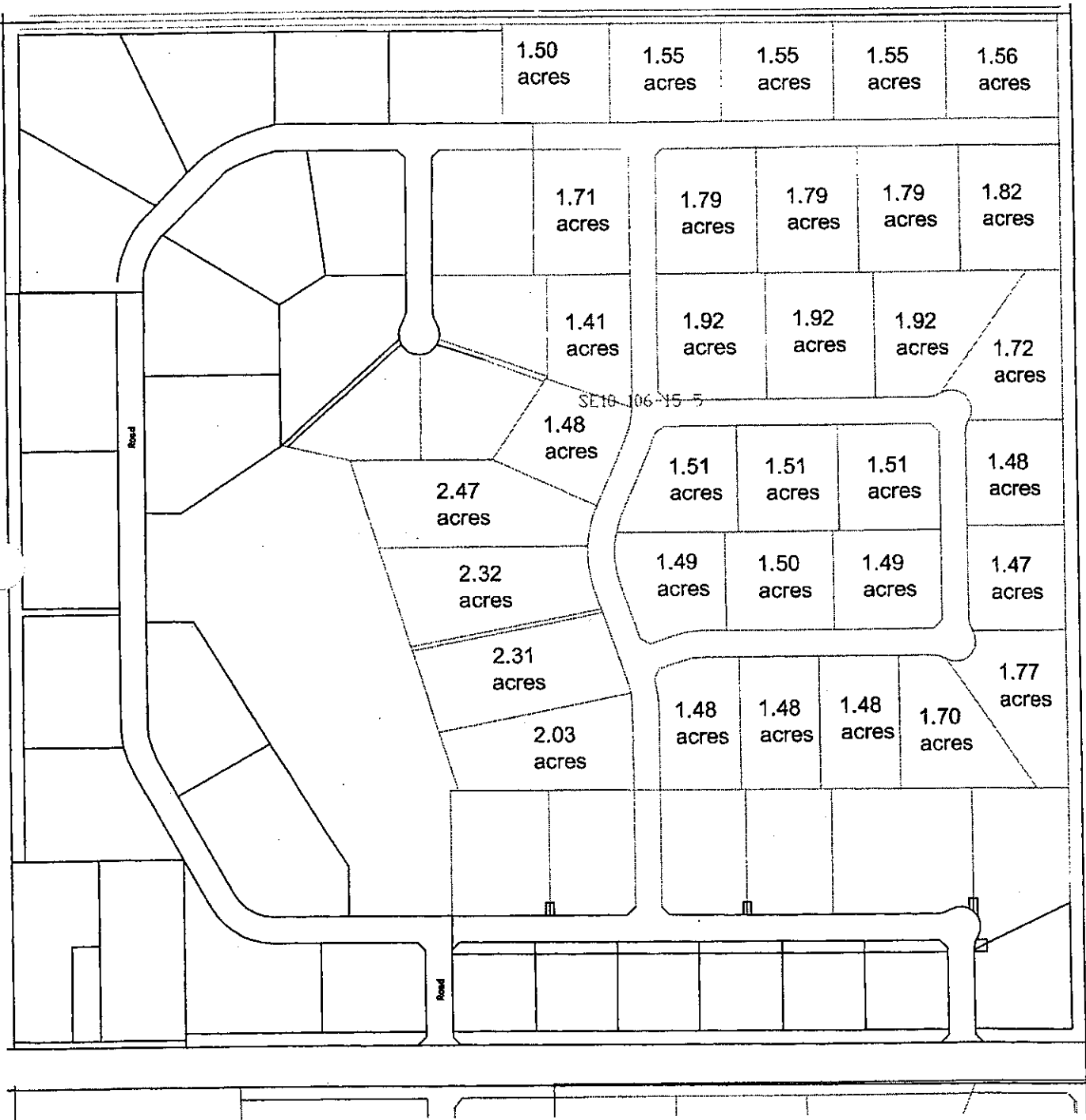
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002-7700

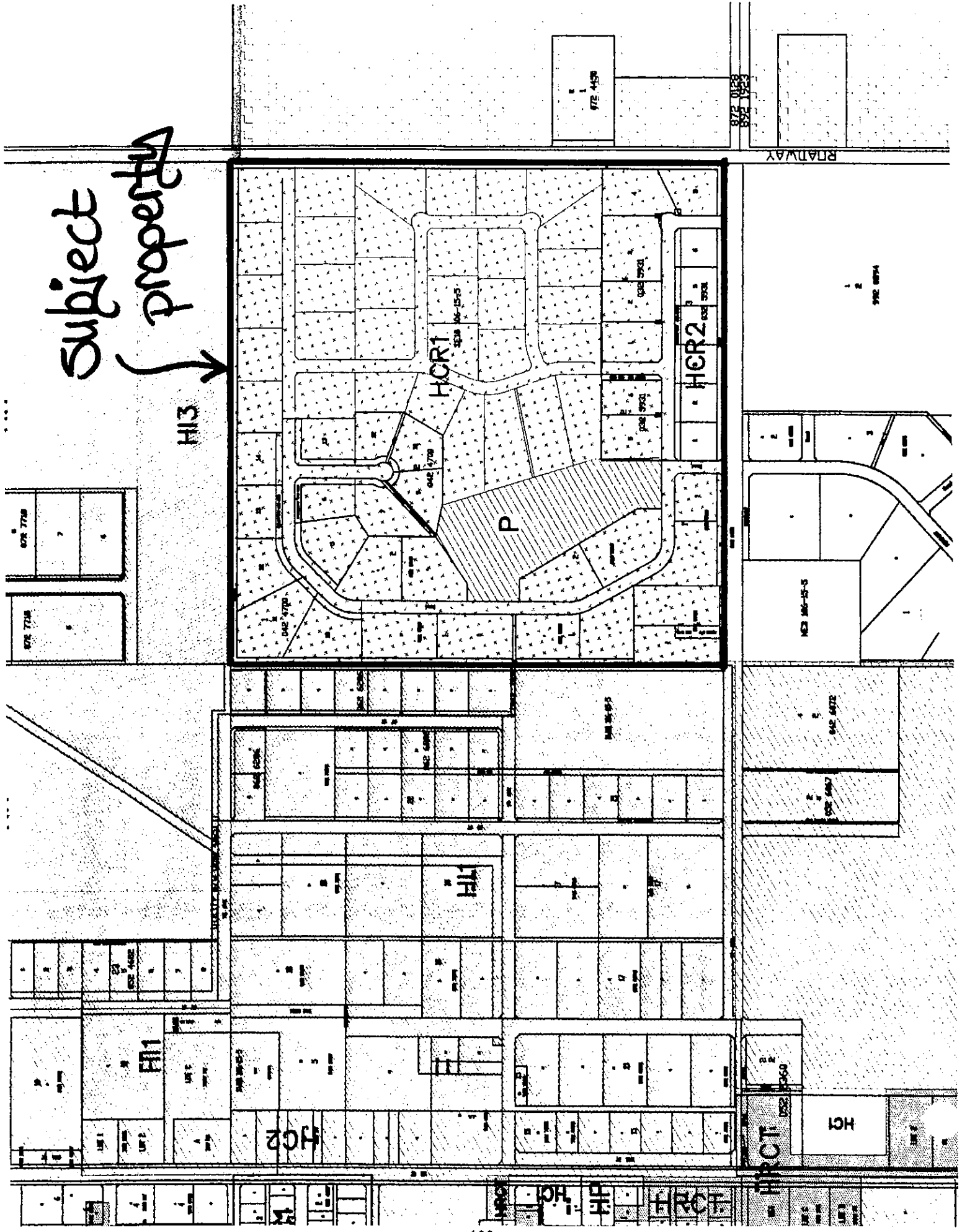
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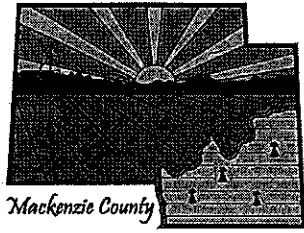
072 4450

892-1128
892-1923



subject
property





MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting: Regular Council Meeting

Meeting Date: February 10, 2009

Presented By: Ryan Becker, Director of Planning and Emergency Services

Title: Bylaw 702/09 Land Use Bylaw Amendment to Rezone Part of NE 17-106-15-W5M, Plan 012 1021, Block 1, Lot 1 and Plan 042 0507, Block 1, Lots 3 through 9 from Rural Country Residential District 2 "RC2" to Rural Country Residential District 1 "RC1" (La Crete Rural)

BACKGROUND / PROPOSAL:

Bylaw 291/01, to rezone NE 17-106-15-W5M from Agricultural District 1 (A1) to Rural Country Residential District (RC), was passed by Council on February 19, 2002. This rezoning was requested by the developer, John Fehr, who wanted to develop country residential lots for houses. Several bylaws were passed after Bylaw 291/01 which resulted in the removal and replacement of the RC zoning district with Rural Country Residential District 2 (RC2). This changed the permitted uses from Single Family Dwellings (houses) to Mobile Homes and Ancillary Buildings or Uses. George Fehr, potential purchaser of the lands, indicated that John Fehr (his father) had not been made aware of this change.

OPTIONS & BENEFITS:

The following chart outlines the uses of both the original and current zoning districts:

Original RC zoning uses (Bylaw 291/01)	Current RC2 zoning uses (Bylaw 462/04)
<p><i>Permitted Uses</i></p> <p>(1) <i>Single detached dwelling</i></p>	<p><i>Permitted Uses</i></p> <p>(1) <i>Ancillary building or use</i> (2) <i>Mobile Home</i></p>

Author: Marion Krahn,
Development Officer

Reviewed by: Ryan N. Becker,
Director of Planning

CAO

Discretionary Uses	Discretionary Uses
(1) <i>Modular home</i>	(1) <i>Bed and breakfast</i>
(2) <i>Mobile home</i>	(2) <i>Garden suite</i>
(3) <i>Ancillary building or use</i>	(3) <i>Home based business</i>
(4) <i>Bed and breakfast</i>	(4) <i>Intensive recreation use</i>
(5) <i>Home based business</i>	(5) <i>Modular Homes</i>
(6) <i>Public use</i>	(6) <i>Public use</i>
(7) <i>Garden suite</i>	(7) <i>Single Family Dwelling</i>

Several changes were made to the original zoning district in 2004 as outlined below:

- Bylaw 413/04, passed April 6, 2004, added Rural Country Residential District 4 (RC4) and deleted the RC zoning district,
- Bylaw 462/04 (current Land Use Bylaw), passed August 23, 2004, included the replacement of the RC zoning district with Rural Country Residential District 2 (RC2).

Bylaw 413/04 did not include any specifications as to which zoning district would replace the RC district. Bylaw 462/04 included the replacement of the RC zoning district with RC2 however the following problems were noted:

- The newspaper advertisement did not outline this amendment,
- The newspaper advertisement only provided vague information to the public and did not portray any importance or urgency for community members to view the proposed changes,
- No records were found to indicate that individual notices had been sent to the affected and adjacent landowners and therefore, it stands to reason that the affected landowners were not aware of the change.

Both the MPC and the Planning Department believe that rezoning the lands to Rural Country Residential District 1 (RC1) would serve to correct this matter since this zoning district allows houses and is similar to the original RC zoning. The uses included in the RC1 zoning district are as follows:

Permitted Uses
(1) <i>Ancillary building or use</i>
(2) <i>Dwelling - Single detached</i>

Author: Marion Krahn,
Development Officer

Reviewed by: Ryan N. Becker,
Director of Planning

CAO

Discretionary Uses

- (1) *Bed and breakfast*
- (2) *Garden suite*
- (3) *Home based business*
- (4) *Intensive recreation use*
- (5) *Modular home*
- (6) *Public use*

A rezoning application is being processed for Plan 042 0507, Block 1, Lot 2 and therefore it is not included in this bylaw.

COSTS & SOURCE OF FUNDING:

All costs will be borne by Mackenzie County.

RECOMMENDED ACTION:

That first reading be given to Bylaw 702/09 being a Land Use Bylaw amendment to rezone Part of NE 17-106-15-W5M, Plan 012 1021, Block 1, Lot 1 and Plan 042 0507, Block 1, Lots 3 through 9 from Rural Country Residential District 2 "RC2" to Rural Country Residential District 1 "RC1".

Author: Marion Krahn,
Development Officer

Reviewed by: Ryan N. Becker,
Director of Planning

CAO

BYLAW NO. 702/09

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW**

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw, and

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 1995 and revised in 2003, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate single family dwellings (houses).

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcels known as Part of NE 17-106-15-W5M, Plan 012 1021, Block 1, Lot 1 and Plan 042 0507, Block 1, Lots 3 through 9 be rezoned from Rural Country Residential District 2 "RC2" to Rural Country Residential District 1 "RC1", as outlined in Schedule "A".

First Reading given on the _____ day of _____, 2009.

Second Reading given on the _____ day of _____, 2009.

Third Reading and Assent given on the _____ day of _____, 2009.

REEVE

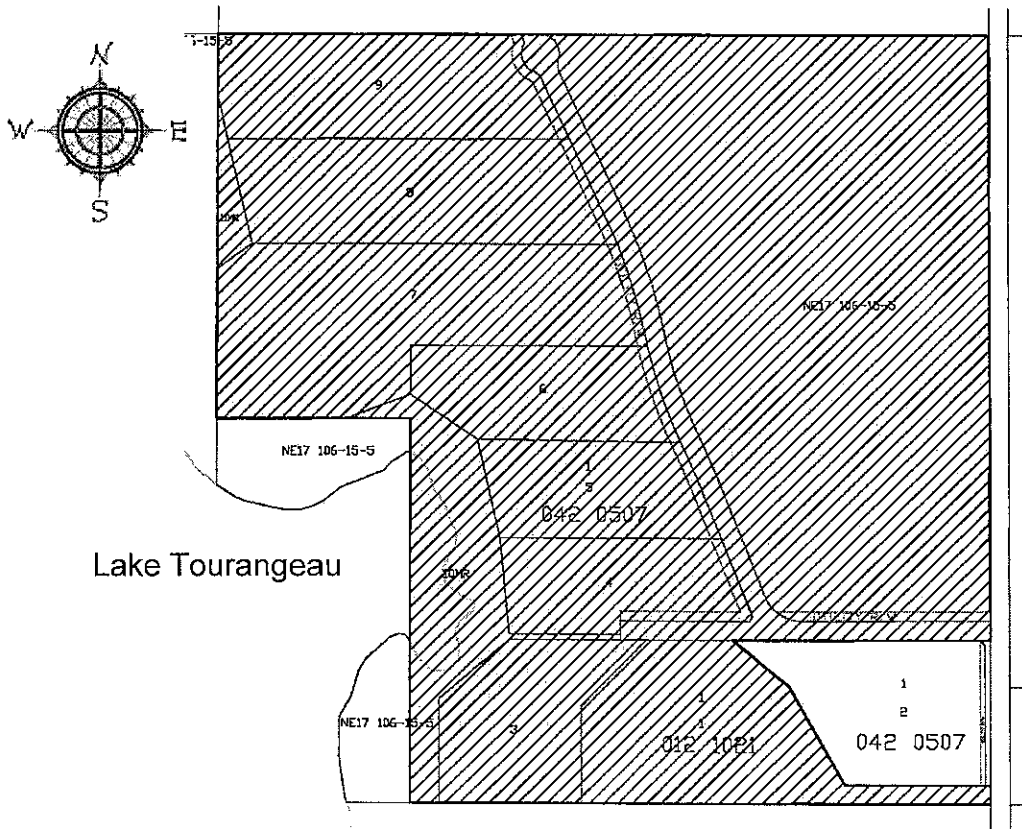
CHIEF ADMINISTRATIVE OFFICER

BYLAW No. 702/09

SCHEDULE "A"

1. That the land use designation of the following property known as:

Part of NE 17-106-15-W5M, Plan 012 1021, Block 1, Lot 1 and Plan 042 0507, Block 1, Lots 3 through 9, northwest of the Hamlet of La Crete, be rezoned from Rural Country Residential District 2 "RC2" to Rural Country Residential District 1 "RC1".



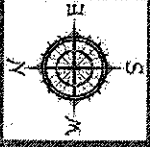
FROM: Rural Country Residential District 2 "RC2"

TO: Rural Country Residential District 1 "RC1"

Greg Newman
Reeve

William Kostiw
Chief Administrative Officer

EFFECTIVE THIS _____ DAY OF _____, 2009.



NE 17 100 115 25

042 0507

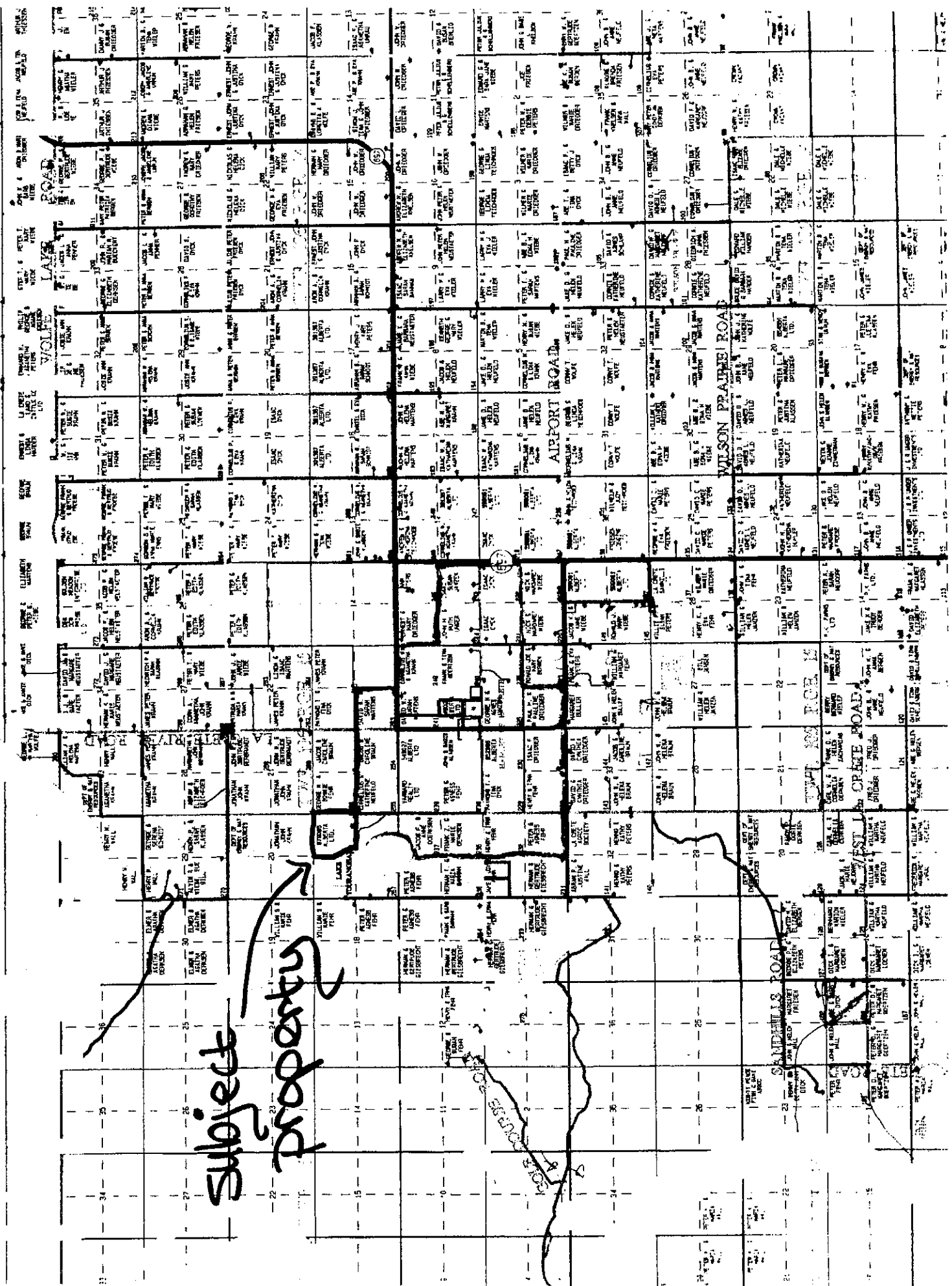
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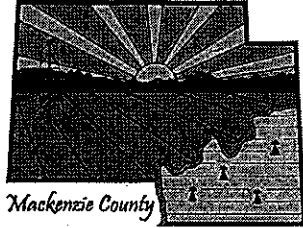
042 0507

012 0215

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subject property



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 10, 2009
Presented By:	Ryan Becker, Director of Planning & Emergency Services
Title:	Municipal Development Plan – Open House Dates

BACKGROUND / PROPOSAL:

Tentative dates have been set for the hosting of the Open Houses for the Municipal Development Plan. The meetings will gather public input towards this plan and be used in the final version. Meetings will be held in Zama, High Level (rural), Fort Vermilion and La Crete. The meetings will be held in the evening and are expected to be 1½ to 2 hours in length.

OPTIONS & BENEFITS:

The tentative dates have been selected to coincide as best as possible with the end of the forestry season, Easter holidays, spring seeding and the Challenge North conference that some Council members are planning to attend. The dates that have been set are as follows:

<u>Date</u>	<u>Location</u>	<u>Time</u>
April 28 th	La Crete	7:30 p.m.
April 29 th	Fort Vermilion	7:00 p.m.
May 5 th	High Level	7:00 p.m.
May 6 th	Zama	7:00 p.m. 30

COSTS & SOURCE OF FUNDING:

N/A

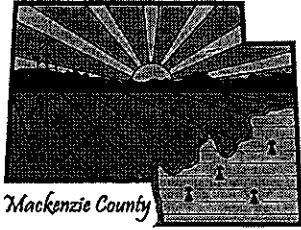
RECOMMENDED ACTION:

For discussion

Author: R.N.Becker
Director

Reviewed by: R.N.Becker
Director

CAO



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 10, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Zama Multi-Purpose Fire Truck

BACKGROUND / PROPOSAL:

The current Zama fire truck is getting to the end of its useful life span as a multi-purpose truck for Zama considering the types of risk.

OPTIONS & BENEFITS:

The benefit of the proposed unit is its multi-purpose ability, ease of operation and reliability.

COSTS & SOURCE OF FUNDING:

The cost is \$335,000 fully equipped, fire ready.

The funding will come from the 2009 Budget: \$210,000, \$50,000 trade-in, and cancelling two other Zama projects in the amount of \$74,000.

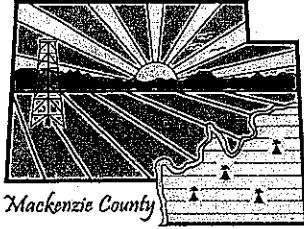
Canceled projects
1. Cascade system
2. Water line piping

Note: the trade-in truck will be held in abeyance as discussed.

RECOMMENDED ACTION:

That Council approve the purchase of the Zama multi-purpose fire truck and that administration be instructed to negotiate the final price and proceed.

Author: W. Kostiw Reviewed By: _____ CAO 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	February 10, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

	Page
• Action List	214
• Grande Prairie Regional Health Facility (Clear Hills County)	216
• 2007-08 Children's Services Annual Report	217
• Community Futures 20 th Anniversary Celebration	220
• Federal budget delivers new infrastructure funding and strengthens federal-municipal partnerships (FCM Member Advisory January 28, 2009)	221
• Letter from the Premier (Edmonton City Centre Airport)	222
• Alberta Museums Association – Fort Vermilion Heritage Centre Grant Application	223
• Town of High Level Health Services Committee	225
• Minutes of Northern AB Elected Leaders Meeting (January 30, 2009)	227

RECOMMENDED ACTION:

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel Review by: CAO



**Mackenzie County
Action List as of January 28, 2009**

Council Meeting Motions Requiring Action

Motion	Action Required	Action By	Status
October 10, 2007 Council Meeting			
07-10-876	That administration work on the three and seven year infrastructure plans and consult with engineers as required.	Bill K.	In progress Feb. 25/09
November 13, 2007 Council Meeting			
07-11-1050	That administration negotiate the purchase of Public Land with Alberta Sustainable Resource Development for the future urban expansion for the Hamlet of Zama.	Ryan Lisa Bill K.	Feb. 25/09
March 11, 2008 Council Meeting			
08-03-187	That administration research options and costs of auditing the local non-profit organizations that operate the County owned facilities or grounds.	Joulia	In progress In conjunction w/ 2009 audit services RFP
March 26, 2008 Council Meeting			
08-03-227	That administration issue a request for proposals for the development of land in Zama. (existing County owned land)	Ryan Don Lisa	In Progress Feb. 25/09
July 10, 2008 Council Meeting			
08-07-494	That administration investigate the cost of creating a professional quality promotional package for the County.	Carol Joulia Peter B.	In progress
September 9, 2008 Council Meeting			
08-09-633	That the Parks & Recreation Committee explore other regional locations for a provincial campground.	Parks & Rec	In progress
October 14, 2008 Council Meeting			
08-10-721	That administration investigate options for incentives for permanent housing in Zama.	Joulia Lisa Don	In progress In conjunction w/ sustainability plan.
December 9, 2008 Council Meeting			
08-12-997	That second reading of Bylaw 693/08, being a bylaw for the water and sewer system, be tabled for further information.	John K. Dave C. Joulia	In progress

Motion	Action Required	Action By	Status
December 22, 2008 Special Council Meeting			
08-12-1018	That the County negotiate getting the Zama oilfield connector road paved as discussed.	Bill K. Council	In progress
January 13, 2009 Council Meeting			
09-01-023	That the County support the Town of High Level Health Services Committee and recommend that the membership include one representative from each municipality and one from each Community Health Council and First Nations representation.	Bill K.	In progress
09-01-041	That the CO ₂ EOR committee consisting of Councillor Wardley, Councillor Watson, and Reeve Newman that has been meeting Apache continue to lobby government for a CO ₂ pipeline project.	Bill K.	In progress
January 28, 2009 Council Meeting			
09-01-051	That Mackenzie County request a presentation on the Rural Co-operative Development project.	Joulia	March 17 th
09-01-066	That administration bring back options regarding rural water.	Management Committee	In progress
09-01-071	That administration look into the viability of hosting a golf tournament.	Management Committee	In progress
09-01-075	That the Zama Fire-Pumper truck be tabled for further options.	Bill K. Ryan Lisa	



CLEAR HILLS COUNTY

January 22, 2009

Premier Ed Stelmach
Room 307, Legislature Building
10800 - 97th Avenue
Edmonton AB T5K 2B6

Premier Stelmach,

This letter is in regards to our concern with the quality, and future, of health care for Albertans. There are a wide variety of rumors relating to the Grande Prairie Regional Health Facility and I would like to, along with the Municipal District of Big Lakes, offer the unqualified support of our Council for the construction of this facility as it was originally designed.

With the reduction in services offered by our 'small town' hospitals, Grande Prairie undoubtedly plays an immense role in the medical services available to and provided to the population residing in Northern Alberta. We also believe that having a more sophisticated medical facility in Grande Prairie would aid in attracting and retaining qualified medical staff to that facility.

I look forward to hearing confirmation that the new hospital in Grande Prairie will proceed as per its original design.

Sincerely,

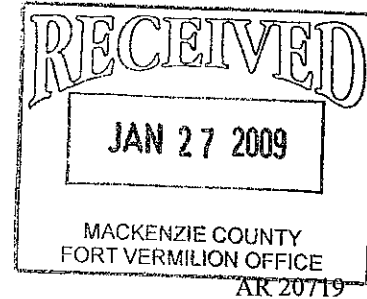
For Frances Davis
Reeve

FD/mk

cc: Hon. Ron Liepert, Minister of Health and Wellness
Hon. Hector Goudreau, MLA (Dunvegan-Central Peace)
AAMDC Zone 4 Members

Mr. William (Bill) Kostiw
Chief Administrative Officer
Northwest
Mackenzie County
Box 640
Fort Vermillion Alberta T0H 1N0

January 19, 2009



Dear Mr. Kostiw:

It's my pleasure to share the enclosed highlights of the 2007-08 Children's Services' Annual Report with you.

This past year, the Ministry continued to support children, youth, families and communities by finding permanent and nurturing homes for children and youth; enhancing the access parents have to quality, affordable child care; helping prevent family violence and bullying; supporting parents raising a child with a disability; and keeping children and youth safe and protected.

These accomplishments would not have been possible without the dedication of our partners. Thank you for your collaboration and ongoing commitment to the development and well-being of Alberta's children, youth, families and communities.

Together, we will continue to build a stronger Alberta for current and future generations.

Sincerely,

A handwritten signature in black ink, appearing to read "Fay Orr".

Fay Orr
Deputy Minister

Enclosure

Alberta Children's Services

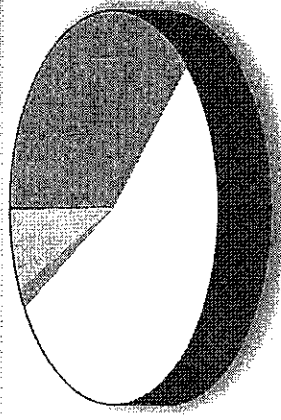
Highlights 2007-08

In 2007-08, the ministry invested nearly \$976 million to promote the development and well-being of children, youth and families, keep them safe and protected and promote healthy communities.

2007-08 EXPENSES* (IN - THOUSANDS)

- Promoting the development and well-being of children, youth and families - \$364,491
- Keeping children, youth and families safe and protected - \$527,515
- Promoting healthy communities for children, youth and families - \$16,497
- Support Services - \$63,592
- Other - \$4,028

*Excludes \$10,013 in inventory and equipment purchases



Alberta

Key accomplishments:

- Supported the creation of about 3,500 new child care spaces through the Space Creation Innovation Fund.
- Introduced the Staff Attraction Incentive Allowance and launched a bursary for child care staff to enrol in leadership and post-secondary training, to help attract and keep child care staff in the field.
- Developed a funding framework for out-of-school care to help families access child care for children aged six to 12.
- Implemented the Safe Visitation Initiative to provide children in high-risk family violence situations with a safe, supervised place to connect with their parents. Over the past year, five pilot safe visitation sites opened throughout Alberta.

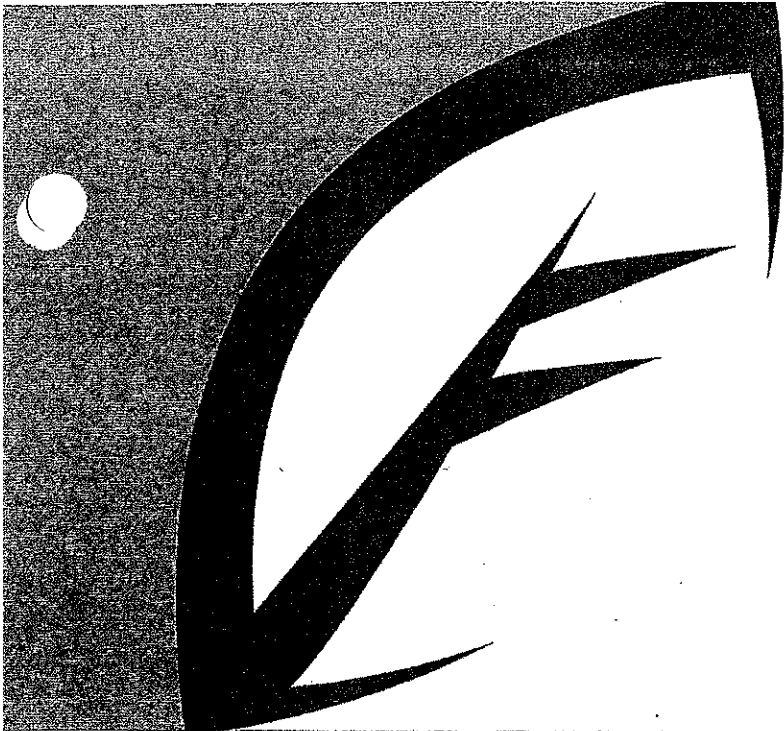
- Launched *The Art of Peace* Challenge to encourage youth to motivate Albertans to reach out and help those affected by family violence or bullying.
- Continued to lead the Fetal Alcohol Spectrum Disorder 10-year cross-ministry strategic plan, focusing on awareness and prevention, assessment and diagnosis, training and education, and support for individuals and caregivers. Seven service networks were formed to deliver a range of services to support those affected by FASD.
- Developed a strategy for recruiting more Aboriginal caregivers through extensive consultations with First Nations and Métis communities.

Highlights 2007-08

- Supported a 28 per cent increase in the number of Aboriginal children and youth experiencing permanency through adoption and private guardianship.
- Partnered with First Nations in Alberta and the federal government, to secure funding for Delegated First Nations Agencies to deliver early intervention and prevention services to children and families living on reserve. This funding will allow First Nations to work with families before they reach crisis.
- Continued to roll out the Casework Practice Model – a new way to work with children and families that builds

- on leading practices in social work and focuses on thorough initial assessments and increased collaboration with families.
- Invested \$10 million to help human services agencies recruit and retain qualified staff.
- Hosted the Uniting for Children and Youth Forum 2007 in Edmonton, with over 1,000 delegates from across Alberta.
- Helped 459 youth who are or have been in government care to continue their education through the Advancing Futures Bursary program.

For additional copies of this document or to view the complete 2007-08 Alberta Children's Services Annual Report, visit www.child.alberta.ca or call 780-422-3004. (310-0000 toll-free).



You Are Invited

**Community Futures Northwest Alberta
20th Anniversary Celebration**

February 21, 2009

Growing communities one idea at a time.

Community Futures Northwest Alberta invites you & a guest to join us in celebrating 20 years of helping people help themselves. We would like to take this opportunity to let you know how much we've enjoyed working with you as well as share our plans for the Road Ahead.

Community Futures helped rising country star Codie Prevost achieve his business dream. Codie will be our entertainment for the evening.

Complimentary tickets are limited. To avoid disappointment, please respond early.

Community Futures Northwest Alberta

Growing communities one idea at a time.

February 21, 2009
5:30 pm Refreshments
6:30 pm Dinner
Flamingo Motor Inn
9802-97 St. High Level AB

RSVP by February 16, 2009
Arlene Powers or Maggie Hanson
780-926-4233 780-926-2162
Email: arlene@communityfutures.org or maggie@communityfutures.org

Carol Gabriel

next agenda as info.

From: Brock Carlton (CEO's Office) [ceo@fcm.ca]
Sent: Wednesday, January 28, 2009 2:22 PM
To: Bill Kostiw
Subject: 127-2009-01-28-budget-members advisory
Attachments: Jan 28 MEMBERS' ADVISORY-FINAL.doc

January 28, 2009

Please distribute to all members of council

MEMBERS' ADVISORY

FEDERAL BUDGET DELIVERS NEW INFRASTRUCTURE FUNDING AND STRENGTHENS FEDERAL-MUNICIPAL PARTNERSHIP

The 2009 Federal Budget delivers significant new funding for municipal priorities. In the budget released Tuesday, Jan. 27, the Government of Canada committed almost \$9 billion in new funding over the next two years to municipal priority issues, including: \$5 billion for infrastructure; \$2 billion for housing; \$1 billion for hard hit, resource-based communities; \$500 million for recreation infrastructure; \$225 million for broadband Internet; and support for a new economic development agency for southern Ontario.

It is noteworthy that this new funding does not include the acceleration of the Building Canada Fund, worth an estimated \$1 to 2 billion over and above what the federal government was scheduled to invest over the next two years, or the extension to existing social housing programs worth an additional \$1.9 billion over the next two years. Nor does this include the existing GST rebate (\$900 million annually) and the Gas Tax Fund (\$2 billion annually).

In the past few weeks, culminating in this budget, the government has said that it must work in partnership with provinces, territories, and municipalities, to achieve national objectives. Now, more than it ever has before, the current government has acknowledged the importance of working closely with municipalities. More and more, this government is showing a willingness to build a stronger working relationship with municipalities.

There are serious questions still to be answered, particularly on how the cost-sharing requirements of the new infrastructure funding will be implemented. FCM informed the federal government that strict cost-sharing requirements would be a roadblock to getting work started on many worthwhile projects, particularly now that municipalities have approved their 2009 capital budgets. And there is no time for the kind of drawn-out application procedures that have delayed previous application-based federal funding programs.

These are issues that FCM will raise with federal officials in the coming days and weeks. Federal, provincial and territorial governments will have to step up to ensure that cash-strapped municipalities can access these new funds for worthwhile projects. We will work with provincial and territorial municipal associations to achieve this objective.

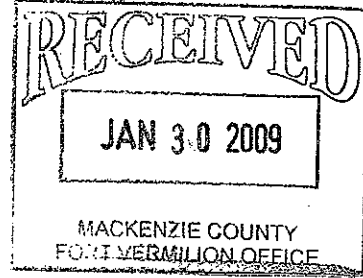
The entire municipal sector deserves congratulations for remaining focused and united in the lead up to Budget 2009. Tuesday's accomplishment could not have happened without all of your hard work and strong voices. Our challenge now is to turn these federal commitments into real, on-the-ground projects that will put Canadians back to work and build stronger, more sustainable communities.

For further information, including FCM's detailed analysis of the federal budget, visit www.fcm.ca/en/infrastructure or contact Michael Buda, Director, Policy and Research, at 613-907-6271 or mbuda@fcm.ca



PREMIER OF ALBERTA

January 22, 2009



Mr. Greg Newman
Reeve
Mackenzie County
PO Box 640
Fort Vermilion AB T0H 1N0

Dear Mr. Newman:

Thank you for your January 9, 2009 letter regarding Edmonton's City Centre Airport. I had the opportunity to review your comments and appreciate you taking the time to write and share your thoughts and suggestions with me.

This government is actively striving to develop innovative ways to improve the movement of people and goods within our province. I have taken the liberty of sharing a copy of your e-mail with the Honourable Luke Ouellette, Minister of Transportation, for his review and further response on behalf of the Alberta government. Please be assured that you will receive a reply as soon as possible.

Once again, thank you for getting in touch with me.

Sincerely yours,

Ed Stelmach

ES/dm

cc: Honourable Luke Ouellette

Frank Oberle, M.L.A.
Peace River

[Faint, illegible text, likely bleed-through from the reverse side of the page]

22 January 2009

Marilee Cranna Toews
Fort Vermilion Heritage Centre
Box 1
Fort Vermilion AB T0H 1N0



Dear Marilee,

Your grant application to the Other Grants Programs: Nov2008 grant run has been adjudicated by a Jury of three randomly selected individual members of your Association. The Alberta Museums Association received 87 applications requesting a total of \$1,708,915.04 and funded 26 applications totalling \$544,622.40. Your grant application has been successful as follows:

"Operational Staffing 2008" \$25000.00

For information on your application's score, as well as specific comments from the jury, please refer to the attached Jury Scoring Sheet.

This was an incredibly competitive grant run with a number of excellent applications – congratulations on receiving funding! Enclosed you will find a cheque for the Grant awarded. In addition, a general suggestions sheet has been enclosed which covers frequent comments made by the Jury that may help with future applications.

An evaluation of the project will be due on or before 2010-03-01.

It is important that government MLAs be thanked to acknowledge the Alberta Government's continuing support, through lotteries funding, of the Alberta Museums Association's Institutional Grants Program. Please send copies of your MLA letters to the current Minister of Culture and Community Spirit and our office.

Sincerely,

A handwritten signature in black ink, appearing to read "C. Keaschuk", written over a horizontal dashed line.

Constance Keaschuk
Director, Grants

Encl.
- cheque

Forever yours, Alberta museums

Suggestions from the Jury: 2008 Operational Staffing Grant

- Long-term plans submitted for grants should be future-focused (dealing with benchmarks yet to be accomplished, not goals that have already been achieved), formalized, specific, and strategic. The strongest long-term plans were those that had some sort of parameters/timelines as to when these plans would be achieved.
- Job descriptions should be specific to the position and its responsibilities not to the person currently in that position. Institutions should be able to use these descriptions as tools for succession planning and as such they cannot be specific to any one individual.
- When describing the impact of the position on the museum and the community, do not simply include a listing of tasks that the person in that position will complete. What the jury is looking for is the benefit of those tasks. In addition, when detailing the impact to the community, think beyond your museum and its immediate surroundings. What is the benefit to the wider museum community, the province, or to a particular audience?
- Jurors appreciated applications that were specific, explicit, and had tangible outcomes. Unfortunately, they found that many applications were full of platitudes which, while pleasant, did not have enough hard content to garner many marks. High-scoring applications answered the questions posed on the application form in a concise and explicit manner.
- The jury recommended using the headings and subheadings from the jury scoring sheets to organize the applications. This makes it easier for them to find the necessary content within the application narrative.
- Successful applications were those that were written in a confident manner and that left the jury with the sense that the institution was prepared enough to start hiring immediately. It was incredibly important to the jurors that institutions receiving grant funds appeared sustainable and competent enough to handle the hiring and management of staff.



TOWN OF
HIGH LEVEL

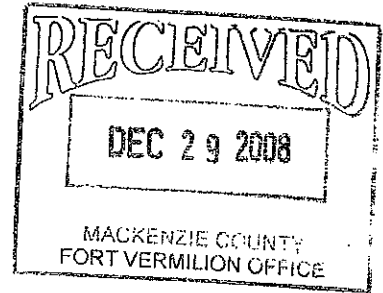
Town of High Level
10511 - 103rd Street
High Level, AB T0H 1Z0
Canada

Telephone: (780) 926-2201
Facsimile: (780) 926-2899
town@highlevel.ca
www.highlevel.ca

OFFICE OF THE MAYOR

Friday, December 19, 2008

Mackenzie County
Box 640
Fort Vermilion, AB
T0H 1N0



Dear Reeve and Council:

The Town of High Level has established a Health Services Committee in order to provide a forum that allows regional stakeholders to discuss and strategize on health services issues.

The goal of the committee is to work cooperatively and regionally to improve health services for all of the citizens within the Mackenzie region. The Committee will be involved in identifying health service needs for the entire region, providing recommendations to Councils to support and lobby for regional initiatives, and meet with various health service stakeholders in the region.

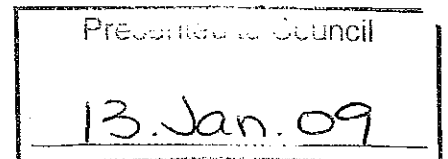
The Town of High Level would like to invite Mackenzie County to participate in the committee by electing two Council representatives to sit on this committee. If you are interested in this opportunity we ask that you send a letter of interest to the Town of High Level.

If you have any questions regarding this matter please feel free to contact administration at (780) 926-2201.

Yours truly,

George Schmidt
Mayor

Gateway To The South



TERMS OF REFERENCE

HEALTH SERVICES COMMITTEE

Purpose: To provide a forum that allows regional stakeholders to discuss and strategize on health service issues.

Goal: To work cooperatively and regionally to improve health services for all of the citizens within the Mackenzie region.

Members: The Committee shall consist of two Councillors from the Town of High Level with requested participation of:

- two Council representatives from Mackenzie County;
- two Council representatives from the Town of Rainbow Lake;
- two representatives from the North Peace Tribal Council;
- one Council representative from the Paddle Prairie Metis Settlement

Guidelines: The Health Services Committee shall:

1. Identify health service needs for the entire region from each organizations perspective along with stakeholder input.
2. Provide recommendations to each respective Council to support and jointly lobby for the regional initiatives identified by the Committee.
3. Meet with various health service stakeholders in the region.

Completion: The Committee shall continue on until such time the Committee puts forward a recommendation that it be dissolved.

MINUES OF A MEETING
NORTHERN ALBERTA ELECTED LEADERS (NAEL)
FRIDAY, JANUARY 30th, 2009
PEACE RIVER, ALBERTA

DRAFT

ATTENDANCE

Bernadette Hebert, Mayor, Village of Nampa
Bill Given, Deputy Mayor, City of Grande Prairie
Brian Allen, Mayor, Town of Grimshaw
Carmen Ewing, Mayor, Village of Girouxville
Claude Lagace, Mayor, Town of Sexsmith
Dan Dibbelt, Executive Director, Northern Alberta Development Council
Dean Krause, Chief Administrative Officer, Town of High Level
Frances Davis, Reeve, Clear Hills County
George Schmidt, Mayor, Town of High Level
Iris Callioux, Mayor, Town of Peace River
Jan Mazurik, Executive & Council Assistant, Northern Alberta Development Council
Jeff Renaud, Chief Administrative Officer, Municipal District of Big Lakes
Jenny Wallace, Municipal Director, Town of Grimshaw
John Brodrick, Chief Administrative Officer, Town of Manning
John Driedger, Councillor, Town of La Crete
Larry Baran, Chief Administrative Officer, Town of High Prairie
N. Anne Grayson, Deputy Mayor, Town of Fairview
Norm Adolphson, Mayor, Town of Valleyview
Rick Dumont, Mayor, Town of High Prairie
Sunni-Jeanne Walker, Mayor, Town of Manning
Teresa Tupper, Reeve, Municipal District of Northern Lights No. 22
Theresa Sandul, Mayor, Town of Spirit River
Theresa Van Oort, Chief Administrative Officer, Municipal District of Northern Lights No. 22
Thomas Auger, Deputy Reeve, Municipal District of Opportunity No. 17
Tim Stone, Reeve, Saddle Hills County

ADMINISTRATION

Tim Stone, NAEL Vice Chair Rural, opened the meeting at 10:05 a.m. Introductions were made.

It was **MOVED** by Iris Callioux **THAT** the agenda be adopted with the addition of lottery funding for non-profit organizations, fund raising at government events, the and Federation of Canadian Municipalities (FCM).

CARRIED

It was **MOVED** by Bill Givens **THAT** the minutes of the June 27, 2008 meeting be approved.

CARRIED

Dan Dibbelt informed the group that to date he has been unsuccessful in getting a response from the Minister of Health to attend a future NAEL meeting.

A letter from Northern Sunrise County regarding Airport Traffic Services Review Discussion paper that was issued by NAV CANADA was reviewed. NAV CANADA is considering the potential closure of the Flight Services Station at the Peace River airport.

It was **MOVED** by Brian Allen **THAT** the letter be received for information.

CARRIED

DRAFT

ELECTIONS

Tim Stone handed the meeting over to Dan Dibbelt to handle the election of officers.

It was **MOVED** by Rick Dumont **THAT** Iris Callioux be nominated as Chair of the Northern Alberta Elected Leaders.

CARRIED

It was **MOVED** by Carmen Ewing **THAT** Margaret Tardif be nominated as Vice Chair Urban of the Northern Alberta Elected Leaders.

CARRIED

It was **MOVED** by Brian Allen **THAT** Teresa Tupper be nominated as Vice Chair Rural of the Northern Alberta Elected Leaders.

CARRIED

Chair Iris Callioux chaired the remainder of the meeting.

It was **MOVED** by Bill Givens **THAT** the boundaries of the NAEL group be more defined and included in the NAEL Terms of Reference and **THAT** a sub-committee be formed to take on this task.

CARRIED

The NAEL Boundary Sub-committee will consist of Bill Givens, Chair; Theresa Sandul and Thomas Auger who will report back to the NAEL group at the next scheduled meeting. The Northern Alberta Development Council (NADC) will undertake having maps of the boundaries printed.

After a short discussion it was concluded that the NADC will continue to act as Secretariat to the NAEL group. The NADC will continue to send out meeting invites, monitor RSVP's, in conjunction with the host municipality set the agenda, and take minutes at meetings.

The City of Grande Prairie will continue to administer the annual \$100.00 per year membership fees. This fee is to be used for the host municipality in any hosting and administrative costs they may incur.

It was **MOVED** by Bill Givens **THAT** a letter be sent to all Northern Alberta Elected Leaders advising 2009 administrative fees are due.

CARRIED

It was **MOVED** by Norm Adolphson **THAT** a letter from NAEL be sent to NAV CANADA expressing concern over the possible closure of Flight Services Stations.

CARRIED

It was requested by Norm Adolphson that the subject of the possible closure of Flight Services Stations be brought to each individual municipalities Council and ask that letters of support be sent from each municipality. Letters of support have been sent from Northern Sunrise County and the M.D. of Northern Lights.

The possible closure of the Edmonton City Centre Airport was discussed. George Schmidt is looking into getting a commitment from Alberta Transportation to keep one runway open for medi-vac purposes until Grande Prairie's new medical centre is completed. Iris Callioux suggested that Ken Hughes, Chair of the Grande Prairie Hospital Board, or his representative be invited to attend the next NAEL meeting to speak on health and medi-vac issues. If Mr. Hughes agrees to attend a meeting, PREDA and the Lesser Slave Lake Alliance will be invited to also attend.

FMC Municipal Board

Tim Stone provided a brief history of the FCM and gave a "heads-up" to the municipalities of possible infrastructure dollars available through the FCM. The Federal government is going on a project based criteria and looking at where the funding will maximize employment.

Lottery Funding

Discussion took place regarding the popular form of fundraising for community groups which is working at Casinos. A large amount of dollars can be raised in a relatively short time and volunteers do not need to work at a multiple of different events. Matching grants from the Lottery Foundation are often hard to get for smaller communities. Casinos however, can take three years for a group to register with and the revenue from casinos has dropped dramatically.

It was **MOVED** by Sunni-Jeanne Walker **THAT** a letter be sent to the Minister of Lotteries requesting changes to provincial grant applications providing suggestions including no matching dollars needed; the community could choose the project on which to spend the dollars; and to simplify forms and insurance standards.

CARRIED

Northern Alberta Development Council Update

Dan Dibbelt provided those present an update on NADC council activities. A copy of the NADC's Project Priority List was handed out which details the various government, municipal and community groups that the NADC is involved with, man hours involved, and the desired outcome from being a partner.

The next NADC Regional Stakeholders Forum will take place in Whitecourt on Friday, February 6th, 2009.

Grande Prairie Regional College has offered to make a presentation to any upcoming NAEL meetings.

The NADC is looking into the feasibility of a joint Economic Development Officer/Branding the Peace/Community Future conference. NAEL members will be invited.

An on-line library system is being explored by the NADC in conjunction with Alberta-North which will enable municipalities to easily search for studies that may be relevant to projects, opportunities or issues a community may be facing.

The NADC Northern LINKS program has changed slightly replacing the past campus tours funding with a Youth Entrepreneurship Program.

The NADC's Challenge North 2009 Conference will take place in Cold Lake, AB on April 22-24, 2009. Information on the conference can be found at www.nadc.gov.ab.ca

NAEL Roundtable: In round-table format municipalities provided updates on their communities.

NEXT MEETING DATE: The next meeting date will be hosted by the Town of Manning on May 22, 2009. All those attending the January 30th meeting are encouraged to "Bring a Neighbouring Municipal Friend"

It was **MOVED** by Sunni-Jeanne Walker **THAT** the meeting be adjourned at 1:50 p.m.

CARRIED

DRAFT

NAEL Roundtable Notes: In round-table format municipalities provided updates on their communities.

M.D. of Northern Lights No. 22:

- Recently held a Strategic Planning Session
- TransCanada pipeline is underway
- Nuclear is an ongoing issue and are looking for an Alberta position
- Municipal collaboration is working well

Town of High Level:

- Economic slow down due to the mill closure; town moving ahead in spite of that
- Concerns over NAV CANADA's possible closure of Flight Services Stations
- Town is working well with the County

Town of Grimshaw:

- New Bruce Power application is an ongoing issue of interest
- Arena rebuild – looking at options. \$350,000 community support to date
- Pond hockey Tourney February 4th, 2009 – DON'T MISS IT!!

Town of High Prairie:

- 109 jobs lost - Tolko
- Second ice surface being put in
- Art Centre being built
- Indoor aquatic arena
- New hospital in conjunction with a 5-year agreement with the M.D.

Town of Fairview:

- Anne Grayson new Deputy Mayor of Fairview
- Lloyd Campbell new Mayor of Fairview
- Martin Taylor new CAO of Fairview
- Clear Hills County, M.D. of Fairview and Town of Fairview will be meeting to discuss common municipal issues

Town of Valleyview:

- Oilfield boom in the area, new wells be set up.
- Two new food stores
- New Bargain store
- 4-plex is going up
- New hotel opening soon
- Tim Horton's soon to be in Valleyview!!
- Struggle with getting a new pool built, but working with the M.D.
- Highway twinning to Grande Prairie hopefully complete summer 2010

Town of Manning:

- Strategic Planning weekend held recently in High Level went very well
- New IGA grocery store
- Some contractors not moving
- Still looking ahead

Town of Spirit River:

- Economy not too bad in area
- Glacier Power go-ahead will be beneficial to the region
- 11 unit Seniors 55+ Turn Key condo being built with private dollars to date
- Fundraising for new swimming pool will start soon
- Working together with neighbouring municipalities and M.D.'s

Village of Girouxville:

- Bowling alley possibility
- 3 new mobile units moved in

Clear Hills County:

- Oil and gas slow down
- Severe drought this year resulted in loss of livestock and lower grain and cattle prices
- 23 lots being developed in Cleardale
- Additional residential lots in Worsely are in the works
- Ski-hill chair lift now open
- New hotel
- 3 new transfer stations

Mackenzie County:

- Logging down
- Zama has new water plant

Town of Sexsmith:

- New glue factory
- New Senior's housing will tie in with a new medical centre
- Annexation of 14 quarters of land is looking optimistic
- Catholic school accommodating to Grade 12 in the works

Village of Nampa:

- "No" was the word from the Minister of Municipal Affairs to the Village's dissolution proposal
- Looking for new CAO
- Hotel/coffee shop recently closed
- 4 old buildings demolished
- Museum demolished and looking at replacing
- Land development for housing being looked at

Town of Falher:

- New ice surface put in
- New 4-sheet curling rink built
- The canteen at the arena is open at noon hours as a restaurant for the lunch crowd which is generating operating dollars for the arena.
- Alfalfa plant closed – major assessment
- Town administrator retiring and no suitable replacement has been found so Town is requesting a dissolution study be done
- Water commission brought in
 - New regulations effective January 01, 2009 require Level 3 operator to be on call 24/7 and not more than 2 hours away
 - Encourage municipalities to write letter to Minister of Environment stating that regulations are not realistic

Municipal District of Opportunity No. 17:

- Looking at building a new water plant at Peerless Lake to service seven communities that each currently have their own water system
- Shell plant has down but still working (1000 man camp)
- Ambulance service and housing are ongoing issues
- Seniors housing a concern
- Currently have two doctors in Wabasca

City of Grande Prairie:

- New swimming pool being built
- New hospital/medical centre – uncertain as to what's happening, but still hopeful of construction. All the municipal planning is in place, just need the government nod of approval
- Highway 43 bypass to Costco anticipated completion date of Fall 2009
- Economic Development Plan being renewed
- Open to hearing from any and all northern communities

Town of Peace River:

- Regional partnership with Northern Lights is going well. Encourages municipal cooperation.
- Nuclear issue is of ongoing interest. Waiting for an Alberta position.
- The next land assessment will have impacts on taxes/revenues/mills rates.
- IMPD's – recently signed an agreement with Northern Sunrise County. Working with surrounding MD's for similar agreement.
- 20 year Community Planning Session(s) are in the works
- Peace River one of four communities to be chosen as Business Vitality Award.
- There is AUMA funding available for sustainable municipalities
- New Shopper's Drug
- Shell in holding pattern for expansion
- Concerns with Alberta Transportation's National Highway interpretation. Could impact businesses. Information gathering session in progress.
- Currently the Town has both Level 3 & 4 water plant operators on staff and would possibly be open to helping near-by surrounding communities during staff short falls.

- Ongoing challenges with attracting doctors to the community
- Requesting EMS services continue in the community

